Journal of Transformative Touch (JTT)

REVIEWER GUIDELINES & APPLICATION

The Journal of Transformative Touch is an open-access, peer-reviewed journal with the purpose of advancing scientific inquiry and creative exploration concerning transformative touch practices across all modalities. JTT, hosted by the Zero Balancing Touch Foundation (zbtouch.org), encourages a spirit of collaboration and sharing of original work regarding transformative touch practices throughout the world.

If you have experience and a professional connection to the field of touch, we invite you to apply to review submissions, to help ensure the quality and diversity of journal content. Our reviewers are volunteers, selected according to their areas of expertise, critical thinking, and reviewing skills as well as the editors’ needs. To ensure a fair review, practitioner case reports and creative submissions are evaluated by two reviewers. Research submissions are evaluated by three reviewers. All submissions are reviewed based upon key criteria, including scientific or artistic integrity, quality of writing, clarity of expression, originality, and contribution to the field of therapeutic touch.

What is the commitment? Reviewers may be asked to review approximately 3-5 submissions a year. We ask that you commit to reviewing submissions assigned to you within 30 days. If you are unable to complete your review within 30 days, you can decline to review that particular article. Anticipate devoting at least one to two hours to each review. Reviewers will have access to rubrics to streamline the reviewing process. An editor will also be available to assist you.

For a brief description of each Journal section, please visit the Aims & Scope page:
https://thekeep.eiu.edu/ijzbtt/aimsandscope.html

If you are interested in becoming a reviewer, please complete the application at the end of this document and return it to the Editor-in-Chief at jzbtteditor@gmail.com
Reviewer Guidelines

Transformative touch is a broad field of study with endless possibilities for research and discovery. Such an evolving field may require novel approaches for conducting research. Therefore, guidelines will be updated when necessary, to ensure continuity. Being an international journal, we are following the guidelines for various types of studies as outlined at http://www.equator-network.org. When you are reviewing research or case studies, we ask that you familiarize yourself with these guidelines and use them when providing recommendations. When reviewing a submission, you will also want to provide overall guidance and comments that support the improvements of a manuscript and ensure that the article is accessible for a wide audience. You will have a choice to: 1. accept the submission as is, 2. accept with minor revisions, 3. ask for major revisions and resubmission, or 4. reject without a chance to resubmit. If you are asking for minor revisions, you may suggest the author do a thorough spelling and grammar check. There are online resources, such as grammarly.com, that can assist with this.

Before you review, please ask yourself the following questions:

1. Does the submission match your expertise?

2. Do you have a conflict of interest concerning the submission you have been asked to review? Consider sources of funding, various institutional obligations, and the type of research or topic.

3. Do you have time or wish to review this submission? The review must be completed within a 30-day period, according to JTT policies. If you do not have adequate time or an interest in the topic, please refuse the request to review as soon as you can. If you accept the assignment to review and find you cannot complete the task, please contact the assigning editor immediately so changes can be made.

4. Are you willing to report plagiarism or other ethical issues to the editorial board if you discover them?

5. Are you able to meet ethics and confidentiality standards and not share or discuss the submission you have been asked to review? Also, please do not identify yourself as a reviewer, making all your comments and tracking of changes anonymous.

6. Are you able to give kind and constructive feedback? Your goal is to be clear and concise while helping the author(s) create a manuscript of high quality.

Please rate the manuscript: 1) accept the submission as is, 2) accept with minor revisions, 3) ask for major revisions and resubmission, or 4) reject without a chance to resubmit. For example, we reject submissions that are not related to therapeutic touch, do not meet the purpose or aims of this journal, are discriminatory, offensive or non-inclusive, etc.
How to review: use of rubrics

To streamline and ease your task of reviewing submissions, the editorial board offers two rubrics. When reviewing research submissions, you will need to use the Research Submission Rubric. When reviewing submissions that are not research-based you will need to use the Creative Submission Rubric. NOTE: The Research Rubric must be submitted along with your review. The Creative Submission rubric is for your use only.

Creative Submissions Rubric: https://thekeep.eiu.edu/ijzbtt/creative_rubric.pdf
Research Articles Rubric: https://thekeep.eiu.edu/ijzbtt/research_rubric.pdf

Please refer to the Aims & Scope page https://thekeep.eiu.edu/ijzbtt/aimsandscope.html for Journal sections other than research to help guide your feedback.

Making your comments

Reviewers are asked to provide a summary paragraph that outlines your assessment of the submission, including its strengths and/or weak points, if any, and how well the submission relates to the topic area (research, case report, editorial, literature review, etc.). If you are asking for revisions, name the type of revisions you are requesting (clarity, grammar, punctuation, etc.) so that authors can make corrections accordingly. Once you are ready to submit your review, go to the JTT website, sign in to your account, and click on Manage Submissions. Then click on the submission in question and provide the information requested. When the form is complete, click “submit”.

Note: Reviews are anonymous and confidential.

Please reach out to the assigning editor if you have any questions.

We thank you for your support of The Journal of Transformative Touch.

Warm regards,
Veronica Quarry

Editor-in-Chief, Journal of Transformative Touch
ijzbtteditor@gmail.com
JTT Reviewer Application

Please include a resume or short bio in a Microsoft Word document along with the following information:

Name

Profession and/or Credentials (For example: Degrees, Certifications, Licenses you currently hold)

Email

Address

Phone

Areas of expertise, e.g., CranioSacral therapy, occupational therapy, chiropractic, massage therapy, etc.

Please list the Journal categories you would like to review (you may choose more than one):
The Heart of It All, Research, Case Reports, Teaching and Philosophy, and the Arts.

Please email your completed application to: Editor-in-Chief: ijzbtteditor@gmail.com