ENG 1001-004: Composition and Language

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Required Materials:
Funk & McMahan, *Here's How to Write Well*, 2nd ed.
flash drive (optional)

Course Objectives:
English 1001G is a writing-centered course in which you will learn to read and write more effectively through careful analysis of rhetorical situations and methods, collaboration and peer review, and revision. We will discuss and practice all stages of the writing process and learn to integrate primary and secondary sources using appropriate documentation methods.

Important Note: Students who have an ACT score in English of 14 or below, or have no test scores on file with the university, must pass English 1000 before enrolling in English 1001G. If you are unsure of your status, please let me know immediately so that I can point you in the right direction.

Attendance Policy:
Attendance is crucial to your success in this course. For every unexcused absence over three during the semester, your final grade will be lowered by one letter grade. Excused absences are those that have been cleared with me *in advance* due to documented illness, emergency, or participation in an official university activity. Makeup work will only be accepted in cases of excused absence. If you will be missing class for university-sponsored activity, work must be handed in before the absence; if absent for illness or emergency, missed work must be completed or other arrangements made by the first class period immediately following the absence. Missing class is not a valid excuse for handing in late papers or coming to our next class meeting unprepared.

Late Work:
All essays are due at the beginning of the class period indicated on the syllabus, and students must be present in class in order to hand in essays. If you must be absent on a day when a paper is due, you are responsible for getting the assignment to me *before* the beginning of that particular class period. Grades on late essays will be dropped one letter grade per class period that they are overdue.
Grading:
Grades for English 1001G are A, B, C, or NC (no credit). Therefore, you must have a final grade of at least a C average in order to receive credit for the course and move on to ENG 1002G.

Grades will be based on the completion of the following assignments and activities:
- Active participation / peer reviews 100 pts.
- Short reading-response papers (4 x 25 pts. each) 100 pts.
- Essay #1 (Description) 100 pts.
- Essay #2 (Comparison-Contrast) 150 pts.
- Essay #3 (Definition) 150 pts.
- Annotated bibliography 100 pts.
- Research paper/presentation 300 pts.

Grading Scale:
- 900-1000 = A
- 800-899 = B
- 700-799 = C
- 699 and under = NC (no credit)

Plagiarism Policy:
The English Department maintains the following policy on plagiarism: "Any teacher who discovers an act of plagiarism—'the appropriation or imitation of language, ideas, and/or thoughts of another author, and representation of them as one's own work' (Random House Dictionary of the English Language)—has the right and the responsibility to impose upon the guilty student an appropriate penalty up to and including immediate assignments of a grade of F for the assigned essay and a grade of F for the course, and to report the incident to the Judicial Affairs Office."

Electronic Writing Portfolio (EWP):
All students must submit an essay from either 1001G or 1002G to the EWP as part of the university graduation requirements. The deadline for getting my approval on an essay you wish to submit for the EWP is Friday, April 21st, no exceptions! Submission forms and more information on the EWP are available at http://www.eiu.edu/~assess

Writing Center:
The Writing Center, located in CH 3110, is staffed by English graduate students who are available to help you with every phase of the writing process. They do not proofread papers, but rather provide assistance with invention strategies, thesis statements, organization, documentation, and a host of other writing-related issues. They are knowledgeable and friendly, and (best of all) the service is FREE! You can call 581-5929 for an appointment, or just stop in. You may also visit their website for more info (http://www.eiu.edu/~writing).

Students with Disabilities:
If you have a documented disability and wish to receive academic accommodations, contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible.
Course Calendar:
Note: all reading assignments are from *The Bedford Reader* unless otherwise indicated.

January
9  Introductions / Review syllabus
11  Diagnostic writing
13  “Reading Critically” pgs. 9-30
16  *no classes—Martin Luther King, Jr. Day*
18  “A Writer’s Questions,” “The Writing Process,” and “Writing to Discover” pgs. 3-16
    (from *The College Writer’s Reference*)
20  pgs. 75-93 & / Reading Response Paper #1 Due
23  pgs. 135-143 & 178-184
25  continue discussion of description
27  Descriptive Essay 1st draft Due / Peer Reviews
30  Final Descriptive Essay Due / pgs. 187-194

February
1   pgs. 285-293 & pgs. 305-315
3   **Reading Response Paper #2 Due**
6   pgs. 229-238
8   pgs. 250-257
10  first draft of Compare/Contrast Essay due / Peer Reviews
13  **Final Compare/Contrast Essay Due / pgs. 429-439**
15  Reading Response Paper #3 due
17  *no classes—Lincoln’s Birthday Observed*
20  pgs. 335-343 & 375-383
22  continue discussion of division and classification
24  **Reading Response Paper #4 Due / pgs. 477-485**
27  pgs. 486-498

March
1   individual student conferences (bring draft of Definition Essay)
3   individual conferences
6   pgs. 51-70 from *Here’s How to Write Well* / Revision workshop
8   continue revision workshop / editing / proofreading strategies
10  **Final Definition Essay Due**
13-17  *no classes—Spring Break*
20  pgs. 515-531
22  discussion of persuasion and appeals
24  choose topic and partner for research papers

27  conducting library research
29  conducting internet research / evaluating sources
31  documentation workshop

April
3  pgs. 104-113 of Here’s How to Write Well / discussion of reasoning and avoiding logical fallacies
5  pgs. 579-591
7  annotated bibliography due

10  integrating sources into your own writing / avoiding plagiarism
12  style workshop
14  first draft of research paper due / paired peer review sessions

17  individual student conferences
19  conferences
21  pgs. 132-139 of The College Writer’s Reference / discussion of & preparation for presentations + Last Day to get my signature for EWP!!!

24  student presentations
26  student presentations
28  student presentations

**Final drafts of research papers will be due on or before Monday, May 1st, by 2:00 p.m. You may deliver them to me in person or put them in my mailbox in CH 3155. No papers will be accepted via email, nor will papers be accepted for any reason after 2 p.m. on May 1st.**