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Eastern Illinois University

ENG 1002C-042: Composition and Literature

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Texts for the course: The Story and Its Writer, Fifth Edition, Charters

Class Policies and Procedures

Attendance: Please be clear about this from the beginning: you must attend class on a
regular basis if you expect to earn a passing grade for this course. It is impossible to
duplicate class discussions and activities for students who are absent. Since students
arrive at a greater understanding of course material through these class discussions and
activities, those who frequently miss class find themselves at a serious disadvantage
when writing papers or taking exams, and such frequent absences almost always manifest
their effect on the final course grade.

Missed assignments and exams: Missed assignments and/or exams may be made up for
credit only with a verified excused absence. If you are ill but do not go to Health
Service, please phone me during my office hours on the day of the absence to verify an
excused absence for that day’s class session. Arrangements for making up missed work
must be made with me the class period immediately following the absence. If you have a
university-recognized anticipated absence (academic or athletic activity), please note that
you are to submit any work that is due on that date before the anticipated absence. If you
need to speak to me about assignments or missed class work, please phone me during my
office hours or phone me at home. Do not leave voice-mail messages on my office
phone; those messages go to Mrs. Clark, not to me; consequently, I will not receive
messages you leave there.

Late papers: You have ample time for each essay assignment; however, for those of you
who have a tendency to procrastinate, please note that essays which are turned in late will
lose one letter grade for each class meeting that they are overdue.
Submitting Essays: All essays should be submitted according to proper MLA format, which may be found on pages of your handbook, A Pocket Style Manual. You will need a pocket folder in which to submit your essays for evaluation. The final manuscript should be placed on the right side of the folder; all other phases of the writing process—planning, rough draft(s), peer evaluations and revisions—should be placed, in that order, on the left side of the folder. Papers submitted without all phases of the writing process will be considered incomplete and will thus lose a letter grade. That means that even though you have your drafts on disk, you must make paper copies of all drafts to be included in your submission folder. On the date that they are due, essays should be in the proper order and ready for submission at the beginning of the class period—no last minute printing in class.

Quizzes: You will have frequent quizzes over assigned reading material. These quizzes will take place at the beginning of the class period, so it is important to get to class on time; tardiness is not an excuse for making up a quiz. If you miss a quiz but have an excused absence, your final grade will be figured on a scale which does not include the missed quiz points. (In other words, your grade will not be affected by the missed quiz.)

Course requirement: Please be aware that you must complete and submit all essays (no matter how late they may be) and exams in order to pass the class. Failure to submit all essay assignments and exams will result in an “NC” for the course.

Grading: Since this is primarily a writing course, you will write numerous papers as well as essay responses on exams. Grades will be assigned on a point system as indicated by the following chart:

Point Values for the Course:

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Poetry essay</td>
<td>75 pts.</td>
</tr>
<tr>
<td>Exam on poetry</td>
<td>100 pts.</td>
</tr>
<tr>
<td>Fiction essay</td>
<td>100 pts.</td>
</tr>
<tr>
<td>Exam on fiction</td>
<td>125 pts.</td>
</tr>
<tr>
<td>Drama essay</td>
<td>150 pts.</td>
</tr>
<tr>
<td>Exam on drama</td>
<td>125 pts.</td>
</tr>
<tr>
<td>Quizzes &amp; other class assignements</td>
<td>125 pts.</td>
</tr>
</tbody>
</table>

The total number of points possible for the course is 800. Grades will be assigned according to the following grading scale:

- 720--800 = A
- 640--719 = B
- 560--639 = C
- 559 & below = NC
On official transcripts and grade reports, any grade below 560 points will be recorded as “NC” (no credit). Any student receiving “NC” for the course must retake English 1002C.

Please keep all returned papers and quizzes in a pocket folder so that you will have a ready record of your progress in the course. You can calculate your grade at any point in the semester by dividing the number of points you have accumulated by the number of points possible at that time. (90 to 100% = A, 80 to 89% = B, 70 to 79% = C)

**Policies and Procedures for the ETIC**

On alternating weeks we will meet in CH340, the English Technology-Integrated Classroom or ETIC. The classroom is equipped with 24 Gateway computers which use a version of Microsoft Word 7.0. If you have access to a personal computer which uses a version newer than Microsoft Word 7.0, or if you use a program other than Microsoft Word, you must remember to save your work in Rich Text format in order to be able to work effectively between computers. For saving your work, you will need at least three pre-formatted IBM-compatible high density diskettes (1.44MB). It is imperative that you always make back-up copies of your work. Diskettes should be clearly labeled with your name and appropriate course information.

The ETIC is a classroom which lends itself well to self-directed work, so frequently during your class periods there you will have time to work on rough drafts, class assignments, final drafts, or other course projects. Note that a few rules do apply. First, there are to be absolutely no drinks or food in the classroom. In addition, you are expected to work on course assignments, and unless all of your assigned work has been completed and submitted, you may not use the computers for reading e-mail or browsing the internet. In short, you must stay on task; failure to do so will result in dismissal from the class. In the event that we need to use class time in the ETIC for instructional purposes, I also expect you to be attentive to lectures or class discussions. In other words, no working on the computers when attention should be directed to the person or persons talking—a simple matter of courtesy, I think.

I'm sure that many of you have more experience with computer use than I do, so I welcome your comments and suggestions. For those of you who are relatively new to computer use, relax and don’t be afraid to ask questions. Remember that this class is first and foremost a composition course; the computers are here to serve our needs, not to overshadow our purpose. I hope you enjoy the semester and come away with a sense of confidence in your writing skills.
Enrollment Reminders

Students who have ACT scores in English of 15 or below (13 on the old version of the test) or who have no test scores on file with the university must pass English 1000 before enrolling in English 1001C.

and

Successful completion of English 1001C or its equivalent is a prerequisite for enrollment in English 1002C.

Plagiarism Policy

Please note the English department's statement concerning plagiarism:

"Any teacher who discovers an act of plagiarism—'The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one's original work' (Random House Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including the immediate assignment of a grade of ‘F’ for the assigned essay and a grade of ‘F’ for the course, and to report the incident to the Judicial Affairs Office."

Please note that I shall adhere to this policy throughout the semester.

Writing Center

Please be aware that help is available through the Writing Center in Coleman Hall, room 301. Students who may need help with a particular writing problem or problems are urged to stop by the center for individual attention. The Writing Center is NOT a proofreading service, however. Do not take an unmarked paper in and expect someone to find all of your errors before you hand in the paper. If you are having difficulty getting started on a particular assignment or if you know you are weak in a particular area, by all means, stop by the center for help. I may, in fact, refer you to the Writing Center if I detect consistent serious errors or weaknesses in your writing. The Writing Center is not a center for remedial students only. Don't be afraid to ask for help, and do it before it is too late to salvage your grade. Check the notice on the Writing Center door to find operating hours for the current semester.

Students with Disabilities

Please note the following information from Ms. Martha Jacques, Coordinator of the Office of Disability Services: "If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible."
Course Objectives for English 1002C

- To learn to appreciate specifically three types of literature: fiction, drama, and poetry
- To learn to analyze the qualities of selected short stories, plays, and poems
- To learn how to be a careful, conscientious reader of literature
- To learn the necessary language for talking and writing about literature
- To be able to apply the literary skills and grammatical tools requisite for effective written communication
- To learn how to write about something of value with precision, clarity, and cogency
- To examine the lives and times in which some writers lived and to understand in what ways their lives and their environment affected their writings
- To learn proper use of MLA research and documentation techniques
English 1002C—Spring 2000
Course Outline

Please note that all assignments are to be read in full by the date that they appear on the outline. Be prepared for quizzes. On scheduled due dates, essays are due at the beginning of the period unless otherwise noted. Also be aware that this is a tentative outline, subject to change as need may arise.

Tues., Jan. 11----Introduction to the course

Thurs., Jan. 13----Begin poetry/ sample in-class essay

Tues., Jan. 18----“Metaphors,” pg. 444  Poetry: An Introduction
“My Papa’s Waltz,” pg. 199
“Weather Stripping,” (handout)

Thurs., Jan. 20----“Running on Empty,” (handout)
“Those Winter Sundays,” pg. 10
“Nikki-Rosa,” (handout)

Tues., Jan. 25----Notes on writing about literature/assignment of topics for explication

Thurs., Jan. 27----Writing work period

Tues., Feb. 1----Explication essay due at the beginning of class period/drop in folder on desktop
“Love Poem,” pg. 31
“My Last Duchess,” pg. 150
“Home-Baked Bread,” pg. 100

Thurs., Feb. 3----“The Unknown Citizen,” pg. 391
“Mr. Z,” pg. 419
“Barbie Doll,” pg. 442
Assignment of topics for analysis essay on poetry

Tues., Feb. 8----Writing work period/ first draft to be dropped in folder at end of class

Thurs., Feb. 10----Peer evaluation session

Tues., Feb. 15----“Mending Wall,” pg. 304
“The Tuft of Flowers,” (handout)

Thurs., Feb. 17----Exam on poetry

Tues., Feb. 22----Poetry essay due at the beginning of the class period;
“Desirée’s Baby,” pg. 329 in The Story and Its Writer
Thurs., Feb. 24----“Young Goodman Brown,” pg. 633

Tues., Feb. 29----“Where Are You Going, Where Have You Been?” pg. 1052

Thurs., Mar. 2----“A Good Man Is Hard to Find,” pg. 1106/ assignment of topics for fiction essay

Tues., Mar. 7----Writing/conference period

Thurs., Mar. 9----Writing/conference period

Tues., Mar. 21----“The Things They Carried,” pg. 1065

Thurs., Mar. 23----Fiction essay due at the beginning of the period “The Shawl,” pg. 1136

Tues., Mar. 28----Exam on fiction

Thurs., Mar. 30----A Doll House, Act I, pg. 601 The Harcourt Brace Anthology of Drama

Tues., Apr. 4----A Doll House, Act II

Thurs., Apr. 6----A Doll House, Act III/ assignment of topics for drama essay

Tues., Apr. 11----Writing work period/ rough draft to be dropped in folder at end of class

Thurs., Apr. 13----Peer evaluation session

Tues., Apr. 18----Drama essay due at the beginning of the class period The Glass Menagerie, pg. 974, Scenes 1-4

Thurs., Apr. 20----The Glass Menagerie, Scenes 5-7

Tues., Apr. 25----videotape

Thurs., Apr. 27----videotape

Tues., May 2----Final exam (2:45-4:45)