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ENGLISH 1001G-052 – COMPOSITION AND LANGUAGE
FALL 2005

M/W – 3:00–4:15
COLEMAN HALL 3210/3140

Instructor: Catherine Gall
Office: CH 3139
Office Hours: Mondays and Wednesdays 2 -3
Thursdays and Fridays 11-12
(and by appointment)
Mailbox: CH 3155
Phone: Office – 581-7481/ English Department – 581-2428
E-mail: cfcmg@eiu.edu

Textbooks
The Blair Handbook, 4th edition
The Bedford Reader, 8th edition
The Bedford Guide for College Writers, 7th edition

Required supplies: a formatted floppy disk, a spiral notebook (solely for this course)

Course Objectives

English 1001G is a writing centered course that will focus on developing your skills in the reading and writing of expressive, expository, and persuasive texts. The course will focus on improving your writing skills through the drafting and revision process, learning to evaluate and criticize your own and other’s writing through peer review workshops, learning to conduct research and to use correct documentation methods, and working both individually and collaboratively to produce a polished final product.

Note: This section of 1001G has the benefit of computer-assisted classrooms. We will be switching classrooms every week – between computer lab CH3210 and classroom CH3140.

Note: Students who have an ACT score in English of 14 or below, or who have no test scores on file with the university, must pass English 1000 before enrolling in English 1001G.

Course Policies

Attendance: All absences, whether excused or unexcused, not only affect the quality of your own work, but the class as a whole. A large part of this class is based upon group work, discussions and peer reviews that require your presence to make them truly worthwhile. Absences during times when we are working on collaborative projects are especially disruptive and will affect you grade accordingly. Though attendance is not a requirement of the course, students will earn points for each class attended for participation and any in-class work. Any absences, including excused absences, will result in the loss of attendance/participation points for that day and the inability to make-up any in-class exercises done on that day. Students are also responsible for keeping up with syllabus changes that may have occurred during their absence.
**Excused Absences:** Excused absences (when the student has contacted the instructor and arranged to miss before the class meeting and has documentation of illness, emergency or a University sponsored event) will enable the student to turn in major assignments at the start of the next class period.

**Participation:** The attendance points for each day will be partially based on active participation. Students who do not contribute to the class discussions, are unprepared or disrupt class can expect to earn fewer attendance/participation points per class meeting.

**Conferences:** Attendance at the two scheduled conferences is required. Failure to show up to these conferences will result in a 10-point loss per conference. Attendance on the day of the Library Research Project is also required. Failure to come to class that day will result in a 10-point loss and may affect your final research paper grade.

**Missed/Late Assignments:** Students who have an unexcused absence will still be required to turn in all major assignments due on that day via e-mail or the instructor’s mailbox by 5pm. *Any student who turns in any of the major essays late and unexcused will lose one letter grade per class meeting on that essay until it is turned in.*

**Journals:** There will be a required journal as part of the grade for this course. Entries will consist of responses to required readings and class discussions, and pre-writing and research data for later papers. Each entry should be at least 200 words long. They will be collected twice during the semester - unannounced.

**Revisions:** Revisions will be required for three of the four essays. Revisions will count as a separate grade from the original essay, and will be graded on a much stricter scale. They should show significant improvement, not simply correct the marked errors, in order to earn optimal points. They will normally be due the class period following the one when the paper is returned to you. *Revisions must be turned in with the original graded essay.*

**English Department’s Plagiarism Policy:** Any teacher who discovers an act of plagiarism – ‘The appropriation of the language, ideas, and/or thoughts of another author, and representation of them as one’s original work’ (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.
Grading:

Essay #1 100 pts.
Essay #2 150 pts.
Essay #3 (150 presentation/ 50 essay) 200 pts.
Essay #4 (Research) 200 pts.
Revisions (20 pts. each x 3) 60 pts.
Journal (10 pts. each x 10) 100 pts.
Participation (in-class work, attendance) (4 pts. each x 25) 100 pts.
Peer Review (10 pts. each x 4) 40 pts.

Note: You must complete all major essays in order to receive a passing grade for the course.

Grading Scale:

855-950 pts. A
760-854 pts. B
665-759 pts. C
664 and below NC

Electronic Writing Portfolio

All students will have to submit an essay from English 1001G or 1002G as part of their Electronic Writing Portfolio, a University requirement for graduation. We will discuss what types of writing are appropriate and how to go about this procedure later in the semester.

Students with Disabilities

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services at 581-6583 as soon as possible.

Writing Center

Students are encouraged to use the Writing Center, located in Coleman Hall 3110, for help with their papers. Students may also be referred by the instructor if they have a persistent problem in a particular area. The center offers assistance and tutoring in many different areas of writing, but is not a proofreading service. Students should not expect the tutors to complete or correct their draft for them, but simply to help them along and target their problem areas.
NOTE: The details of this syllabus are subject to change at any time, due to the learning pace of the class as a whole and any unforeseen interruptions. The instructor will keep the students informed of approaching changes.

Key to Reading Assignments:  
BR = Bedford Reader  
BG = Bedford Guide for College Writers  
BH = Blair Handbook

Mon. 8/22 – In-class: Introductions – Informal Interview Project  
Diagnostic Essay  
Handout

Weds. 8/24 – In-class: Discuss Course Policies and Syllabus - Handout  
Due: 1st Journal Response (on 8/22 handout)

Mon. 8/29 – In-class: Writing Workshop – Recalling an Experience  
Due: BG - 47-62, 438-440, 488-490  
Journal Response to 8/24 handout

Weds. 8/31 – In-class: Writing Workshop – Observing a Scene  
Due: BG – 63-78  
BR – 73-84

Mon. 9/5 – LABOR DAY – NO CLASSES

Weds. 9/7 – In-class: Writing Workshop – Brainstorming for Ideas  
& Thesis Statements  
Due: BG – 252-266, 269-280

Mon. 9/12 – In-class: Writing Workshop – Order & Detail  
Peer Editing/ Review Project  
Due: BG – 314-318  
BH – 95-103
Weds. 9/14 – In-class: Peer Review

Due: Rough Draft of Essay #1
BH – 296-304

Mon. 9/19 – In-class: Writing Workshop - Revision & Grammar

Due: BG – 323-336
BH – 317-331

Weds. 9/21 – In-class: Writing Workshop – Interviewing

Due: Interview Questions due at end of Class
BG – 585-589
BH – 205-212
Revision of Essay #1

Mon. 9/26 – In-class: Writing Workshop – Incorporating Sources

Due: Bring Interview Results to Class

Weds. 9/28 – In-class: Peer Review

Due: Rough Draft of Essay #2

Mon. 10/3 – In-class: Generating Ideas – Discuss upcoming Collaborative Project

Weds. 10/5 – In-class: MIDTERM CONFERENCES
Get back Rough Draft of Essay #2

Mon. 10/10 – In-class: MIDTERM CONFERENCES
Get back Rough Draft of Essay #2

Weds. 10/12 – In-class: Collaborative Workshop

Due: Revision of Essay #2
Proposals Due at end of Class
Mon. 10/17 – In-class: Writing Workshop – Incorporating Sources
   Due: BH – 755-793

Weds. 10/19 – In-class: Writing Workshop – Incorporating Sources
   Due: Working Outline & Source List due at end of Class

Mon. 10/24 – In-class: Collaborative Workshop – Finalizing your Group Project
   Due: BH – 737-744

Weds. 10/26 – In-class: Group Presentations (Groups 1 & 2)
   Peer Review
   Due: Formal Outline

Mon. 10/31 – In-class: Group Presentations (Groups 3 & 4)
   Due: Formal Outline

Weds. 11/2 – In-class: Group Presentations (Group 5)
   Peer Review
   Due: Formal Outline

Mon. 11/7 – In-class: Discuss Requirements for Essay #4
   Due: Essay #3 Group Experience Paper
       BR – 551-556
       BG – 131-151

Weds. 11/9 – In-class: Library Trip

Mon. 11/14 – In-class: Writing Workshop – Taking Sides & Using Fair Language
   Due: Proposal
       BH – 452-461
       BR – 499-512
Wed. 11/16 – In-class: Writing Workshop – Avoiding Plagiarism

Due: BH – 228-243
Working Bibliography and Notecards

11/21 – 11/25 – THANKSGIVING BREAK – NO CLASSES

Mon. 11/28 – In-class: Peer Review

Due: Essay #4 – Rough Draft

Wed. 11/30 – NO CLASS - CONFERENCES
Get Back Rough Draft of Essay #4

Mon. 12/5 – NO CLASS - CONFERENCES
Get Back Rough Draft of Essay #4

Wed. 12/7 – In-class: Writing Workshop – Revisions

FINAL DRAFTS OF ESSAY #4 DUE ON FRIDAY 12/9 BY 5PM