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August 1, 2006

Civil Service Council

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# Civil Service Council Minutes

## August 1, 2006

### Members Attending

Angie Campbell, Paula Embry, Brad Green, Jerilyn Hutson, Susan Mathews, Michelle Morgan, Kathy Murphy, Jenny Stout, Janet Werden, Julie Wilkerson

### Others in Attendance

### Members Absent

Julie Benedict, Cheryl Clapp, Allen Clayton, Tami Duzan, Heidi Hawkins, Dennis Malak, Lionel Sanders, Carlene Schaefer, Lisa Standerfer

President, Jerilyn Hutson called the August meeting to order.

The April minutes were approved. (Wilkerson/Morgan)

### EAC Report

Julie Benedict not in attendance.

### Committee Reports

Personnel/Grievance

Tami Duzan/Carlene Schaefer

Nothing new

Legislative

Susan Mathews

Quiet this summer, more information will be available from Jill Nilsen in November.

Wanda Reed and Mickey Carroll working diligently on the state level about the social security windfall.

Recycling

Steve Lane

Nothing new

Petition is being circulated to get the paper towels and waste baskets back in the restrooms in Old Main. List of concerns are being sent to President Hencken – how to clean cups, glasses, etc. without paper towels or trash cans.

Financial Report

Paula Embry

New Fiscal Year (full budget)

Annual Picnic only expense

### Human Resources Report

Chuck Phillips not in attendance.

### Old Business

1) Archive File Disposal – Jerilyn is currently sorting through the files and filling out the proper forms for the archives.

2) Civil Service Council Scholarship – Michelle, Brad and Angie are the sub-committee.

First step is to talk with Karla Evans for more information and feasibility of the Civil Service Council being able to provide funding each year.

Items for discussion:

-Criteria for scholarship

-Who to target?

-Goal of the scholarship

-How much per award?

-Use the cash-in/cash-out method (give only what we can raise)

-Is there enough support from the non-negotiated employees to support a scholarship?

-Do fund raisers or ask for donations?

-300 non-negotiated employees

-Do a survey/feedback from non-negotiated employees

Interest in scholarship

Would you contribute?

- 3) Annual Picnic was well received/relaxed. Positive feedback. Approximately 85 attended.
- 4) Parking – We have not received a response from the parking letter sent on April 12 to Adam Due and copied to Dr. Nadler as of yet. Another letter will be sent directly to Dr. Nadler.
  - Parking permits will remain at \$50 this year
  - Blair Hall will not have the parking spaces on the East side of the building, instead a Flag Garden will be added. There will still be two handicap and two service vehicle spaces. 48 spots are being lost at Blair Hall.

**New Business**

- 1) Elections for District 2 (Business Affairs Area)
  - Accepting petitions from District 2 (8 people needed)
  - Michelle to assist with the election process

The election announcement will be placed in the University Newsletter.

Council of Councils is October 6<sup>th</sup>, on the SIU School of Medicine, Springfield Campus.

A motion was made to adjourn and passed unanimously. (Embry/Mathews)

The next scheduled meeting of the Civil Service Council is September 2 at 1:30p.m. in the Schahrer Room of the University Union. All Civil Service, non-negotiated employees are welcome and are encouraged to attend.

Respectfully submitted,

Janet Werden