Fall 8-15-2006

ENG 1000-002: Fundamental English

Kathleen Rodems
Eastern Illinois University

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English 1000: Fundamental English
Course Policy Statement and Syllabus
Fall 2006

Instructor: Mrs. Kathleen Rodems
Office: CH2110
Email: klrodeus@eiu.edu
Office Hours: Wednesday 1:00-2:00

Required Texts

  [Because of the textbook rental system, please do not remove any pages from Real Essays. We'll check all textbooks at the end of the semester]

You'll also need an 8 1/2" x 11" spiral-bound notebook for use as a journal in this class.

Goals
To help improve your writing through practice and instruction in developing and organizing ideas; in using words, sentences, and paragraphs effectively; and in acquiring and perfecting skills for revising and editing your prose.

Course requirements
Attendance at and participation in all class meetings; no pattern of tardiness; completion of all reading and writing assignments on time, including full participation in group activities.

Please note: Students who accumulate more than four unexcused absences during the semester should not expect to pass English 1000. (Excused absences are those involving illness, death in the family, and officially approved university activity. When an absence is excused, students may be permitted to make up assignments at the convenience of the instructor.)

Assignments
In addition to several in-class writing assignments, you will write four out-of-class essays, each of which includes pre-writing activities and a series of rough drafts. You will complete two of these essays by mid-term and the other two during the second half of the semester.
Your writing journal (notebook) will be used for both in-class and out-of-class writing. Some of your journal writing will be assigned; some will be writing that responds to the reading for the class. You are responsible for saving all written assignments and essays. You will be using this material for assembling portfolios of your work to submit for mid-term and for final evaluation. I may require you to keep a spelling section in your journal. All out-of-class essay assignments should be typed. In-class essays will be hand-written.

I may assign additional exercises based on your specific needs. ALL assignments are important. If you complete the assignments in the planned sequence, you will be much more likely to succeed in this course.

Conferences
You are encouraged to see me for conferences outside of class and to receive extra help in the Writing Center. I may require you to meet with me in conference and to seek tutoring in the Writing Center, which is located in 3110 Coleman Hall (581-5929).

Grading
English 1000 is graded Credit/No Credit. In order to pass the course, you must earn my recommendation and submit a writing portfolio that earns a pass for the course (see the attached sheet on the portfolio). My recommendation will be based primarily on satisfactory and on-time completion of all reading and writing assignments, including exercises, and on satisfactory class participation. You cannot register for English 1001C until you pass English 1000.

Information for Students with Disabilities
If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible.
Course Syllabus

In order to accommodate the needs of the class, the following schedule of discussion, reading, and writing assignments is tentative. You will be notified of any changes in class. Because writing is a process, topics will often be introduced and then reviewed later in the semester. All assignments—readings, essays, revisions, exercises, and so on—are course requirements and must be completed fully and on time. Remember, you must save all written assignments and essays. You will be using this material for assembling two portfolios of your writing. One small portfolio will be submitted at mid-term for the purpose of checking your progress. You will submit a second, larger portfolio for final evaluation of your performance in the course. (See the Portfolio Guidelines attached to this syllabus.)

**Week 1**

**August 21:**
Introductions

**Diagnostic Essays**

**August 23:**

**Diagnostic Essays**
- Get textbooks from TRS
- Purchase notebook and bring to class
- Read Anker “How to Find Information in Real Essays” xxix-xxx and “Keeping A Journal” 40-41
- Journal Entry- Who is the best story teller in your family?

**August 25:**
Discuss syllabus and course in greater detail
Bring text to class and discuss.
Discuss keeping a journal
- Read Anker Chapter 1 "Reading and Writing in College and Beyond"
- Email instructor

**Week 2**

**August 28:**
Discuss Anker Chapter 1
- Journal Entry-Describe a moment of sadness
- Read Anker Chapter 2 "Writing Basics"

**August 30:**
Discuss Anker Chapter 2/In-Class Exercises
Discuss Journals Entries in groups
- Read Chapter 9 "Narration"
September 1:
Introduce Writing #1 Narration
Continue Exercises Chapter 2
Brainstorming for Writing #1
  o Journal-Describe a moment of fear
  o Read Anker Chapter 3 "Finding and Exploring Your Topic"

Week 3
September 4 (Labor Day-no class!)

September 6:
Discuss Anker Chapter 3/ In-Class Exercises
Drafting for Writing #1
  o Read Anker pg. 95-96

September 8:
Rough Draft of Writing #1 Due
Peer-reviews
  o Read Anker Chapter 4 "Making a Point"

Week 4
September 11:
Discuss Anker Chapter 4
  o Journal Entry (pictures)

September 13:
In-Class Workshop
  o Finish Final Draft of Writing #1-Narrative
  o Read Anker Chapter 11 “Description”

September 25:
Final Draft of Writing #1 Due
Discuss Anker Chapter 11
Brainstorming for Writing #2 Description
  o Read Anker Chapter 5 "Supporting Your Point"
  o Journal Entry

Week 5
September 18:
Discuss Anker Chapter 5
Drafting for Writing #2
  o Read Anker Chapter 6 "Making a Plan"
September 20:
Discuss Chapter 6
  o Journal Entry

September 22:
**Draft of Writing #2 due**
**Revisions of Writing #1 due**
Peer Reviews
  o Read Anker Chapter 7 "Writing a Draft"
  o Continue Revisions of Writing #2

**Week 6**

**September 25**
Discuss Anker Chapter 7
Whole Class Workshop Writing #2
  o Read Anker Chapter 8 "Revising Your Draft"

September 27:
Discuss Anker Chapter 8
Continue In-Class Workshop Writing #2

September 29:
**Final Draft of Writing #2 due**
Prepare for Midterm In-Class Essays
  o Journal Entry

**Week 7**

**October 2:**
In-Class Essay #1

**October 4:**
In-Class Essay #2
Revise Essay #1
  o Journal Entry

**October 6:**
Discuss Journal Entries in Groups
Conferences begin

**Week 8**

**October 9:**
Prepare for Midterm Portfolio
Continue Individual Conferences
October 11:
Continue Preparing for Mid-Term Portfolio
Catch-Up

October 13:
Mid-Term Portfolios Due
Discuss Writing #3 Comparison/Contrast
  o Journal Entry
  o Read Anker Chapter 15 "Comparison and Contrast"

Week 9
October 16
Discuss Chapter 15
Brainstorming for Writing #3

October 18:
In-Class Read Chapter 21 "The Basic Sentence" and Exercises
In-Class Drafting
  o Journal Entry

October 20:
In-Class Read Chapter 22 "Fragments" and Exercises
  o Continue Drafting

Week 10
October 23:
Rough Draft of Writing #3 due
In-Class Read Anker Chapter 23 "Run-Ons" and Exercises
Peer Reviews
  o Continue Revising Writing #3

October 25:
In Class Read Chapter 24 "Problems with Subject-Verb Agreement" with Exercises

October 27:
Whole-Class Workshop Writing #3
  o Continue Revising Writing #3
  o Journal Entry

Week 11
October 30:
Continue Whole Class Workshop Writing #3
  o Read Anker Chapter 25 "Verb Problems"
November 1:
Discuss Chapter 25 and In-Class Exercises

November 3:
**Final Draft Writing #3 due**
Begin Writing #4 Persuasion/Argument
  - Read Anker Chapter 17 "Argument"

**Week 12**
November 6:
Discuss Anker Chapter 17 "Argument"
  - Journal Entry

November 8:
Discuss journal entries in groups
In-Class Brainstorming Writing #4

November 10:
In-Class Drafting Writing #4

**Week 13**
November 13
**Rough Draft Writing #4 due**
Peer Reviews
  - Continue Revising Writing #4

November 15:
Whole-Class workshop
  - Journal Entry

November 17:
Continue Whole-Class Workshop

**Week 14**
November 27:
**Final Draft Writing #4 due**
Preparation for final In-Class Essays
Review Anker Chapter 168 "Writing under Pressure"

November 29:
In-Class Essays
December 1
In-Class Essays
  - Work on Revisions of Writing #4

Week 15
December 4:
Whole Class Workshop for Final Portfolio

December 6:
Whole Class Workshop for Final Portfolio

December 8:
Final Portfolio Due 12:00