1995

May 8, 1995

Staff Senate
The meeting was called to order by Staff Senate President Bingham-Porter at 1:10 p.m., BOG Room, Booth Library.

Present: Sandy Bingham-Porter, Jean Liggett, Teresa Sims, Kathy Cartwright, Vickie Gilbert, Bev Pederson, Dennis Jones, Anita Thomas, Bob Thomas, Marsha Duncan, Adam Due, Jeanne Simpson, John Flynn, Arlene Kraft

Absent: Lynn Kimbrough, Wayne Bosler

Visitors: VPBA Olsen; Jill Nilsen

Minutes were approved (Simpson/A. Thomas) from April 24, 1995 meeting with correction under Correspondence I.D. 1996 instead of 1196.

I. Correspondence
A. Olsen memo: Recognition of Degrees and Certifications.
B. Draft President's Council Articulated Plan.
C. Letter from Arlene Kraft as representative to Staff Senate from Grants and Contracts area.
D. President's Council Minutes: May 3, 1995

II. Old Business
A. Search Committee.
   1. Athletics: Senator B. Thomas stated this committee was finished; Debra Polca was hired as Senior Women's Administrator.
   2. VPAA: Senator Jones stated that a recommendation had been made to the President.
   3. Housing: Senator Gilbert stated that a recommendation had been made to the President.

B. Administrative Evaluations: Are these going to be made public for President Jorns? Senator Sims stated that she was unsure. The summary may be made public.

C. Elections: Elections were held Wednesday, April 26th 7:00 a.m. to 7:00 p.m. The following are the results: Bev Pederson, 981 (BSW area); Jean Liggett, 981 (Clerical/Technical); Terry Tumer, Non-Negotiated Trades; Kathy Cartwright, Non-Negotiated Excluding Trades and Negotiated Physical Plant; Adam Due, Police; Arlene Kraft, Grants and Contracts. The constitutional amendments passed.

D. President's Council Plan (Cycle II) - Jill Nilsen. Senator Sims asked about hiring a consultant under Unit Goal 2 Priority #2. Ms. Nilsen stated that institutional data was scattered in various places and we needed to hire someone to 1) see what we have and 2) see if what we have is an efficient model or if we need to remodel. Senator Flynn asked about Unit Goal #1 Priority #2 the feasibility of notebook computers for students. VPBA Olsen stated that this needed to be looked at and to look at what facilities there are to plug these into and other concerns. Senator Flynn stated that an article in last week's Higher Education Chronicle was critical of this approach. VPBA Olsen stated that if students are required to rent or purchase these the Financial Aid will have to be looked at also. Senator Duncan asked about the cost of these computers. VPBA Olsen stated that there was no definite cost but good laptops cost around $2,500. There are many questions to be answered on this topic. Senator Flynn asked about #1.3. What is "Knowledge Navigator"? VPBA Olsen stated that right now EIU is looking at developing a plan for the planning process, then funding, then the components. We will have to start with a draft and talk to technology/computer people/committees. Senator Jones asked about #4.1. Cost of reorganization under who, when and cost. Ms. Nilsen stated that it was under #4.1. VPBA. The Print Shop at present is still in Ms. Nilsen's area. Senator Sims asked if, in general, everything goes through CUPB and who decides what happens, when? Ms. Nilsen stated that looking at cost figures, the President's Council will decide what can be done as we go along depending on the resources after July 1. Everything will go forward to be looked at after July 1. Senator Flynn asked about the Attorney hiring. Ms. Nilsen stated that $150,000 would be needed for a staff attorney, Secretarial support and office support. Legal Counsel had been centralized in the EIU and EIU is one of the 5 institutions who had no on-site legal services. Parts of the transition monies has been asked for to help pay for this position. This was stressed in last week's Legislative session. Senator B. Thomas asked about #3.3. Team Bonuses. What happens if teams don't work well together. This will cause problems. Ms. Nilsen stated that this concept is to be discussed as salary is a big concern of the VP's. Senator Duncan asked about #3.2. Flex schedules. Are these in the distance or later. Ms. Nilsen stated that Bob Wayland is looking at models presently. Senator Duncan asked about the new Board of Trustee space/clerical space. Ms. Nilsen stated that this space has not been determined yet. Senator A. Thomas asked about job sharing pools coming to Department levels. Ms. Nilsen stated that
these pools will start at the Administrative levels and expand to entire campus. Senator B. Thomas asked if these people would be full-time or temporary. Ms. Nilsen stated they would work like “Western Temporary” or “Kelly” with 24-48 hour notices and work on a temporary basis as needed. Senator Duncan asked if each area would be given monies to hire temporaries or would it have to come out of each account. Ms. Nilsen stated that it would come out of each account. Senator Sims asked Ms. Nilsen where the 10 + 30 Retirement bill was in the Legislature. Ms. Nilsen stated that this bill was alive in the Senate and also the Accrued Sick Leave Bill was still alive with a July 1, 1997 date. Senator A. Thomas asked someone to explain the 10 + 30 Retirement Bill. Ms. Nilsen stated that this meant a minimum of 10 years service and age of 55. The University would pay 20% and the individual would pay 6% of retirement. Senator Flynn stated that the institution has no say in the 20% payout. Senator Due asked if the police were under a different retirement system. Ms. Nilsen stated that she would find out for us. Motion to accept the President’s Council Articulated Plan (Simpson/A. Thomas) passed. Senator Sims asked what would happen if individuals who are looking at the Articulated Plan don’t like it. Ms. Nilsen stated that it would be sent out from the President’s Council for comments. Senator Simpson stated that she would like it known that we have passed our concerns on the Articulated Plan on to her. Ms. Nilsen said she would take our concerns to the President’s Council. Senators A. Thomas, Sims, B. Thomas and Liggett expressed their concern with the problem of implementing the teaming approach.

III. Reports
A. Vice-President Olsen had no report.
B. Staff Reports
1. Child Care (Sims): Surveys are being put on machine readable forms so they can get direct responses in easy to use format. There was a very good return.
2. CUPB (Bingham-Porter): the Planning Initiatives were prioritized from 1-7: 1) Increase base operating budgets by 10% VPAA; 2) Increase support for Library VPAA; 3) Academic area equipment VPAA; 4) Admission increase budget; 5) Expand Affirmative Action and Civil Rights Diversity, etc. monies; 6) VPBA Financial Aid/Admissions counselor addition; and 7) Establish Business Affairs Equipment Budget.
3. Human Resources Learner Plan (A. Thomas): Discussed purging Learner list. Suggested that Cynthia Nichols talk to the group. The committee needs to know what the procedures for an audit. The list was purged within the last 2 years and made all these people take a test which was illegal. VPBA Olsen stated that Joy Croft and Cynthia Nichols agreed that the committee should proceed with its original charge: study the program and make recommendations.
4. Radio/TV (Liggett): The Radio/TV committee held its first meeting in 2 years. The next meeting will be in December. Chair John Beabout would like for each of the committee members to make a 2 year commitment to the committee. President Bingham-Porter will submit Senator Liggett’s name for a 2 year term for this committee.

IV. New Business
1. The Civil Service Council approached President Bingham-Porter to have the Executive Board of Staff Senate meet with them to define roles. The meeting will be May 18, 1995 at 1:15 in the Schaher Room, Union.
2. The Staff Senate Representative for the Human Resources Director Search will be Adam Due.
3. Senator Liggett reported that the Executive Board would like to have the new members and the entire senate meet for a working/orientation meeting before the new members take office. President Bingham-Porter put Senator Liggett in charge of the meeting.
4. Senator Cartwright was asked to put together next year’s budget for the Senate.
5. Senator Sims stated that she had been approached with complaints that the minutes were too small. Discussion followed. Minutes are posted on GOPHER. The reason the minutes are small are to keep down cost. People who receive minutes and have trouble reading them could enlarge the minutes for reading.
6. Senator Flynn asked about renaming the BOG Room in the Library. Names when complied could be sent to President Jorns.

Motion (Flynn/Sima) to adjourn. Meeting adjourned at 2:10 p.m.

Next Meeting for Staff Senate, 1895 Room of the Library, 1:00-3:00 p.m.; ALL MEETINGS ARE OPEN.

Meeting Schedule for Staff Senate, BOG Room of Library, 1:00-3:00 p.m.
June 12, 1995
June 26, 1995
NEXT MEETING: 12:00-1:00 1995 ROOM, UNION, LUNCHEON FOR NEW AND PRESENT MEMBERS.

Respectfully submitted,
Jean Liggett, Staff Senate Secretary