Spring 1-15-2003

ENG 1002G-006-047: Composition and Literature

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English 1002G--Spring 2003
Syllabus

Instructor: Janelle Carey
Office: Coleman Hall 3860
Office hours: 9:30--11:00 Tues. & Thurs.
12:30--2:00 Tues. & Thurs.
By appointment after 3:15 Tuesdays and Thursdays

Phone: 581-6287 (office)
345-2994 (home)
e-mail address: cfkjc@eiu.edu

Texts for the course:
Poetry (An Introduction), 3rd ed., Meyer
The Story and Its Writer, 6th ed., Charters
The Bedford Introduction to Drama, 4th ed., Jacobus
Writing Essays about Literature, 6th ed., Griffith
The Blair Handbook, 3rd ed., Fulwiler and Hayakawa

Class Policies and Procedures

Attendance: Please be clear about this from the beginning: you must attend class on a regular basis if you expect to earn a passing grade for this course. It is impossible to duplicate class discussions and activities for students who are absent. Since students come to a greater understanding of course materials through these class discussions and activities, those who frequently miss class (regardless of whether the absence is excused or unexcused) find themselves at a serious disadvantage when writing papers, taking exams, or completing class assignments, and such frequent absences almost always manifest their effect on the final course grade.

Missed assignments and exams: Missed assignments may be made up for credit only with a verified excused absence. Health Services will provide necessary documentation if you go there for treatment; however, if you are ill but do not go to Health Services, you must phone me--before class--during my office hours on the day of the absence for verbal verification of an excused absence for that day's class session. (Students in 8:00 a.m. classes may phone me at home between 6:30 a.m. and 7:30 a.m. or at my office after 7:40 a.m.). Arrangements for completing missed work must be made with me the class period immediately following the absence. If you have a university recognized anticipated absence (academic or athletic activity), please note that you are to submit any work that is due on that date before the anticipated absence. If you need to speak to me about assignments, please stop by or phone me during my office hours or phone me at home (Monday, Wednesday, or Friday between 9:00 a.m. and 5:00 p.m., please). Do note, however, that you should not expect to come during office hours to have me reteach a class which you have missed, especially if you do not have an excused absence. In general I use office time to help students with work which they have begun in class and on which they need some additional help.

Late papers: You have ample time for each essay assignment; however, for those of you who have a tendency to procrastinate, please note that essays which are turned in late will lose one letter grade for
each class meeting that they are overdue.

**Submitting essays:** All essays should be submitted according to proper MLA format, which may be found on page 293 of *The Blair Handbook*. You will need a pocket folder in which to submit your essays for evaluation. The final, polished manuscript should be placed on the right side of the folder; all other phases of the writing process—planning, outline, rough draft(s), revisions, and revision assessment sheet—should be placed, in that order, on the left side of the folder. **Papers submitted without all phases of the writing process will be considered incomplete and will thus lose at least one letter grade, depending upon how many of the stages of the process are missing.** That means that even though you have your drafts on disk, you must make paper copies of all drafts to be included in your submission folder. On the date that they are due, essays should be in the proper order and ready for submission at the beginning of the class period—no last minute printing in class.

**Course requirement:** Please be aware that you must complete and submit all essays (no matter how late they may be) in order to pass the class. Failure to submit all essays will result in an "NC" for the course.

**Grading:** Since this is primarily a writing course, you will write numerous papers as well as essay responses on exams. Grades will be assigned on a point system as indicated by the following chart.

**Point values for the course:**

- Poetry essay----------------------------- 75 points
- Exam on poetry-------------------------- 100 points
- Fiction essay----------------------------- 125 points
- Drama essay------------------------------- 150 points
- Final exam-----------------------------200 points
- Quizzes and short writing------------------ 150 points

**Assignments**

The total number of points possible for the course is 800. Grades will be assigned according to the following grading scale:

- 720--800 = A
- 640--719 = B
- 560--639 = C
- 559 & below = NC

On official transcripts and grade reports, any grade below 560 points will be recorded as "NC" (no credit). Any student receiving "NC" for the course must retake English 1002G.

Please keep all returned papers, exercises, and any other graded assignments in a pocket folder so that you will have a ready record of your progress in the course. You can figure your grade in the course at any time during the semester by dividing the number of points you have accumulated by the number of points possible up to that time.

Good luck; hope you enjoy the semester.
Enrollment Reminders

Students who have ACT scores in English of 15 or below (13 on the old version of the test) or who have no test scores on file with the university must pass English 1000 before enrolling in English 1001G.

and

Successful completion of English 1001G or its equivalent is a prerequisite for enrollment in English 1002G.

Plagiarism Policy

Please note the English department's statement concerning plagiarism:

"Any teacher who discovers an act of plagiarism--The appropriation or imitation of the language, ideas, and/or thoughts of another author, and representation of them as one’s original work' (Random House Dictionary of the English Language)--has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including the immediate assignment of a grade of 'F' for the assigned essay and a grade of 'F' for the course, and to report the incident to the Judicial Affairs Office."

I shall adhere to this policy throughout the semester.

Writing Center

Help is available through the Writing Center in Coleman Hall, room 301. Students who may need help with a particular writing problem or problems are urged to stop by the center for individual attention. The Writing Center, is NOT a proofreading service, however. Do not take an unmarked paper in and expect someone to find all of your errors before you hand in the paper. If you are having difficulty getting started on a particular assignment or if you know you are weak in a particular area, by all means, stop by the center for help. I may, in fact, refer you to the Writing Center if I detect consistent serious errors or weaknesses in your writing. Don't be afraid to ask for help, and do it before it is too late to salvage your grade. Check the notice on the Writing Center door to find operating hours for the current semester.

Students with Disabilities

Please note the following information from the Office of Disability Services: "If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible."
Course Objectives for English 1002G

- To learn to appreciate specifically three types of literature: fiction, drama, and poetry
- To learn to analyze the qualities of selected short stories, plays, and poems
- To learn how to be a careful, conscientious reader of literature
- To learn the necessary language for talking and writing about literature
- To be able to apply the literary skills and grammatical tools requisite for effective written communication
- To learn how to write about something of value with precision, clarity, and cogency
- To examine the lives and times in which some writers lived and to understand in what ways their lives and environment affected their writing
- To learn proper use of MLA research and documentation techniques
Policies and Procedures for the ETIC (English Technology-Integrated Classroom)

We will alternate our class time--from week to week--between the lab and the classroom. The lab is equipped with Gateway computers which use a version of Microsoft Word 7.0. If you have access to a personal computer which uses a version newer than Microsoft Word 7.0 or if you use a program other than Microsoft Word, you must remember to save your work in Rich Text format in order to be able to work effectively between computers. For saving your work, you will need at least two pre-formatted IBM-compatible high density diskettes (1.44MB). It is imperative that you always make back-up copies of your work, not just a separate file on the same disk but a copy on a different disk. Diskettes should be clearly labeled with your name and appropriate course information.

The ETIC lends itself well to self-directed work, so frequently during your class periods there you will have time to work on rough drafts, class assignments, final drafts, or other course projects. Note that a few rules do apply. First, there are to be absolutely no drinks or food in the lab. In addition, you are expected to work on course assignments, and unless all of your assigned work has been completed and submitted, you may not use the computers for reading e-mail or browsing the Internet. In short, you must stay on task; failure to do so will result in dismissal from the class. In the event that we need to use class time in the ETIC for instructional purposes, I also expect you to be attentive to lectures or class discussions. In other words, no working on the computers when attention should be directed to the person or persons talking—a simple matter of courtesy, I think.

I'm sure that many of you have more experience with computer use than I do, so I welcome your comments and suggestions. For those of you who are relatively new to computer use, relax and don't be afraid to ask questions. Remember that this class is first and foremost a composition course; the computers are here to serve our needs, not to overshadow our purpose. I hope you enjoy the semester and come away with a sense of confidence in your writing skills.

Course Visitors

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English 1002G--Spring 2003
Course Outline

Please note that all assignments are to be read in full by the date that they appear on the outline. Be prepared for quizzes. On scheduled due dates, essays are due at the beginning of the period unless otherwise noted.

Tues., Jan. 14 --- Introduction to the course

Thurs., Jan. 16 --- Begin poetry unit/ discussion of how to read and analyze poetry

Tues., Jan. 21 ---- "Metaphors," (handout)
 "The Snowman," (handout)
 "Those Winter Sundays," pg. 10 Poetry: An Introduction
 "My Papa's Waltz," pg. 217

Thurs., Jan. 23 --- "Home Burial," pg. 343
 "Out, out-- ," pg. 350
 "Elegy for My Father, Who Is Not Dead," pg. 242

Tues., Jan. 28 ----- Notes on writing about literature

Thurs., Jan. 30 ----- "Love Poem," pg. 31
 "My Last Duchess," pg. 164
 "Home-Baked Bread," pg. 107

Tues., Feb. 4 ---- "Nikki-Rosa," (handout)
 "Mr. Z," pg. 612
 "Barbie Doll," (handout)
 Assignment of topics for poetry essay

Thurs., Feb. 6 ---- Writing work period

Tues., Feb. 11 ---- Conference period

Thurs., Feb. 13 --- Conference period

Tues., Feb. 18 ---- "Mending Wall," pg. 342
 "The Tuft of Flowers," (handout)

Thurs., Feb. 20 ---- Exam on poetry

Tues., Feb. 25 ---- Poetry essay due at the beginning of the class period;
 "Desiree's Baby," pg. 322 The Story and Its Writer

Thurs., Feb. 27 ---- "Young Goodman Brown," pg. 633

Tues., Mar. 4 ---- "Where Are You Going, Where Have You Been?" pg. 1089

Thurs., Mar. 6 ---- "A Good Man Is Hard to Find," pg. 1142/ assignment of fiction topics
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Tues., Mar. 18 ---- Conferences
Thurs., Mar. 20 ---- Conferences
Tues., Mar. 25 ---- "The Chrysanthemums," pg. 1269
Thurs., Mar. 27 ---- "Shiloh," pg. 954
Tues., Apr. 1 ---- **Fiction essay due at the beginning of the class period**
Begin discussion of drama; *A Doll House*, Act I, pg. 659 in *The Bedford Introduction to Drama*
Thurs., Apr. 3 ---- *A Doll House*, Act II
Tues., Apr. 8 ---- *A Doll House*, Act III
Thurs. Apr. 10 ---- Conference period
Tues., Apr. 15 ---- Conference period
Thurs., Apr. 17 ---- Peer evaluation session (*Bring 4 copies of your paper to class*)
Tues., Apr. 22 ---- **Drama essay due at the beginning of the class period**
*A Raisin in the Sun*, pg. 1274, Act I and Act II, Scenes 1 and 2
Thurs., Apr. 24 ---- *A Raisin in the Sun*, Act II, Scene 3 and Act III
Tues., Apr. 29 ---- videotape
Thurs., May 1 ---- videotape

Final exam time for 8:00 class is Tues., May 6--8:00-10:00 a.m.
Final exam time for 2:00 class is Thurs., May 8--2:45-4:45 p.m.