ENG 1000-002: Fundamental English

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English 1000: Fundamental English
Course Policy Statement and Syllabus
Fall 2002
Instructor: Stanley Weiss E-Mail: stanley_weiss@hotmail.com
Office: Writing Center (CH 3110, 5929) or Graduate Student Office (CH 2110)
Office Hours: by appointment Emergency Phone: 581-5538

Required Texts

  [Please do not remove any pages from Choices. Textbook will be checked by instructor at the end of the semester]

You'll also need an 8 1/2" x 11" spiral-bound notebook for use as a journal in this class.

Goals
To help improve your writing through practice and instruction in developing and organizing ideas; in using words, sentences, and paragraphs effectively; and in acquiring and perfecting skills for revising and editing your prose.

Course requirements
Attendance at and participation in all class meetings; no pattern of tardiness; completion of all reading and writing assignments on time, including full participation in group activities.

Please note: Students who accumulate more than four unexcused absences during the semester should not expect to pass English 1000. (Excused absences are those involving illness, death in the family, and officially approved university activity. When an absence is excused, students may be permitted to make up assignments at the convenience of the instructor.)

Assignments
In addition to several in-class writing assignments, you will complete four out-of-class essays, each of which includes pre-writing activities and a series of rough drafts. You will complete two of these essays by mid-term and the other two during the second half of the semester.

Your writing journal (notebook) will be used for both in-class and out-of-class writing. Some of your journal writing will be assigned; some will be writing that responds to the reading for the class. You are responsible for saving all written assignments and essays. You will be using this material for assembling portfolios of your work to submit for mid-term and for final evaluation.
I may require you to keep a spelling section in your journal. All out-of-class essay assignments should be typed. In-class essays will be hand-written.

I may assign additional exercises based on your specific needs. ALL assignments are important. If you complete the assignments in the planned sequence, you will be much more likely to succeed in this course.

Conferences
You are encouraged to see me for conferences outside of class and to receive extra help in the Writing Center. I may require you to meet with me in conference and to seek tutoring in the Writing Center, which is located in 301 Coleman Hall (581-5929).

Grading
English 1000 is graded Credit/No Credit. In order to pass the course, you must earn my recommendation and submit a writing portfolio that earns a pass for the course (see the attached sheet on the portfolio). My recommendation will be based primarily on satisfactory and on-time completion of all reading and writing assignments, including exercises, and on satisfactory class participation. You cannot register for English 1001C until you pass English 1000.

Information for Students with Disabilities
If you have a documented disability and wish to receive academic accommodations, please contact the Coordinator of the Office of Disability Services (581-6583) as soon as possible.
Course Syllabus

In order to accommodate the needs of the class, the following schedule of discussion, reading, and writing assignments is tentative. You will be notified of any changes in class. Because writing is a process, topics will often be introduced and then reviewed later in the semester. All assignments—readings, essays, revisions, exercises, and so on—are course requirements and must be completed fully and on time. Remember, you should save all written assignments and essays. You will be using this material for assembling two portfolios of your writing. One small portfolio will be submitted at mid-term for the purpose of checking your progress. You will submit a second, larger portfolio for final evaluation of your performance in the course. (See the Portfolio Guidelines attached to this syllabus.)

Week 1 (Aug 26-30)

Mon (8/26) - Introductions (get textbooks from TRS; purchase notebook and bring to class)
    Diagnostic Essay

Wed (8/28) - Diagnostic Essay

Fri 8/30 - Before Class - Read Choices Chapter 11
    Discussion of syllabus and course in greater detail

Week 2 (Sept. 2-6): No class on Sept. 2

Mon (9/2) - No Class

Wed (9/4) - Before Class - Read Choices Chapter 1
    Read Short Prose Reader “Royko” 40-42
    Write Response in Journal
    Discuss Out of Class Essays
    Handout Assignment for Essay # 1

Fri (9/6) - Before Class - Read Chapter 2 & 102 – 108

Week 3 (Sept. 9-13)

Mon (9/9) - Before Class - Read Choices 115 – 123
    Bring Thesis Statement in Journal
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Wed (9/11) - Before Class - Bring Rough Draft of Essay #1
Group Editing

Fri (9/13) - Before Class – Bring Revised Rough Draft of Essay #1

Week 4 (Sept. 16-20)

Mon (9/16) - Before Class – Bring Final Draft of Essay #1
Read Choices 93 – 109
Hand out paper for Essay #2

Wed (9/18) - Before Class - Read Short Prose Reader 268 – 270
Respond in Journal

Fri (9/20) - Before Class - Read Choices 77 – 81
Journal Writing – Topic for Essay #2
Hand back Essay #1
Schedule Individual Conferences

Week 5 (Sept. 23-27)

Mon (9/23) - Before Class – Read Choices 61 – 70

Wed (9/25) - Before Class – Choices 55-61
Journal Writing – Pre-Writing For Essay #2

Fri (9/27) - Before Class – Bring Revised Essay #1
Bring Essay # 2 in Progress