Fall 8-15-2004

ENG 1001G-006-038: Composition and Language

Denise Clark
Eastern Illinois University

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ENG 1001G – Fall 2004

Denise Clark
3860 Coleman
Office Phone – 581-6287
Home Phone – 348-5944
e-mail – cfdcc@eiu.edu

Office Hours
T-TH – 2:00-3:00
W – 8:30-11:30

Texts
Here’s How to Write Well – McMahon/Funk
The Bedford Reader – Kennedy/Kennedy/Aaron
The Blair Handbook – Fulwiler/Hayakawa

Course Objectives
This course will focus on various modes of writing, paying particular attention to revision and peer editing methods. Our goals are to produce effective, competent essays, using prewriting, peer editing, self-evaluation, and conferences to achieve the best essay possible.

Stuff You’ll Need
You’ll need a thumb drive or compatible disk for your home computer. You also need a pocket folder to hold your revisions, essays and handouts.

Class Policy
You will work through several stages of writing prior to submitting a final draft. You must complete all stages of the writing process, and I must see an essay in all stages. I will not accept a final essay I have not seen through the first draft and conference stage. General topics are chosen for each paper and you chose the mode you wish to use for that topic. You have to use a different mode for each essay and everyone must do a paper that includes research and documentation. Engr. 1001 is a “writing centered” course and requires a submission for the Electronic Writing Portfolio. We will discuss the EWP and set aside a class period to attend to those who need to complete the submission process. All EWP submissions must be attended to by the last class day.

Cover Letter
Each draft of an essay must be accompanied by a “cover letter.” This letter discusses changes that have taken place throughout the writing stage. It should also address areas of concern or questions concerning the writing process. The letter must be at least several paragraphs long, and I will not look at a draft without an accompanying cover letter.

All four essays must be turned in in order to pass the course. Failure to do four essays and the complete writing cycle will result in a NC.
Attendance

Regular attendance is essential. Due dates are in bold on the syllabus. If you are sick, you need to make arrangements to get your essay to me. Do not email or call the office “after the fact.” If you know you are going to miss a class, let me know ahead of time. If you are ill, go to Health Service during our class period to obtain an excused absence. You must ask to make up any missed work. The class period immediately following the absence.

Conferences

If you have a scheduled conference, be there. I can’t reschedule conferences because you overslept or forgot. Illness or an emergency will be addressed on an individual basis. Call prior to your scheduled time to make arrangements.

Late Work

Essays turned in after scheduled due dates will be marked down one letter grade for every class period they are late. No exceptions.

Grading

All final drafts will be given a numeral grade.

<table>
<thead>
<tr>
<th>Percentage Range</th>
<th>Grade</th>
<th>Assignment</th>
</tr>
</thead>
<tbody>
<tr>
<td>450-500</td>
<td>A</td>
<td>Essay 1 - 75</td>
</tr>
<tr>
<td>400-449</td>
<td>B</td>
<td>Essay 2 - 100</td>
</tr>
<tr>
<td>350-399</td>
<td>C</td>
<td>Essay 3 - 125</td>
</tr>
<tr>
<td>0-349</td>
<td>NC</td>
<td>Essay 4 - 150</td>
</tr>
<tr>
<td></td>
<td></td>
<td>Documentation Quizzes - 50 pts.</td>
</tr>
</tbody>
</table>

Total 500 pts.

This is a A, B, C, NC course. If you do not fulfill the minimum requirements for a C grade, you will receive an NC and will have to retake the course.

Disabilities

If you have a documented disability and wish to receive academic accommodations, please contact the Office of Disability Services (581-6583) as soon as possible.

Plagiarism

Note: The English department’s statement concerning plagiarism.

Any teacher who discovers an act of plagiarism – “The appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one’s original work” (Random House Dictionary of the English Language) – has the right and the responsibility to impose upon the guilty student an appropriate penalty, up to and including immediate assignment of a grade of F for the course, and to report the incident to the Judicial Affairs Office.
Course Work

Weeks 1-2  Course Introduction and Diagnostic writing
A Look at the Modes – and MLA

Week 3  Setting up Essay One – Family
Readings: “Arm Wrestling With My Father” p. 136 – Bedford Reader
“Remembering My Childhood on the Continent of Africa” p. 234

Week 4  Workshops for Essay One

Week 5  Revision Work

Week 6  Conferences
Final Draft of Essay One due on your conference day

Week 7  Essay Two – Food
Essay – “Why I Stopped Being a Vegetarian” p. 551

Week 8  Workshops for Essay Two

Week 9  Revision Work
“Polishing Your Sentences” 71-76 - HHTWW

Week 10  Essay Three – Media
Final Draft of Essay Two due Oct. 28

Week 11  Workshops

Weeks 12  Essay Four – Cultural Diversity
Readings: “Blackman and Public Space” p. 205
Final Draft of Essay Three due Nov. 11.

Week 13  Workshops

Week 14  Thanksgiving Recess – no classes

Week 15-16  Conferences
Final Draft of Essay Four due on your conference day
Class will meet on Dec. 9 to do evaluations