

2004

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Library Advisory Board

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MINUTES OF THE LIBRARY ADVISORY BOARD
December 8, 2004

The meeting was convened by Dr. Scott Meiners, Chair, at 4:05 p.m. in the Library Conference Room.

Present: Jose Deustua, Harrison Green, Chris Hanlon, Olaf Hoerschelmann, Olivet Jagusah, Scott Meiners, Frances Murphy, Charles Phillips, Stacey Ruholl, Mukti Upadhyay

Not Present: Steve Davis, Ann Fritz, Eric Hake, Allen Lanham, Tom Moncada, Dawn VanGunten

Guests: Marlene Slough

I. Welcome and Comments

The minutes from the November 10, 2004 meeting were approved as submitted.

Marlene Slough, Head of Acquisition Services, was in attendance to represent Dr. Lanham at the meeting.

II. Communications

Communications were received from Ann Fritz and Dawn VanGunten regarding their inability to attend today's meeting.

III. Old Business

None.

IV. New Business

Other

Scott Meiners reported on a new online site for scholarly research, Scholar.google.com. Whole book chapters are online, at no cost. He even received a "hit" for one of his articles.

Jose Deustua reported that faculty in the History Department are excited about JSTOR being added to Booth Library's online resources. Marlene Slough advised that the plan is to have this resource available to patrons in January 2005.

Dean's Report

Personnel Issues

- New evening and weekend librarian, Janice Derr, was hired in mid November. She is a recent graduate of the University of Missouri, Columbia.

Service Issues

- 2005 Periodical and Standing Order Review. Marlene Slough began the discussion by reviewing the current procedures used by Acquisition Services and its advantages and disadvantages. It was suggested that perhaps the review process could start earlier in the year in order to avoid billing for periodicals no longer wanted by a particular college. Members of the board will bounce ideas off their respective department faculty.
- Long-term loans to faculty: ideas for recovery. Under the library's current circulation policy, there is no limit on the number of times faculty may renew books, nor are there any fines imposed. No action is taken until the faculty person leaves the university, at which time they must bring in the loaned materials or pay the replacement cost. The question was raised as to what is an appropriate recall mechanism that can be used to obtain checked out materials, noting that any recall mechanism needs to rely on compliance by the individual. Answers to this question ranged from making telephone calls to sending emails. It was discussed that most faculty receive so many emails that a request/reminder would be lost. The problem with so many checked out books is that the library then has to order the books from another university using the interlibrary loan process, a process that could be minimized if the books were returned more timely to the library. Marlene Slough requested that any recommendation made by the Board be forwarded to the Library Circulation Policy Committee. It was moved and seconded that the Board continue to discuss this problem and come up with a recommendation to deal with people holding on to books for long periods of time and to develop a mechanism of recall. The motion carried. Board members will canvass their colleagues in their respective department, regarding this problem, and the Board will revisit this issue at a future meeting.

Planning Issues

- One Book, One University project update. Discussions on the book, *Nickel and Dimed: On (Not) Getting By in America*, by Barbara Ehrenreich, are slated to begin in mid-January during a two-week period. With regard to publicity, an article will appear in the Daily Eastern News in January. In addition, an article was published in the November issue of *NoteBooth*, and reminders will also appear in the University Newsletter. The library has 20 copies of the book available for check-out.
- Frankenstein Exhibit: fall 2005 plan underway. This exhibit is a great opportunity for faculty to develop student participation. Calls have begun to come in from people wanting to participate. Marlene Slough asked if there were ways that the Library Advisory Board would like to be involved and for ideas. A Frankenstein Film festival was suggested and it was noted that a discussion after the films would be beneficial. Having a costume party was well supported, in addition to lectures, displays and programs geared toward students (monster cookies in the Ballenger Teachers' Center).

Other

- Holiday exhibits in the library. Marlene Slough invited the Board to view the new exhibits in the library. In addition, all board members were invited to Booth Library's annual holiday luncheon on December 20. A reminder email will be sent with an RSVP deadline.
- Questions on the above or other topics. It was questioned why alumni do not have library privileges. Marlene Slough stressed that all Illinois residents are allowed to use Booth Library's resources while on the premises and encouraged the board to inform alumni that they might obtain a resident patron card to check out materials. Marlene further advised that while in the library building, everyone has access to all the databases. However, with regard to the databases the library has to purchase, it becomes a contractual issue. As such, alumni who are not currently enrolled or working at the University, will not have remote access to those databases.

V. Adjournment

Scott Meiners adjourned the meeting at 4:50 p.m. As of yet, no meeting dates have been scheduled for next semester. Dr. Lanham will contact the chair and an e-mail will be sent to the board members in January with regard to meeting dates.

Respectfully submitted by:

Christine Derrickson, Recording Secretary