Fall 8-15-2007

ENG 3001-007: Advanced Composition

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Syllabus for English 3001: Advanced Composition, Fall 2007, Section 007

Texts and Materials
Bartholomae and Petrosky, Ways of Reading: An Anthology for Writers, 6th ed.
The lab requires USB "flash" drives (also known as "jump" or "thumb" drives) for data storage. Please consider buying one.

Course Description
This advanced course covers a range of academic and professional writing, and requires the development of skills in the following areas:

• interpretation and critical thinking
• review of critical literature in a discipline
• collaboration and peer review
• oral and visual communication
• résumé and letter writing
• portfolio construction

During the semester, you will be expected to:

• constructively criticize peers' thinking and writing
• use peer responses to improve your own thinking and writing
• read challenging texts
• carefully research a problem or issue in your discipline
• produce polished written and oral work for academic and professional audiences
• show initiative, and be thorough and precise in your work

Writing-Centered Course
You should consider submitting an essay written for this class to the Electronic Writing Portfolio or EWP. Please visit the following web address for information on the submission process: <www.eiu.edu/~assess/electronic_writing_portfolio.htm>. The course deadline for EWP submissions is Thursday, December 6, 2007.

Brief Description of Assignments
Explaining a Specialized Subject: you will review an article or book chapter, explaining key concepts to an educated but non-expert audience.
Group Analysis/Presentation: in a group of three, you will carefully analyze a visual image (or set of images) chosen by the group.
Review Essay: you will write a critical overview of journal articles or book chapters dealing with a specific problem or issue.
Job Letter and Résumé: you will find an available internship, research assistantship, or other advertised position in your field (preferably, one that somewhat matches your qualifications). Then, you will write a letter and résumé that could actually be sent as part of an application for the position. The position may be located through a personal contact; a career center or job information service; or a newspaper, library, or on-line source.
Portfolio: you will revise selected work from the course and construct a portfolio. You will need the files for all of your papers in order to put together the portfolio—so keep them!
Peer Reviews: on several occasions, you will respond to your peers' papers; your peer reviews should be honest and descriptive, explaining in detail your reading experiences.
Examinations: a mid-term and comprehensive final examination will test your knowledge of grammar, style, and course readings, as well as your ability to read and analyze texts.
Daily Assignments: you will do reading responses, process writing, document and site searches, group work, and various other daily assignments. If discussion lags, quizzes or additional in- and out-of-class writing may be assigned as part of the daily assignment grade.
Policies

Attendance: 3 unexcused absences will result in the reduction of your final grade by one letter (10%). If you miss class, you are responsible for finding out what happened and asking me for any missed handouts. Absences will be excused only in the case of a documented illness or emergency, or of documented participation in an official university activity. For your absence to be excused, you must provide me with a legible photocopy of your documentation for my records. Such documentation must be provided prior to the absence or immediately upon your return to class. Please do not come to class late. Three instances of tardiness will count as an absence. Missing a mandatory conference will count as an absence.

Late work: Daily assignments will not be accepted late, and missed peer reviews cannot be made up. Presentations must be given on the dates for which you have scheduled them, except under the most extenuating of circumstances. Failure to submit a complete first draft of a paper (including Works Cited Page) on the draft due date will result in a reduction of the final grade for that paper by one letter. All major assignments are due at the start of class on the final due date. If you want an extension on a major assignment, you must seek the extension a full day in advance of the class period during which the assignment is due and cite compelling reasons for the request; otherwise, you will be penalized one letter grade for not turning in the paper on time and an additional letter grade for every twelve hours thereafter. Only in the case of a properly documented absence may an examination be taken before or after the scheduled date. The rescheduled examination may cover different material than the original.

Grading Scale: 100 to 90 = A, 89.99 to 80 = B, 79.99 to 70 = C, 69.99 to 60 = D, 59.99 and below F

Percentages for Major Assignments

<table>
<thead>
<tr>
<th>Assignment</th>
<th>Percentage</th>
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<tbody>
<tr>
<td>Explaining Specialized Subject</td>
<td>15%</td>
</tr>
<tr>
<td>Group Analysis/Presentation</td>
<td>10%</td>
</tr>
<tr>
<td>Review Essay</td>
<td>15%</td>
</tr>
<tr>
<td>Job letter and résumé</td>
<td>5%</td>
</tr>
<tr>
<td>Portfolio</td>
<td>10%</td>
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<tr>
<td></td>
<td>55%</td>
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</tbody>
</table>

Exams and Other Requirements

<table>
<thead>
<tr>
<th>Requirement</th>
<th>Percentage</th>
</tr>
</thead>
<tbody>
<tr>
<td>Mid-term Examination</td>
<td>10%</td>
</tr>
<tr>
<td>Comprehensive Final</td>
<td>15%</td>
</tr>
<tr>
<td>Average of Peer Reviews</td>
<td>5%</td>
</tr>
<tr>
<td>Daily Assignments</td>
<td>5%</td>
</tr>
<tr>
<td>Participation</td>
<td>10%</td>
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<tr>
<td>+</td>
<td>45% = 100%</td>
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</tbody>
</table>

Assessment: For each of the major assignments listed in the left column above, I will provide a formal assignment sheet. Your grade for a given major assignment will be determined by how well your work fulfills the requirements outlined in the assignment sheet. You must submit all major assignments to pass the class. You will receive worksheets to guide you through peer reviews, and written or verbal descriptions of daily assignments. Your participation grade will be based on your attendance, the regularity and quality of your contributions to class discussion, and your level of engagement during group work and class activities.

Academic dishonesty: According to the *MLA Style Manual*, the word “plagiarism” has its origin in the Latin term for “ kidnapper”: plagiarists kidnap other writers' sentences, phrases, or ideas and present them as their own. The *Random House Dictionary* defines “plagiarism” as “The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work.” As these sources suggest, plagiarism often results from faulty documentation or careless note taking. *Always place quoted materials in quotation marks, and always cite quoted and/or paraphrased sources, even in rough drafts of papers or presentations.* Respect for the intellectual work of others should encompass all formats, including print, electronic, and oral sources. Inexcusable acts of plagiarism include downloading or buying a paper from the internet; copying and pasting phrases or passages from electronic sources into your paper without citing them; submitting a paper written by another student as your own; borrowing the language and content of a website verbatim and using it as an “original” presentation; and so on. The penalty for academic dishonesty is failure in the course. All instances of academic dishonesty will be reported to the Office of Judicial Affairs.

The Office of Disability Services: If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.
### Provisional Schedule

Note: Each reading should be completed before class on the day it is listed.

#### Week One
- **T Aug 21** Introduce the course
- **R Aug 23** Excerpt from Introduction (*Ways of Reading* 1-14, hereafter abbreviated *WR*)
  - Analytical reading exercise; writing diagnostic

#### Week Two
- **T Aug 28** Meet in 3120
  - Introduction to the writing lab
  - Reading Workshop: Baldwin, "Notes of a Native Son" (*WR* 49-68)
  - Explaining a Specialized Subject (assigned)
  - Basic Grammar: Clauses, Faulty Sentence Structures, Parallelism
- **R Aug 30** Reading Workshop: Freire, "The 'Banking' Concept of Education" (*WR* 258-70)
  - Verbs, Agreement, Usage

#### Week Three
- **T Sept 4** (3130)
  - Due: source for Explaining a Specialized Subject
  - Avoiding plagiarism exercise
  - Workshop using source; bring *MLA Handbook* (hereafter abbreviated *MLA*)
- **R Sept 6** (3130)
  - Drafting a strong introduction for an Explaining a Specialized Subject paper
  - First draft due: Explaining a Specialized Subject; peer review; bring *MLA*
  - *A Works Cited page is an integral part of any paper using sources. Always submit one with rough and final drafts of papers.*

#### Week Four
- **T Sept 11** (3120)
  - Conferences
- **R Sept 13** (3120)
  - Conferences

#### Week Five
- **T Sept 18** (3130)
  - Final draft due: Explaining a Specialized Subject/write cover letter
  - Group Analysis and Presentation (assigned)
  - Excerpt from Berger, "Ways of Seeing" (*WR* 105-7)
  - Begin analysis exercise (magazine advertisements)
- **R Sept 20** (3130)
  - Finish analysis exercise
  - Reading Workshop: Bordo, "Hunger as Ideology" (*WR* 138-171)

#### Week Six
- **T Sept 25** (3120)
  - Form groups
  - Due: image, be prepared to show/interpret image
  - Group meeting to do research, plan presentation
- **R Sept 27** (3130)
  - Workshop: formulate overarching interpretation/theme; create visual aid; finish and practice presentation

#### Week Seven
- **T Oct 2** (3130)
  - Due: Group Analysis/Presentations
  - Group Presentation Peer Evaluations
- **R Oct 4** (3130)
  - Due: Group Analysis/Presentations
  - Group Presentation Peer Evaluations

#### Week Eight
- **T Oct 9** (3120)
  - Review Essay (assigned)
  - Reading Workshop: Comparing Arguments, Constructing Grids
  - Schwarzbaum and Denby, Reviews of "Pirates of the Caribbean" (provided)
- **R Oct 11** (3120)
  - Mid-term examination
Week Nine
T Oct 16  Library instruction
R Oct 18  Reading Workshop: reread Freire, “The ‘Banking’ Concept of Education” (WR 258-70); Rage against the Machine, “Take the Power Back” (provided); Bell Hooks, “Toward a Revolutionary Feminist Pedagogy” (provided)

Week Ten
T Oct 23  Due: sources for the Review Essay; bring MLA Exercise using sources
R Oct 25  Summary vs. Analysis, Transitions, Conclusions, Concision vs. Wordiness First draft due: Review Essay; peer review; bring MLA

Week Eleven
T Oct 30  Conferences
R Nov 1  Conferences

Week Twelve
T Nov 6  Final draft due: Review Essay; write cover letter Dangling Modification, Needless Shifts, Mixed Constructions, etc. Job Letter and Résumé (assigned)
R Nov 8  Résumé writing Hiring committee exercise Draft the résumé

Week Thirteen
T Nov 13  Due: job ad Writing a letter of application Draft the letter
R Nov 15  First draft due: Job Letter and Résumé; peer review

Fall Break
Nov 19-23  No classes

Week Fourteen
T Nov 27  Final draft due: Job Letter and Résumé Portfolio (assigned); designing a portfolio Review for final examination
R Nov 29  Portfolio Workshop

Week Fifteen
T Dec 4  Conferences
R Dec 6  Due: Portfolio; deadline for EWP submissions

Final Exam  Tuesday, Dec 11, 10:15 am-12:15 pm