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ENG 4760-001: Writing for the Professions

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I. Course Description

Writing for the Professions (ENG4760) centers on writing experiences that will enhance your written communication skills. You will use the strategies, formats, and techniques that professionals successfully use and will design texts that target a specific audience. Included will be individual and collaborative writing assignments.


Requirements: You must complete all parts of all assignments to receive credit for the class. You will be expected to keep track of your drafts and the responses you receive throughout the semester and will submit these early drafts with your revisions.

This is a pre-professional course simulating professional experiences. Therefore deadlines will play significant roles as they do in the professional arena. Unless a prior agreement has been made, if a revision is not submitted on its due date, the grade for the revision drops one full grade each day that it is late.

Attendance: One absence will be excused. Each subsequent absence without proof of medical or legal emergency will result in a 10-point grade drop. Ten bonus points will be awarded for perfect attendance.

Special needs: Students with special needs who seek accommodations for these needs should contact the Office of Disability Services at 581-6583.

II. Course Requirements and Grading Procedure: You will work on three major 150-point units over the course of the semester. You will also work on peer reviews (maximum 50 points). Final grades will be calculated on a 500 point scale: 450-500=A, 400-449=B, 350-399=C, 300-349=D, and 0-299=F.