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INSTRUCTOR: LEANN SMITH
OFFICE: CH 3033
OFFICE HOURS: T/TH 10:45am-12:30 pm; 1:45-3:30 pm and by appointment
OFFICE PHONE: 581-6288
WWW ADDRESS: http://www.ux1.eiu.edu/~lsmith/

OFFICE: CH 3155
MAILBOX: CH 3130
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COURSE DESCRIPTION: 1002G is a writing course designed to improve skills in critical thinking and analytical expression based on the reading of literary texts. Attention is given to the on-going development of student writing, including effective expression, clear structure, adequate development, and documentation of sources. PREREQUISITE: Students must have successfully completed ENG 1001G or fulfilled the requirement through transfer credit or through the CLEP proficiency examination.

GUIDELINES: As per the English Department Objectives and Guidelines for 1002G, “English 1002G will be graded ABC NC (no credit). Students must be writing at a C level in order to pass the course. While a grade of NC is not figured into student’s GPA, a student who receives a grade of NC must re-take the course.”

OBJECTIVES: This course will instruct the student in
- writing expository and persuasive papers in which paragraphs, sentences, and words develop a central idea that responds to reading of literary texts.
- writing papers that reflect a clear command of the recursive writing processes
- developing the ability to evaluate and criticize their own and their peers’ writing.
- reading poetry, fiction, and drama that expresses a wide range of cultural perspectives and values and thinking critically and writing analytically about them.
- engaging in reading and writing experiences about literature that establishes a foundation for continued social, cultural, intellectual, and aesthetic discovery and appreciation.

REQUIRED TEXTS AND MATERIALS: Must be obtained before the next class session
Charters, The Story and Its Writer: An Introduction to Short Fiction Compact 6th edition
Fulwiler and Hayakawa The Blair Handbook 4th edition
Gwynn Drama: A Pocket Anthology 2nd edition
Roberts Writing about Literature Brief 10th edition
A standard college-level dictionary
A separate pocket folder for use as a reading journal
A separate folder for use as a final writing portfolio
3-4 disks on which to keep copies of work
THUMB DRIVE FOR USE IN ETIC (OPTIONAL BUT STRONGLY SUGGESTED)

COURSE REQUIREMENTS OVERVIEW: You will be required to write often both in and out of class, to read carefully the selections that are assigned from the texts, to participate actively in classroom discussion and peer editing exercises, to refer individually to the handbook when necessary, to complete all exercises, essays, and examinations, and to attend conferences when scheduled. You are also expected to keep track of all of your work—drafts, peer reviews, instructor comments, etc. Do not throw away anything!! You will submit to me a final writing portfolio that should include the final copies of the essays as well as all accompanying materials.

SPECIFIC REQUIREMENTS:
You will be required to write and revise three 4-6 page double-spaced, typewritten, evaluated but non-scored essays out-of-class. With each essay, all accompanying materials (including but not limited to planning exercises, previous drafts, peer/group reviews, self-assessments and instructor comments) should be included. Additional guidelines for preparing these essays will be given throughout the semester. Additionally, you will be working on these drafts in class with peer groups gaining suggestions for revision. After extensive work, you will present drafts of essays to me in conference for which you will receive feedback and possible suggestions for further revision (see course outline for conference dates). Essays and their materials will be compiled into a final portfolio that will be submitted to me at the end of the semester.
Conferences: Throughout the semester, I will schedule conferences to discuss the progress of your draft. Check the outline for location. Also note, there are no scheduled classes for a portion of this time. You must sign up and attend these conferences. To earn the total possible conference points at each meeting, you MUST do the following:

- Have produced a draft that exemplifies substantial revisions
- Be able to discuss with me the revisions made thus far and any anticipated changes
- Take notes on my comments as we discuss and later use these notes in a cover letter for that “finished” essay. (work on this cover letter when you feel as if the essay, in your mind, is complete and “publishable”)
- Have prepared a list of questions and concerns about the draft.

**If you do NOT attend, you receive NO points, ONE absence, and NO feedback on your paper.**

**If you DO attend but DO NOT MEET THE ABOVE CRITERIA, conference points will be deducted.**

Due to the large number of students/conferences, I cannot allow conferences to be "made up" and, likewise, cannot allow conference points to me "made up". So, it is important that you sign up for a time that best fits your schedule and then make every possible effort to attend.

Reading Journal: As a means of analyzing the works of literature and inventing work for future paper assignments, you will keep a reading journal. As you read a literary text in preparation for class discussion, you will write an entry for that work. Although these responses do not need to be typed, they do need to be neatly compiled, labeled, and properly submitted. Each entry should be well-focused, thoughtfully organized and fully developed. You may NOT merely summarize the plot of the text. Each entry should be a minimum of 1 page in length. I will be assessing each entry on the basis of structure/form as well as insight into the issues that the reading raises. Furthermore, after class discussion, you may note additional thoughts. Some items from the journal will later be placed in your final writing portfolio at the end of the semester. Please bring your journal to each class session, for I will collect these twice during the semester for evaluation. If these are not submitted to me during the class session in which I collect them, the journal will receive a full letter grade reduction. In the event that a student does not submit to me a reading journal, regardless of point totals, s/he will receive a NC for the course.

Peer reviews: Throughout the semester, you will be doing 2 peer activities: in class writing workshops and out of class peer editing. The first is an exercise that we will do together in groups. Directions will be given. The second is a detailed written critique that you will do for a peer. I will receive a photocopy of the peer critique (the second activity) that you do for your peer so that you may receive points for having completed it. Further directions for these activities will be given later. If a peer review is not submitted to me on time, the reviewer will suffer a reduction of points.

Final Writing Portfolio: The portfolio will include the finished essays as well as all accompanying materials including but not limited to the above materials. EACH ESSAY THAT IS TO BE SCORED MUST HAVE A COVER LETTER TO ME that discusses the essay, its progress, etc. The portfolio is a final representation of your writing for 1002 and should be compiled and presented as carefully as possible. Additional guidelines for preparing the portfolio will be given later in the semester. If a portfolio is not submitted during the class period for which it is due, it will receive a full letter grade reduction. In the event that a student does not hand in the final writing portfolio, regardless of point totals, s/he will receive a NC for the course.

Quizzes: At any time, I can give a “pop quiz”. These cannot be made up, and your missed points will be deducted from your point total at the end of the semester.

Final Exam: An essay examination will be given during the scheduled final exam period. In rare and unusual circumstances, a final exam may be rescheduled, but the student must discuss the matter with me beforehand. In the event that a student misses the final examination, regardless of point totals, s/he will receive a NC for the course.

EVALUATION: The point breakdown is as follows

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
<th>Grade Range</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading Journal Checks</td>
<td>40</td>
<td>A = 495-550</td>
</tr>
<tr>
<td>Conference points</td>
<td>60</td>
<td>B = 440-494</td>
</tr>
<tr>
<td>Peer Critique Sheets</td>
<td>30</td>
<td>C = 385-439</td>
</tr>
<tr>
<td>Final Writing Portfolio</td>
<td>300</td>
<td>NC = 384</td>
</tr>
<tr>
<td>Final Examination</td>
<td>100</td>
<td></td>
</tr>
<tr>
<td>Class Participation/Interest</td>
<td>20</td>
<td></td>
</tr>
<tr>
<td><strong>COURSE POINT TOTAL:</strong></td>
<td>550</td>
<td></td>
</tr>
</tbody>
</table>
Your essays and responses will be assessed analytically according to 5 factors:

- Focus: Style, Mechanics, Grammar, Spelling, and Documentation
- Development: Process and Audience Consideration
- Organization

Failure to keep up with the reading journal, to complete all four assigned papers and the writing portfolio, or to take the final examination will result in a grade of N/C for the course regardless of point totals! Likewise, class participation, preparedness, and effort can affect any borderline grade. Feel free to come to me and discuss your work and/or grade anytime.

ATTENDANCE AND LATE POLICY: Since this course involves a great deal of class participation, it is essential that you attend. Due to the collaborative nature of this course, your presence in class affects not only your overall success in this course, but also others' success. Therefore, you are expected to attend every class session and to be on time. Remember, if you are absent from class you are held responsible for the material covered in your absence. This includes any assignments given or collected. In other words, it is up to you to “get caught up. Classroom activities are often given points, and when absent, you cannot make up those points. If tardiness or absences become excessive, your grade will be affected. I will allow 3 absences for whatever reason. Each absence thereafter will result in a full letter grade reduction at the end of the course. Likewise, if you are more than 15 minutes late for class, you will receive an absence.

Example: If you have a B average at the end of the course and 4 absences, you then have dropped to a C for the course. If you have a B average at the end of the course and 5 absences, you then have dropped to an NC for the course.

**I know that emergencies and unavoidable circumstances do arise, so please contact me as soon as possible so that we may discuss the nature of the absence.

MAKE UP EXAMS AND LATE PAPERS: This information is detailed above within each description.

ENGLISH DEPARTMENT STATEMENT CONCERNING PLAGIARISM: Any teacher who discovers an act of plagiarism — “The appropriation or imitation of the language, ideas and/or thoughts of another author, and representation of them as one's original work” (Random house Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the assignment and a grade of N/C for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.

INFORMATION FOR STUDENTS WITH DISABILITIES: If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services at 581-6583 as soon as possible.

IMPORTANT FOR GRADUATION: In order to meet graduation requirements, all EIU students will be submitting essays for inclusion in a university-required electronic portfolio. ENG 1001 and ENG 1002 are both “writing centered” courses and one essay from either course MUST be submitted to this university portfolio. See me or your academic advisor if you have questions.

ADDITIONAL INFORMATION:
- Make sure that you save your work often (use RTF) and in more than one place to prevent loss of material.
- Save documents with last name, unit number, and draft number. Example: smith1:1 (last name, unit 1, draft one) -- smith1:2 (last name, unit 1, draft 2) -- smith 2:final (last name, unit 2, final draft) and so on.
- Whenever you email me, be sure that your subject line has your full name and section number.
- When you attach a document to an email, be sure that the document itself has full contact information in the upper left hand corner (see Blair Handbook for MLA page formatting).

Anyone who is found tampering with a computer and its set up or who is found using the computer for anything that is not course-related is subject to course dismissal.
USE THESE TEXT PAGES AS A REFERENCE AS YOU WRITE.
Blair Handbook Chapter 1 “Writing as a Process” p.26-36; Chapter 17: MLA p.256-291
Meyer Poetry: An Introduction Chapter 11 p.291ff; Chapters 22 & 23 p.615 ff
Charters The Story and Its Writer p.1016 ff
Roberts Writing About Literature

PLEASE HAVE THE FOLLOWING PRIMARY TEXTS READ AND BE READY FOR CLASS DISCUSSION ON THE DATE GIVEN.

INTRODUCTIONS AND OTHER PRELIMINARIES

January
10 (LAB) Introductions and Diagnostic Writing
12 **Have read:** “Portfolio Writing” Blair 717-720; “Writing in Languages and Literature” Blair 751-755; “Interpreting Texts” Blair 138-152

17 (Classroom) **Have Read:** Oates “Where are You Going, Where Have You Been?” Charters 619; Appendix 4: “Writing about Short Stories” Charters 1016
19 **Have Read:** Chapter 22 “Reading and Writing” Meyer 615; Chapter 23: “The Literary Research Paper” Meyer 653


Part 1: Love Relationships
24 (LAB) **Have Read:** Carver “What We Talk About When We Talk About Love” Charters 98
26 **Have Read:** Wolff “Say Yes” (handout); Mishoma “Patriotism” Charters 560

31 (C) **Have Read:** Atwood “Happy Endings” Charters 21; Rosetti “Promises like Pie-Crusts” Meyer 521; Blake “The Clod and the Pebble” (handout)

February
2 **Have Read:** Ives *Sure Thing* Gwynn 521

7 (LAB)Work Day: Work on Papers
Assignment: Be drafting and sign up for conferences.

9 In-class peer workshop (Personal Response Essay). Bring an extra copy to class.
Assignment: Do peer edit worksheet as homework. Complete and give to the peer ASAP. Provide me with a photocopy by next class session. Revise your paper and come prepared to conference next week.

14 (C) **No Class:** Conferences
16 **No Class:** Conferences

Part 2: Familial Relationships
21 (LAB) **Have Read:** Olsen “I Stand Here Ironing” Charters 671

23 **Have Read:** Kinnell “After Making Love we Hear Footsteps” Meyer 274; Hayden “Those Winter Sundays” Meyer 25; Roethke “My Papa’s Waltz” Meyer 237
March 2
Continue Fierstein

7 (LAB) Work day: Work on Papers.
Assignment: Be drafting and sign up for conferences

9
In-class peer workshop
(Literary Research Essay #1). Bring an extra copy to class.
Assignment: Do peer edit worksheet as homework. Complete and give to the peer ASAP. Provide me with a photocopy by next class session. Revise your paper and come prepared to conference after break.

13-17th Spring Break:

21 (C) No Class: Conferences
23 No Class: Conferences

Part 3: The Self

28 (LAB) Have Read: Stafford “Traveling in the Dark” Meyer 174; Frost “Road not Taken” Meyer 355

30 Have Read: Wordsworth “I Wandered Lonely as a Cloud” Meyer 535; Lorde “Hanging Fire” (handout)

April 4 (C) Have Read: O’Brien “The Things They Carried” Charters 632

6 Have Read: Angelou “Still I Rise” (handout); Steinbeck “Chrysanthemums” Charters 707

11 (LAB) Work day: Work on Papers
Assignment: Be drafting and sign up for conferences

13 In-class peer workshop
(Literary Research Essay #2). Bring an extra copy to class.
Assignment: Do peer edit worksheet as homework. Complete and give to the peer ASAP. Provide me with a photocopy by next class session. Revise your paper and come prepared to conference next week.

18 (C) No Class: Conferences
20 No Class: Conferences

25 (LAB) Work on Portfolios in Class and Review for Final Examination

27 Last Class Day in 1002; Portfolios Due in class!!

FINAL EXAMS
1002-032 (12:30 class): Tuesday, May 2 @ 12:30-2:30 pm
1002-050 (3:30 class): Thursday, May 4th @ 12:30-2:30 pm