October 9, 1995

Staff Senate
The meeting was called to order by Staff Senate President Bingham-Porter, at 1:15 p.m., BOG Room, Library.

Present: Sandy Bingham-Porter, Jean Liggett, Jone Zieren, Teresa Sims, Bev Pederson, John Flynn, Terry Tomer, Adam Due, Dennis Jones, Vilma Robinson, Sherry McKey, Bob Thomas Arlene Kraft

Absent: Kathy Cartwright, Vickie Gilbert, Wayne Bosler, Anita Thomas

Visitors: President Jorns, VPBA Hencken, VPBA Olsen, Dir. HR Michaud, Cate Borzi, Ron Gholson

President Bingham-Porter introduced Paul Michaud, Director of Human Resources and members of the Staff Senate introduced themselves.

I. Correspondence
   A. Memo from Linda Moore for Search committee member for Asst. Dir. Student Life.
   C. Memo from Mary Anne Hanner on Adult Student Admissions Policy.
   D. Council on Academic Affairs Minutes Sept. 7, 1995 stating Adult Student Admissions Policy.
   E. Memo from Jill Nilsen for Search committee member for Task Force on Administrative Evaluation.

II. Old Business
   A. Approval of Minutes: Motion (Sims/Kraft) to approve Sept. 25, 1995 minutes with correction of meeting time on page 4 at 1:15 instead of 1:00. Motion approved.
   B. Standing Committees
      1. Personnel Policies, Benefits, and Welfare (Due/Jones/Flynn) Senator Flynn handed out information from ISU and U of I on Sick Leave Banks. Senator Jones will ask Elmer Boudrie to break down pockets of sick leave by groups, hours, etc. Senator Flynn suggested we discuss the sick leave bank at the next meeting. President Bingham-Porter appointed Cathy Ashmore to serve on this committee.
      2. Budget and Planning (Sims/Tomer/Cartwright)
      3. Liaison (Gilbert/Kraft/Zieren)
      4. Staff Outreach (B. Thomas/McKey)
      5. Election (Liggett/A. Thomas/Bosler/Pederson)
   C. Appointments
      1. Barbara Wylie was appointed to serve on the Volunteer Task Force Committee.
   D. Committees
      1. CUPB (Flynn/Tomer) Senator Flynn stated that Kim Furmo went over the budget and priority items. Individuals of CUPB wanted to see the entire budget and wanted a breakdown of bond revenue and GRF funds and restrictions.

III. Reports
   A. President Jorns Report-President Jorns reported that the Governor's office will announce board appointments Oct. 20. The University has made good strides in bargaining. He welcomed Paul Michaud and stated that he has lots of challenges.
   B. VPBA Olsen Report-VPBA Olsen stated that there have been problems regarding the designated smoking areas and he would like assistance from members of the
campus. There is seating, signs and receptacles in Smoking Areas. The area between Old Main and Blair Hall is an area that he would like help with. There is a receptacle two steps from the rock. Please use it. We do not want to put additional people on to clean up cigarette butts. Please use common sense and become aware of the smoking areas. Attend "Smoking Cessation" workshops. VPBA Olsen has asked that the no-smoking announcement be made more frequently at the football games and is looking into putting an announcement in the Football program. Senator McKey suggested that he ask Pam Collins to put an announcement on the Football message board. Senator Tomer asked when non-negotiable could expect their raise. VPBA Olsen stated that they were on track for the end of this month and letters were being prepared.

C. VPSA Hencken did not have a report.

IV. New Business

A. Cate Borzi from United Way gave a presentation. She showed a 7 minute video on what the United Way is about. It includes Emergency Services, Health Services, Child Services, Senior Services, and Adult Services. There are 25 services which need help. Some organizations have state/federal money caps that limit how much they can help individuals. The money spent above the caps has to be made up in some manner. EIU is where a large amount of the money will be raised. Payroll deductions are available to us. Dr. Michaud suggested three other successful ways that have worked elsewhere. 1) Stamp the payroll envelopes with support of the United Way; 2) have a logo for the University; and 3) have competitions by the VP’s. These have all worked to increase participation. Senator Flynn wanted to know where else the video had been shown. Ms. Borzi has just begun. She stated that WACF in Paris is running public announcements as close to EIU football games as they can. Senator McKey stated that some individuals would not give as long as certain organizations were in the United Way. Ms. Borzi stated that she hoped that next year individuals can designate which group they want to give to. Senator Thomas asked how the money was divided. Ms. Borzi stated the 34% went to children services; 91.7% went to agencies; .6% went to the National for programs the local selected; the rest goes for the local campaign which is less than $7,000. The local helps support the national organization in buying advertising like the Super Bowl commercials that a local could not do by itself. Motion (Jones/Tomer) to support charitable giving through payroll deduction including the United Way. Motion passed.

B. Representative for the Executive Director were elected: Senators Jones and Pederson will represent Staff Senate on this committee.

C. Senator McKey volunteered to represent Staff Senate on the Assist. Dir. of Student Life committee.

D. Senator Bingham-Porter was selected to represent the Staff Senate on the Task Force Administrative Evaluation committee.

Meeting Schedule for Staff Senate, BOG Room of Library, 1:15-3:00 p.m., October 23, 1995.
Nov. 13, 1995 (Schahrer Room, Union)
Nov. 27, 1995
Dec. 11, 1995

V. Adjournment

The meeting was adjourned at 2:05 p.m. (Kraft/Sims)

Respectfully submitted,

Jean Liggett, Staff Senate Secretary