Spring 1-15-2014

ENG 1002G-032: Composition and Literature

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ENGLISH 1002G-032: Composition and Literature
SPRING 2014
T/TH 2:00-3:15
Coleman Hall CH 3210/3140

INSTRUCTOR: LEANN AKINS
OFFICE HOURS: Tuesdays and Thursdays
9:00-9:30am
3:15-5:00pm
6:15-6:30pm and by appointment

OFFICE: CH 3033
MAILBOX: CH 3155
E-MAIL ADDRESS: lakins@eiu.edu

COURSE DESCRIPTION: 1002G is a writing course designed to improve skills in critical thinking and analytical expression based on the reading of literary texts. Attention is given to the on-going development of student writing, including effective expression, clear structure, adequate development, and documentation of sources. PREREQUISITE: Students must have successfully completed ENG 1001G or fulfilled the requirement through transfer credit or through the CLEP proficiency examination.

GUIDELINES: As per the English Department Objectives and Guidelines for 1002G, “English 1002G will be graded A B C NC (no credit). Students must be writing at a C level in order to pass the course. While a grade of NC is not figured into a student’s GPA, a student who receives a grade of NC must re-take the course.”

OBJECTIVES: This course will instruct the student in
- writing expository and persuasive papers in which paragraphs, sentences, and words develop a central idea that responds to reading of literary texts.
- writing papers that reflect a clear command of the recursive writing processes
- developing the ability to evaluate and criticize their own and their peers’ writing.
- reading poetry, fiction, and drama that expresses a wide range of cultural perspectives and values and thinking critically and writing analytically about them.
- engaging in reading and writing experiences about literature that establishes a foundation for continued social, cultural, intellectual, and aesthetic discovery and appreciation.

REQUIRED TEXTS AND MATERIALS: Must be obtained before the next class session
Griffith *Writing Essays about Literature* 7th edition
Simple spiral bound notebook for class notes

COURSE REQUIREMENTS OVERVIEW: You will be required to write often both in and out of class, to read carefully the selections that are assigned from the texts, to participate actively in classroom discussion and peer editing exercises, to refer individually to the textbooks when necessary, to complete all exercises, essays, and examinations, and to attend conferences when scheduled. You are also expected to keep track of all of your work—drafts, peer reviews, instructor comments, etc. Do not throw away anything!! These materials will be handed in with final copies of your written work.

SPECIFIC REQUIREMENTS:
Papers: You will be required to write and revise two papers. With each paper, all accompanying materials (including but not limited to planning exercises, previous drafts, peer reviews, and instructor comments) should be included. Additionally, you will be working on these drafts in class with peer groups gaining suggestions for revision. After extensive work, you will present drafts of essays to me in conference for which you will receive feedback and suggestions for further revision (see course outline for conference dates). Each paper is due at the beginning of class on the due date. For each class period a paper is late, its grade will be lowered a full letter grade.

Paper 1 will be a literary research essay. Paper 2 will be a collaborative research assignment. Additional guidelines for preparing these papers will be given later in the semester.

NOTE: Deep revision, not just surface editing, is expected.
Conferences: Twice this semester, you or your peer group will meet with me to discuss the progress of your drafts. Also note that there are no scheduled classes for a portion of this time. Each student must sign up and attend these conferences. To earn the total possible conference points at each meeting, each individual MUST do the following:

- Bring one extra hard copy for me to keep.
- Have produced a draft that exemplifies substantial revisions since the class period in which peer reviews were done.
- Be able to discuss with the group the revisions made thus far and any anticipated changes.
- Take notes on the any comments made.
- Have prepared a list of questions and concerns about the draft.
- Be an active listener for others when in groups, offering them suggestions as needed.

**If you do NOT attend, you receive NO points, ONE absence, and NO feedback on your paper.**

**If you DO attend but DO NOT MEET THE ABOVE CRITERIA, conference points will be deducted.**

Due to the large number of students/conferences, I cannot allow conferences to be "made up" and, likewise, cannot allow conference points to me "made up". NO EXCEPTIONS. So, it is important that you sign up for a convenient time and then make every possible effort to attend.

Reading Responses: Routinely, you will need to bring to class a reading response on an assigned reading (8 entries in all, spread out amongst the 3 units). You must write these across the semester to have them be helpful. You must turn in this entry on the day of the reading at the beginning of class. You should use these writings to react to the readings, evaluating them in the light of other readings, your life, and/or the lives of people around you. These are possible approaches. Also, I expect you to pull direct passages from the work when making assertions about it. What you must avoid doing in your response is merely summarizing the plots of the stories/poems. I will grade these entries, which should be one full double-spaced typed page each, on the basis of developed points from the text itself, form/structure, and focused insight into the issues that the readings raise. Reading Responses will not be accepted at all after the work has been discussed in class.

*** 8 total entries.

Peer reviews: Throughout the semester, you will be doing 2 peer activities: in class writing workshops and out of class peer editing. The first is an exercise that we will do together in groups. Directions will be given. The second is a detailed written critique that you will do for a peer. I will receive a photocopy of the peer critique (the second activity) that you do for your peer so that you may receive points for having completed it. Further directions for these activities will be given later. If a peer review is not submitted to me on time, the reviewer will suffer a reduction of points.

Quizzes: At any time, I can give a “pop quiz”. These cannot be made up, and your missed points will be deducted from your point total at the end of the semester.

Exams: Two examinations will be given: one during the course and the other during the scheduled final exam period. In rare and unusual circumstances, an exam may be rescheduled, but the student must discuss the matter with me beforehand. In the event that a student misses a scheduled examination, regardless of point totals, s/he will receive a NC for the course.

EVALUATION: By the end of the course, a student must be writing at a “C” level (or a 70%) to pass 1002.

<table>
<thead>
<tr>
<th>Component</th>
<th>Points</th>
</tr>
</thead>
<tbody>
<tr>
<td>Reading Responses</td>
<td>80</td>
</tr>
<tr>
<td>Conference points</td>
<td>50</td>
</tr>
<tr>
<td>Reader Response Guides</td>
<td>20</td>
</tr>
<tr>
<td>Literary Research Paper</td>
<td>100</td>
</tr>
<tr>
<td>Group Project</td>
<td>150</td>
</tr>
<tr>
<td>Exam #1</td>
<td>100</td>
</tr>
<tr>
<td>Final Examination</td>
<td>100</td>
</tr>
</tbody>
</table>

COURSE POINT TOTAL: 600 points

Your essays and responses will be assessed analytically according to 5 factors:

Focus: Style, Mechanics, Grammar, Spelling and Documentation
Development: Process and Audience Consideration
Organization:

Failure to complete the Literary Research Paper, the group project, examination #1, or the final examination will result in a grade of N/C for the course regardless of point totals! Likewise, class participation, preparedness, and effort can affect any borderline grade. Feel free to come to me and discuss your work and/or grade anytime.
ATTENDANCE AND LATE POLICY: Since this course involves a great deal of class participation, it is essential that you attend classes and conferences alike. You are expected to attend every meeting and to be on time. Remember, if you are absent you are held responsible for the material covered in your absence. This includes any assignments given or collected. In other words, it is up to you to "get caught up." If tardiness or absences become excessive, your grade will be affected.

I will allow for any properly verified absence. The university recognizes "properly verified absences due to illness, emergency, or participation in an official University activity." Bring the appropriate documentation to me beforehand, if possible. If not, then bring documentation to me when you return to class. Otherwise, I will NOT accept documentation. The end of the semester is NOT the time to bring in documentation. By that point, your absences have already been documented as “unexcused”.

Note: a document from Health Services merely showing that you were there is NOT “proper verification” for an illness that requires you to miss class.

Proper documentation MUST be DATED and may include:
- Letter from university activity director
- Doctor’s note describing the nature of the illness and the requirement to miss class/work (i.e. flu like symptoms or some such illness where s/he recommends you NOT be at work or at class).
- Court documents, police reports, etc. that coincide with class time.
- ER visit notification that coincides with class time
- Other documentation accepted at my discretion.

I will allow 3 “unexcused” absences. After 3, you will be given a NO CREDIT for the course.

If you come to class more than 10 minutes late, you have received an unexcused absence.

If tardiness or absences become excessive, do not expect to pass ENG 1002.

MAKE UP EXAMS AND LATE PAPERS: This information is detailed above within each description.

ACADEMIC HONESTY AND PLAGIARISM: To honor and protect their own work and that of others, all students must give credit to proprietary sources that are used for course work. It is assumed that any information that is not documented is either common knowledge in that field or the original work of that student.

Academic honesty:
- Documenting all proprietary information that is received from outside sources, including books, articles, websites, lectures, interviews, television, radio, etc.
- Putting quotation marks around the words that were written or spoken by someone other than oneself.
- Applying this standard to all assignments (papers, take home exams, presentations, etc.).

Plagiarism:
To present someone else’s work or ideas as one’s own is plagiarism. A student commits plagiarism by
- copying, word for word, someone else’s writing without putting that passage in quotation marks and identifying the source.
- taking someone else’s writing, changing some of the words, and not identifying the source;
- taking someone else’s ideas or organization of ideas, putting them into his/her own words and not identifying the source;
- having someone else change the student’s writing—a tutor, friend, or relative, for instance—and creating the impression that this is the student’s own work; or
- purchasing or downloading papers or passages from the Web.

The English Department’s statement concerning plagiarism is this: Any teacher who discovers an act of plagiarism — "The appropriation or imitation of the language, ideas and/or thoughts of another author, and representation of them as one's original work" (Random House Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the assignment and a grade of F for the course, and to report the incident to the Judicial Affairs Office. Respect for the work of others should encompass all formats, including print, electronic, and oral sources.

Eastern Illinois University is committed to the learning process and academic integrity that is defined in the Student Conduct Code (1.1). To encourage original and authentic written work, any written assignment created in this course may be submitted for review to Turnitin.com and will become a searchable document with the Turnitin-protected and restricted use database.
INFORMATION FOR STUDENTS WITH DISABILITIES: If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services at 581-6583 as soon as possible.

IMPORTANT FOR GRADUATION EIU students MAY submit essays from ENG 1002, a “writing centered” course, for inclusion in a university-required electronic portfolio. See me or your academic advisor if you have questions. Submission forms, as well as other information about the Electronic Writing Portfolio, are available at http://www.eiu.edu/~assess

WRITING CENTER: The Writing Center offers help with writing and related skills. The experienced staff can help you brainstorm for ideas, develop support for your points, organize your thoughts and polish your writing. You may drop in any time the center is open. This service is free. It is located in CH 3110. Its hours are Mondays through Thursdays 9-3 and 6-9 and Fridays 9-1. The phone number is 581-5929. WWW address: http://www.eiu.edu/~writing/

ADDITIONAL INFORMATION:
- Make sure that you save your work often (use RTF) and in more than one place to prevent loss of material.
- Save documents with last name, essay number, and draft number. Example: athey1:1 (last name, essay 1, draft one) -- athey1:2 (last name, essay 1, draft 2) -- athey 2:final (last name, essay 2, final draft) and so on.
- Whenever you email me, be sure that your subject line has your full name and section number.
- When you attach a document to an email, be sure that the document itself has full contact information in the upper left hand corner (see MLA page formatting).

HEED THESE WARNINGS:
- Anyone who is found tampering with an ETIC computer and its set up or who is found using the computer for anything that is not course-related is subject to course dismissal.
- Anyone who is using a PERSONAL computer for anything that is not course-related will be asked to leave and will receive one unexcused absence for that class period.
- Anyone who is found using a personal electronic device (i.e. ipod, cellular phone, etc.) during class time will be asked to leave and will receive one unexcused absence for that class period. The only exception is if EVERYONE’S phones vibrate as a result of a university emergency. Then, we’ll read these together and respond accordingly.
- I DO NOT DISCUSS GRADES IN EMAIL! I ENCOURAGE YOU TO COME BY THE OFFICE DURING OFFICE HOURS OR BY APPOINTMENT TO DISCUSS YOUR GRADE.
- OTHER USE OF EMAIL: if you have a question that is not easily and quickly addressed in an email, your FIRST line of communication is to be a trip to see me in person. Come by during office hours or set up an appointment. If, however, you have a simple question, unrelated to grades, feel free to email me. I check email at least once a day, every day, including weekends. Typically it is mid-morning and early evening. However, I will not commit to an exact time of day for checking my email. If you do not hear back from me, then see me in person ASAP.
- At times, I may send out blanket phone texts to students if I need to make last-minute announcements/cancellations/reschedulings. Otherwise, do not use my phone number as a means of contacting me.
## Tentative Schedule for 1002G
### Spring 2014
#### LeAnn Akins

**Use These Resources as Reference as You Write.**
- Kennedy and Gioia, *Literature* Chapters 41-45 “Writing Essays about Literature”
- Meyer *Poetry* Chapter 27 “Reading and the Writing Process and Chapter 28 “The Literary Research Paper”
- Griffith *Writing Essays about Literature* Part 2: “Writing about Literature” p 195ff
- Purdue Writing Lab Online [http://owl.english.purdue.edu](http://owl.english.purdue.edu)

**Please Have the Following Texts Read and Be Ready for Class Discussion on the Date Given.**

Remember to choose 8 of the literary texts for written reading responses. A response is to be submitted before class discussion of that text.

<table>
<thead>
<tr>
<th>January</th>
<th>Introductions and other preliminaries</th>
</tr>
</thead>
<tbody>
<tr>
<td>14</td>
<td>Have Read: Griffith Chapter 3 “Interpreting Fiction” 31-75; Charters “Writing about Short Stories” Charters 1752-1778; and Kennedy Chapter 42 “Writing about a Story” 1912-1936. NOTES; Establish Home Groups.</td>
</tr>
<tr>
<td>16</td>
<td></td>
</tr>
<tr>
<td>21</td>
<td>Have Read: Oates’ “Where Are You Going, Where Have You Been” 988</td>
</tr>
<tr>
<td>23</td>
<td></td>
</tr>
<tr>
<td>28</td>
<td>Have Read: Carver’s “What We Talk About When We Talk About Love” 218</td>
</tr>
<tr>
<td>30</td>
<td>Have Read: Poe’s “The Tale Tell Heart” 1128</td>
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</tbody>
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<table>
<thead>
<tr>
<th>February</th>
<th>Have Read: Faulkner’s “A Rose for Emily” 408</th>
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</thead>
<tbody>
<tr>
<td>4</td>
<td>Have Read: Wolff’s “Say Yes” 1390 and Atwood’s “Happy Endings” 54</td>
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<tr>
<td>6</td>
<td></td>
</tr>
<tr>
<td>11</td>
<td>REVIEW for test; Assign Literary Research Essay</td>
</tr>
<tr>
<td>13</td>
<td>TEST</td>
</tr>
</tbody>
</table>