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ENG 1001G-008: Composition and Language

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English 1001—Fall/04
Prof. Guzlowski

1. Texts:  The Bedford Guide to Writing
            Blair Handbook
            Bedford Reader
            Online: Reference Guide
            Recommended: Any standard College-level dictionary

2. Office:  3781-Coleman
            Office phone: 581-6973
            Email jzguzlowski@eiu.edu
            Office hours: T 930-11, W 9-12, Th 930-10, & by appointment.

3. Papers: Each student will be required to write 7 papers (types are described in the syllabus); each paper should be at least 800 typed words. The student has to complete the assignment for the particular paper. A paper is due at the end of each unit. Along with these papers, you will occasionally be required to do exercises including doing brainstorming, writing outlines and doing rough drafts.

4. Grading: The 7 papers you write will be graded according to the English Department’s Standards for Evaluation. At the end of the semester, you will turn in a folder with your best six papers in it. These essays may be revised. If you do revise, you must turn in the original graded drafts also. I will assign a grade based on the revisions.

Although you will not be graded on the other paper you did for the class, you must turn it in along with all of the exercises.

5. Classtime: Each unit is two weeks long. The first week we will talk about the kind of paper you will be writing for the second week. Sometimes I will ask you to do some reading to prepare for the writing. Also sometimes, I’ll ask you to do some kind of exercise, like brainstorming or outlining a paper. We’ll do this in the non-electronic classroom.
            The second week we will do workshopping. What you’ll be doing in the workshop is reading each other’s drafts, making suggestions. Helping another person will help you become a better stronger writer. On Thursday, at the end of class, you will turn in your paper to be graded.

6. Late Papers: If a paper is not in my hands at the beginning of the class period at which the paper was due, the student’s final grade will drop by one letter grade. If a subsequent paper is late, the student will fail the class. If a student fails to write a paper, the student will receive an F for the course.

7. Plagiarism This is the English Dept.’s statement on plagiarism: “Any teacher who discovers an act of plagiarism— The appropriation or imitation
of the language, ideas, and/or thoughts of another author, and representation of them as one's original work' (Random House Dictionary)—has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course.”

Students who plagiarize in my course fail, and I notify the University's Judicial Board. The Judicial Board has the authority to expel a student from the university. Students have been expelled for plagiarism.

8. Attendance:

Much of the learning that goes on in my writing course takes place in a workshop or classroom situation. In each unit, we will have 2 classroom days and 2 workshop days when the students will be required to bring in drafts of their papers. During the workshop sessions, the students either work on their own writings or work on the writings of their peers, in both cases, according to the guidelines I provide. During the classroom days, we discuss what the requirements for the next paper will be. In order for the student to get the full value of the course, the student must attend both the classroom sessions and the workshops. My attendance policy:

If a student has 3 absences, the student's final grade drops one letter grade. If a student has 4 absences, the final grade drops by two letter grades. If a student has 5 or more absences, the student fails the course.

If a student is absent for part of a class or workshop, the absence will count as a full absence.

If a student does not come to a class or workshop with the work assigned for that class or workshop not completed, this will count as an absence.

Syllabus

Schedule of Units:

Introduction—First Day
Unit 1: Invention, finding & limiting topics Writing about Yourself
Unit 2: Thesis development, Essay structure, Writing the I-Search Paper
Unit 3: Audience, The Paragraph, Research methods The Problem Paper
Unit 4: Audience, Sentences, Research methods The Solution Paper
Unit 5: Research Methods: Arguing a Position Paper I
Unit 6: Writing to Persuasion Arguing a Position Paper II
Unit 7: Writing to Persuasion Arguing a Position Paper III
Unit 8: Revision

There is no mid-term and no final exam.