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July 8, 2014

Civil Service Council

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Civil Service Council Minutes
July 8, 2014
Rathskeller Loft, University Union
8:30 am

Members Present:

Angie Campbell, Rhonda Nichols, Bryan Callaway, Laura Smith, Jerri Hinton, Melissa Gordon, Anthony Redding, John Sigler, Michelle Morgan, Cay Kolling, Donna Noffke.

Member's Absent:

Dan Crews, Melissa Coleman.

Guests Present:

Paul McCann, Interim Vice President, Business Affairs; Richard Enyard, Director of Human Resources; Julie Benedict, EAC representative; Kelly Simmonds, Human Resource Officer; Laurie Neese, Administrative Assistant.

- I. Meeting was called to order at 8:30 am by President Campbell.
- II. June minutes approved electronically.
- III. No Treasurer Report
- IV. HR News – Dr. Enyard
 - A. Presentation given on “Employment, Seniority, and Layoff”. General overview of the Statute, Rules and Procedures regarding Employment Registers, Seniority and Layoff provisions as administered by the State Universities Civil Services System.
 - B. VESSA-The Victims’ Economic Security and Safety Act provides an employee who is a victim of domestic or sexual violence, or who has a family or household member who is a victim, with up to 12 weeks of unpaid leave per any 12 month period to address issues arising from domestic or sexual violence.
 - C. Both items of interest will be sent to Council listserv and posted on Council website.
- V. VPBA Update – Paul McCann
 - A. Nothing new to report on budget issues. Kolling asked for communication on updates. McCann states that there was nothing concrete to report but the divisions were still working on how to handle the budget cuts. Hoping to have a plan in place by start of fall semester. Everything is being considered including layoffs, reductions in contracts and furloughs.
 - B. Campbell asked about the Salary Plan study and if there was any progress with it. McCann acknowledged her request and reinforced the importance of it with regards in retaining valuable employees but unsure of what can be done at this point with our current budget issues. It is still being considered.
 - C. Summer enrollment held steady, however, fall enrollment is showing a 7-8% decline. Final numbers still not in. There is a new Director of Admissions that is scheduled to begin in August.
 - D. Carman Hall – Nothing has been decided what to do with this residence hall. Currently using as storage and keeping the atmosphere at the minimal requirements to prevent any issues to the building. Currently all our residence halls are at about 60% occupancy levels.
 - E. CDB moving forward with elevators for Student Services Building and McAfee. Evaluating final bids.

- VI. Old Business
 - A. Committee Assignments:
 - a. Election—Campbell, Hinton, Redding, Sigler.
 - b. Personnel—Nichols (Chair), Campbell, Coleman, Kolling, Hinton, Sigler, Smith.
 - c. Public Relations —Smith (Chair), Callaway, Crews, Gordon, Hinton.
 - d. Scholarship—Morgan (Chair), Campbell, Coleman, Gordon, Sigler.
- VII. New Business
 - A. Executive committee will be meeting with the President Perry on July 22. Campbell asked for any specific questions that we should ask. No response so if anyone thought of any they are to email to Campbell.
 - B. Julie (EAC) – meeting next week. Still working with Rule of 3 project and a new pilot program at UIC that once a grant ends, there are no bumping rights- contract is from year to year.
- VIII. Motion to Adjourn (Hinton/Smith). The meeting was adjourned at 10:00 am.

Upcoming Meetings:

August 12, 2014 – Rathskeller Loft
September 9, 2014 – Rathskeller Loft
October 14, 2014 – Rathskeller Loft
November 11, 2014 – Oakland Room
December 9, 2014 – Rathskeller Loft

All non-negotiated Civil Service employees are welcome and encouraged to attend.