4-6-2004

April 6, 2004

Faculty Senate
ANNOUNCEMENTS

The Faculty Senate and UPI invite faculty members to a Retirement Reception for retiring Unit A and B faculty. The Reception will be held at the Tarble Arts Center on Tuesday, April 20, from 3:00-4:30 p.m.

The Faculty Senate solicits comments about the President’s proposed recommendation to the Board concerning funding for Athletics. The President’s recommendation is attached to these Minutes.

The Faculty Senate asks faculty interested in appointment to university Boards and Councils for the next academic year to contact Senator Jean Wolski by calling 512-5919 or e-mailing cfjkw@eiu.edu. A list of about 30 open positions is attached to these Minutes.

Results of faculty elections are attached to these Minutes.

Members of the campus wishing to participate in, donate to, provide food and refreshments for, and/or learn more about Panther Service Day can contact Caleb Judy at 581-7670 or e-mail cucsj@eiu.edu.

I. Call to order by Chair David Carpenter at 2:00 p.m. (Booth Library Conference Room):

II. Approval of the Minutes of March 30, 2004: Motion (Pommier/Wolske) to approve, with a correction (Stimac) in Communications (IV. D.) to replace "his term" with "her term" in reference to Robin Murray. Yes: Wolski, Haile Mariam, Stimac, Comerford, Carwell, Pommier, Monipallil, Benedict, Allison, Carpenter. Abstain: Brownson. Motion passed.

III. Communications:

A. Bob Chesnut (3/30): E-mail requesting time for "a 10-15 minute presentation" regarding revisions and procedures of the Institutional Review Board (IRB). Mr. Chesnut, an invited guest, provided information about the revision process for IRB. Providing a handout to clarify his presentation, he explained that new Federal-Wide Assurance guidelines require a fully functional IRB related to all research involving human subjects. While Eastern has an IRB, its presence is minimal. To increase the effectiveness of the IRB, people working on the revision are drawing on the policy at Indiana State University. The revision will likely result in somewhat more paperwork, meetings, and training -- as well as a new Internal Governing Policy (IGP). Chesnut has scheduled meetings with 14 departments to offer explanations and to solicit advice. He hopes to collect feedback about drafts next fall, then to have a new IGP in place by January 1, 2005. He asked if the Senate would like to play a role in nominating members of an IRB Committee of 7-9 members. Chair Carpenter and other senators expressed interest in doing so, and they...
concurred with Chesnut's suggestion to appoint one person from each college. Stressing that an update of the IRB is much needed, Senator Haile-Mariam thanked Chesnut and others involved for undertaking the task.

B. Card from the Department of Health Studies inviting faculty to attend a retirement reception for Dr. Marietta Deming on April 23 from 3-5 p.m. in the 1895 Room of the MLK Union. Cards, notes, and e-mails are welcome for her scrapbook and can be sent to csjfw4@eiu.edu.

C. Richard Sylvia (3/31): Memorandum alerting Senate to "provide names of at least two tenured/tenure-track faculty willing to serve on the ACA [Achievement and Contribution Award] Selection Committee."

D. Student Senate Minutes of March 24

E. Mary Herrington-Perry (3/31): E-mail regarding scheduling a Senate meeting about EWP and CASL activities.

F. Minutes of the Council of Chairs Meeting of February 18.

G. James Johnson (4/1): E-mail regarding "procedures for reviewing the PIE Grants."

H. President Hencken (4/5): Memorandum regarding the Board meeting of April 26. The memorandum includes the following statement: "Because of the importance of agenda items which will be before the Board in April and because we can not guarantee when board appointments will be made, I may defer action on some or all of the action items listed above until the June BOT meeting. I want to make sure that the new board members have enough time to digest all of the pertinent information to make knowledgeable decisions . . . ."

V. Business:

A. **Review of Student Retention** (with Karla Sanders and members of the Retention Committee: Sanders distributed a handout showing EIU's Retention and Graduation rates from 1992-2003, National Benchmarks vs. EIU during 2002, and Graduation rates at Illinois Universities. The overall retention rate at EIU is quite good -- ranging between 78-80%, which is above the national average. The graduation rate for students who entered EIU as freshmen ranges from 65-68%, with only the University of Illinois with a higher rate. Senator Stimac asked why recent graduation rates at EIU have decreased while graduation rates at other Illinois schools have increased. Sanders, Moock, and others explained that over time, small variations develop but that Eastern's graduation rate is steady when averaged over time; the 65-68% graduate is Eastern's range. Senator Comerford wondered how pre-engineering students and other two-year students affect retention and graduation statistics. The guests indicated that such two-year students, in nursing and elsewhere, cause Eastern's numbers to appear lower than they are. There was considerable discussion about how to reach out to commuter students and black and Hispanic students. J. C. Miller suggested hosting commuter/off-campus students in residence halls. Moock and others endorsed the idea but stated that there are challenges in identifying and locating such students early and that contacts work best when they are early. Carpenter asked if EIU Four will "throw these numbers off" [statistics reported to the Senate]. Moock said that as students and parents learn that Eastern delivers as promised, Eastern will fair well. Senator Pommier asked when an updated report about population variations will be available. Herrington-Perry noted how difficult it is collect the information, but efforts are being made to collect and refine such information to better serve students in identified risk groups.

B. **Elections Committee**: Senator Lawrence presented election results. She also explained that she will determine whether write-in candidates choose to serve before announcing the results for write-in candidates, and she explained that a problem with the election for the Council on Graduate Studies resulted because the Senate received an outdated, unreliable list of graduate faculty. It seems that graduate faculty must re-apply for graduate-faculty status every five years but that graduate faculty have not been alerted to re-apply. Consequently, many actual graduate faculty members are not listed as graduate faculty. For example, Chair Carpenter is no longer listed as a member of the graduate faculty, even though he teaches graduate courses and directs theses. The problem originates in the Graduate School, not the Senate. Dean Augustine will work to correct the problem by contacting graduate coordinators and updating records.

A motion (Lawrence/Pommier) to accept elected faculty members for all positions for which faculty ran, with the exception of CGS and write-in candidates, passed unanimously. This motion was followed by a motion (Lawrence/Carwell) to determine the election of write-in candidates by votes received by faculty on the list of write-in candidates. Motion passed unanimously. A motion (Lawrence/Monipallil) to hold a special election for CGS at the start of the fall semester, with candidates restricted to those who ran this spring (met the deadline or were write-in candidates), passed unanimously.

C. **Nominations Committee**: Senator Wolski informed the Senate that many volunteers will be needed for University Boards and Councils for 2004-05. A list of upcoming vacancies is attached to these Minutes.

Adjournment: 3:40 p.m.
Future Agenda Items:
Activities of Enrollment Management, Academic/Faculty Advising, Evaluation of Administrators, Shared Governance for Academic Technologies, Community Service Programs and Opportunities, Faculty Forum Committee, Scholarly Publication, Electronic Writing Portfolio/Assessment Plans.

Respectfully submitted,

John Allison
Call for Volunteers to fill
Faculty Senate Appointed Positions on University Boards and Councils 2004-05

Volunteers are needed for the following positions:

**Financial Aid/Grants Committee (3-yr. Term)**
Two Positions Open (one serves first year as alternate)

**Health Services Advisory Board (3-yr. Term)**
One Position Open (first year as alternate)

**IBHE Faculty Advisory Committee (4-yr. Term)**
Two Positions Open

**Intercollegiate Athletic Board (3-yr. Term)**
Two Positions Open (first year as alternates)

**Judicial Board (2-yr. Term)**
Six Positions Open

**Library Advisory Board (3-yr. Term)**
One Position Open from Arts/Humanities
One Position Open from Sciences

**Parking Appeals Committee (1-yr. Term)**
Two Positions Open

**Publications Board (3-yr. Term)**
One Position Open

**Radio-Television Center Board (2-yr. Term)**
One Position Open (first year as alternate)

**Records and Registration Advisory Committee (1-yr. Term)**
One Position Open

**Textbook Rental Advisory Committee (2-yr. Term)**
Two Positions Open

**Tuition and Fees Review Committee (1-yr. Term)**
One Position Open

If you are interested in serving, please submit your name to Jean Wolski, Nominations Chair, at cfjkw@eiu.edu no later than April 16, 2004.
## RESULTS OF FACULTY ELECTIONS SPRING 2004

### Faculty Senate

<table>
<thead>
<tr>
<th>Council on Teacher Education</th>
<th># votes</th>
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<td>Early CD and Mi lev ed</td>
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<tr>
<td>Judy Barbour</td>
<td>31</td>
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<tr>
<td>CEPS-at large</td>
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<tr>
<td>Audrey Edwards</td>
<td>25</td>
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<td>Melissa Jones</td>
<td>2</td>
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<td>Thomas Sinclair</td>
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<td>CAH-Arts</td>
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<td>Patricia Bellville</td>
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<td>Karen Eisenhour</td>
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<td>Mary Hogg</td>
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<td>Charles Kinbote</td>
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<td>Janet Marquardt</td>
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<td>CAH-Humanities</td>
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<td>Robin Murray</td>
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<td>Peter Voelz</td>
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<td>Roger Beck</td>
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<td>Mary Hogg</td>
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### Council on Academic Affairs

| at large                      |         |
| Shelley French               | 121     |
| David Carwell                | 96      |
| Debra Reid                   | 67      |
| W. Parker Melvin             | 62      |
| Michelle LeMaster            | 2       |
| John Oertling                | 1       |
| Pat Fewell                   | 1       |

### Council on Graduate Studies

| CBAS                         |         |
| Cheryl Noll                  | 15      |
| Kathleen O'Rourke            | 10      |
| Philip Age                   | 3       |
| CAH                          |         |
| Michelle LeMaster            | 22      |
| Peter Loewen                 | 19      |

| Admissions Appeal Review Committee |         |
| CEPS                            |         |
| Tom Sinclair                    | 5       |
| Sheila Simaoms                  | 2       |
| Brian Pritschet                | 1       |
| Marie Fero                      | 1       |
| Tess Bennett                    | 1       |
| Linda Reven                     | 1       |
| Don Smith                       | 1       |
### Enrollment Mgmt Adv Comm

**CBAS**
- Ingyu Chiou 18
- Karla Kennedy-Hagan 12
- Stephen Laribee 5
- James Ejawale 1

### CBAS Counseling/Library/Media Services

- Johnson Kuma 12
- John Willems 20
- Jean Dilworth 17
- Johnson Kuma 1

### Academic Prog. Elim Rev comm

**CAH**
- Doug DiBianco 6
- Joe Heumann 3
- John Oertling 2
- Martin Hardemann 2
- Terri Johnson 1
- Robert Petersen 1
- Jerry Eisenhower 1
- Joy Kammerling 1
- Shane Miller 1
- David Radavich 1
- Annette Samuels 1
- Keith Wilson 1

**CBAS**
- Inolyu Chiou 3
- Tom Boldrey 1
- Ron Sutliff 1

**FCS**
- Richard Wilkinson 23

### COS

- Joseph Williams 33
- Max Kashefi 24
- James Conwell 1

### CAH

- Carol Stevens 30
- Joy Kammerling 9
- John Poulter 2
- James Tidwell 2
- David Radavich 1
- John Oertling 1
- John Ryan 1

### at large

- Marlene Slough 142
- Carol Stevens 2
- Joy Kammerling 1
- William Slough 1
- John Williams 1
- Mark Voss-Hubbard 1

### at large replacement '04-'05

- Mukti Upadhyay 6
- Carol Stevens 4
- Joy Kammerling 4
- John Poulter 2
- Rebecca Cook 2
- Melinde Mueller 2
- John Best 2
- Diane Schaefer 1
- James Tidwell 1
- Onaiwu Ogbomo 1
- Scott Crawford 1
- John Gutowski 1
- Nancy van Cleve 1
- Pat Fewell 1
- Kathy Phillips 1
- Russ Fischer 1
- Tess Bennett 1
- Don Smith 1

### Sanct. And Term. Hearing Committee

**CBAS**
- Scott Crawford 32

### Council on Faculty Research

**CAH**
- Newton Key 33
- Jeff Boshart 24
- Christopher Kuipers 16
- Jerry Eisenhower 1

**CBAS**
- Stephen Larson 22
- Jeanne Snyder 17

### Council on Faculty Research (CBAS)