

1979

# A Slide-Tape Presentation for Parent Orientation of the Public Schools of Hillsboro Unit District #3

Wayne C. Ford

*Eastern Illinois University*

This research is a product of the graduate program in [Educational Administration](#) at Eastern Illinois University. [Find out more](#) about the program.

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Date

Author

A Slide-Tape Presentation for

Parent Orientation of the Public Schools

of Hillsboro Unit District #3

(TITLE)

BY

Wayne C. Ford

FIELD EXPERIENCE

SUBMITTED IN PARTIAL FULFILLMENT OF THE REQUIREMENTS  
FOR THE DEGREE OF

SPECIALIST

IN THE GRADUATE SCHOOL, EASTERN ILLINOIS UNIVERSITY  
CHARLESTON, ILLINOIS

1979

YEAR

I HEREBY RECOMMEND THIS THESIS BE ACCEPTED AS FULFILLING  
THIS PART OF THE GRADUATE DEGREE CITED ABOVE

*December 10, 1979*  
DATE

*December 10, 1979*  
DATE

A SLIDE-TAPE PRESENTATION FOR PARENT ORIENTATION  
OF THE PUBLIC SCHOOLS OF HILLSBORO UNIT DISTRICT #3  
HILLSBORO, ILLINOIS

BY

WAYNE C. FORD

B. S. in Ed., Western Illinois University, 1952  
M. S. in Ed., Western Illinois University, 1956

ABSTRACT OF A FIELD STUDY

Submitted in partial fulfillment of the requirements  
for the degree of Specialist in Education at the Graduate School  
of Eastern Illinois University

CHARLESTON, ILLINOIS  
1979

A Slide-Tape Presentation for  
Parent Orientation of the Public Schools  
of Hillsboro Unit District #3  
Hillsboro, Illinois

The Slide-Tape Presentation for Parent Orientation of the Public Schools of Hillsboro Unit District #3, Hillsboro, Illinois was created to show: 1) the location and type of building students attend in the district, 2) some of the activities provided for students in the elementary, middle and senior high school, 3) many of the ancillary services provided in the school district, and 4) the results of long-range facility planning done by the school board and citizens who reside in the school district.

Preparation of the multi-media package included the assembling of a slide bank of six hundred seventy-five slides. From this bank one hundred thirty-nine photos including title slides were selected for the final carousel. After the slides were selected, a cassette tape was prepared that provided narration, background music, and impulses to advance the projector at the proper place in the script.

Equipment used to implement the presentation included a Kodak Instamatic 104 Camera, a Telex Audio-Vue Slide Syne Recorder, a Carousel Ekatographic Projector by Kodak and a movie screen. A Caramate Audio-Visual Projector, a compact unit that accommodates all the components of the project, may also be used to present the program to parents.

The equipment, slides and cassette tape are to be kept in the administrative office, the most accessible place in the district. Parents may view the slides there. Also, any interested citizen may borrow the presentation to use as a program to describe the educational activities provided by the public schools of Unit District #3, Hillsboro, Illinois.

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## CHAPTER I

### INTRODUCTION

Communication between a school system and the local citizens who reside in the district has been and will continue to be an area of major concern for administrators and boards of education. Recognizing the need to establish contact between the community and its schools, the superintendent of schools gave his approval for the implementation of a multimedia package, which would reveal to the viewer many of the activities and experiences provided for the students enrolled in the Unit District #3, Hillsboro, Illinois.

After consulting with key individuals in the school district, the consensus of opinion was to include the following major topics in the development of this audio visual project: (1) Introduction, (2) School Buildings, (3) Elementary School Activities, (4) Middle School Activities, (5) High School Activities, (6) Transportation, (7) Food Service, (8) Maintenance, (9) Inservice, (10) Adult Education, and (11) New Buildings.

The plan developed and followed by the writer to assemble the package was: (1) to determine the number of slides for the entire project, (2) to determine the number needed for each major topic, (3) to photograph the activity, building, etc., at the appropriate time during the school year or as the activity happened, (4) to have the film developed, preview the slides that may be acceptable, place them in a slide tray for that major topic, (5) to select those to be used in the final package, after sufficient photos have been taken for each topic, (6) to determine the order of importance and sequence of each slide for each major topic and place it in the carousel,



(7) to write the narrative for each slide, (8) to synchronize the narrative and the impulses on the cassette tape, (9) to provide a log of slides to be placed in the Kodak carousel slide tray, and (10) to provide proper equipment to show and narrate the multimedia package.

Most of the slides were taken by the writer with a Kodak Instamatic 104 camera using 126 Kodacolor II film for colored slides. A local photographer took the air views from a plane that was rented from the Litchfield Airport and piloted by a Hillsboro High School student.

The media package was designed to be used with a Telex Audio/Vue Slide Syne Recorder, a Carousel Ektagraphic Projector by Kodak, and a movie screen or a Caramate Audio Visual Projector. The latter is a compact unit that can accommodate all the components of the project.

The equipment, slides and cassette tape are to be kept at the Unit Office, the most accessible place in the district. Parents are to be made aware of the project through the local newspapers, or invited to view the slides whenever they enroll their children in school. New teachers are to be shown the slides as a part of their orientation before school begins this fall.

## CHAPTER II

### CHRONOLOGICAL LOG OF ACTIVITIES

#### June 5, 1975

The superintendent of schools expressed the need for a slide-tape presentation that parents and interested citizens could view to get a better understanding of the school system.

#### July 25, 1975

Permission was granted by the writer's advisor to proceed with the project to meet the requirements of the field study for the Specialist Degree.

#### September 9, 1975 - December 16, 1975

No progress made during this span of time, because the writer was enrolled in School Law - EDA 4810 at Effingham High School.

#### January 1, 1976 - December 31, 1976

During this time the ten areas of the presentation were determined by the writer.

#### January 3, 1977 - August 31, 1977

Plans were implemented to have aerial photographs taken of all the buildings in the district. The writer was especially interested in securing scenes of students boarding the busses at the high school each evening. Hopefully, these photos will eliminate the concern of mothers who feel their younger children may get lost or board the wrong bus.

Considerable time was needed to get the slides developed, previewed, and the selection made of those to be used in the presentation.

September 1, 1977 - August 1, 1978

The entire school year was devoted to photographing various school activities, getting the slides developed, and building a slide file.

August 26, 1978

Registered for field study classes EDA 6910 - 6920 Eastern Illinois University, Charleston.

December 8, 1978

Dr. Gerhard C. Matzner visited with the writer to ascertain the progress of the field study.

September 1, 1978 - June 8, 1979

Final slides of school activities to be previewed for the field study.

June 11, 1979 - July 28, 1979

Telex audio/vue slide syne recorder, borrowed from Visualcraft in Springfield, Illinois, used to record and to place the impulses on the cassette tape.

Many evenings were spent writing the narrative for each slide.

August 2, 1979

Reproduction of forty-four slides needed for the second carousel received from the photographer.

August 3, 1979

Final draft typed and sent to Dr. Gerhard C. Matzner at Eastern Illinois University for his perusal.

## CHAPTER III

### SELECTED ACTIVITY ANALYSIS

#### CASSETTE TAPE NARRATION

##### Introduction

Hillsboro Unit District #3 located in Montgomery and Bond Counties, encompasses approximately 220 square miles in mid Central Illinois. The high school, junior high and two larger elementary schools are located in Hillsboro. Other elementary schools are situated in the residential areas of Butler, Irving, Coffeen, Donnellson and Panama to serve the educational needs of younger pupils near their homes.

Geographically Hillsboro is located almost equal distance between Springfield, Ill. and St. Louis, Mo. Main highways to the city include Illinois Route 16 and 127; 10 miles to the west, Interstate 55 provides easy access to larger metropolitan areas.

The Board of Education and Unit Administration extend to you and your child a warm and cordial invitation to take advantage of the educational opportunities provided for your child.

The school district is equipped and staffed to provide you with the most modern educational services available which include: specialized reading; departmentalization; individualized instruction; gifted program; learning disabilities; speech correction and services, and many other modern services for your child's educational welfare.

### Unit Office

Purchased in 1974, the Board of Education Building is located at 1311 Vandalia Road, Hillsboro. The three administrators, business manager, and four secretaries have their offices in this structure. Adequate space is available for the board of education to meet whenever necessary. Other uses of the building include: faculty committee meetings, community meetings, polling place for school board and local elections.

## SCHOOL BUILDINGS

### Beckemeyer School

Four buildings house the students who attend Beckemeyer School. The principal's office, kindergarten, grades one and two have rooms in the newer primary building; grades 4 and 5, an intermediate special education class, art, speech, remedial reading and math classes utilize the older two-story structure near the primary building. A temporary classroom is used for one third grade class and a learning disabilities resource room; an older one-story structure serves as a music room for all the students who attend classes here.

A full time principal and 19 teachers make up the staff of this building.

### Burbank School

Burbank School, a K through grade 5 center, located on East Tremont Street, draws most of its student population from the East Hillsboro, Schram City, and Kortkamp areas. The faculty includes a teaching principal, grade level instructors as well as teachers of remedial reading, remedial math, music, and a part time speech correctionist.

It is the desire of this faculty to expose the child to various

academic and non-academic experiences that will maximize his potential and prepare him to become a successful student and a productive citizen in this sophisticated society.

#### Butler Attendance Center

Butler School, student population of seventy-eight, presently houses a fifth grade class, an early childhood education class, two multiple handicapped classes and the Head Start pupils of the county. The main classroom building is attached to an older quonset type gymnasium; cafeteria facilities and two classrooms are located in the older section of the building.

Many of the students who attend the special classes are bussed from the neighboring school districts of Witt, Nokomis, Raymond, Litchfield and Carlinville. Most of the special teachers are employed by the Mid-State Special Education Co-operative that has offices in Taylorville.

#### Hillsboro Middle School

Students in grades 6, 7, and 8 attend classes at the middle school located on Rountree Street in Hillsboro. The main building houses most of the student population, however, adjacent to this structure the cafeteria with four attached classrooms, an industrial arts building and two portable classrooms are utilized for sixth graders, the intermediate special education class and all music classes.

Cafeteria services are provided for the middle school students; Beckemeyer and Burbank students are bussed to this facility each day for lunch.

All 6, 7, and 8 grade students in the district attend school here, with the exception of those individuals who live in the Coffeen area.

#### Hillsboro High School

Located southeast of downtown Hillsboro, the high school campus has a

complex of four separate buildings to provide educational opportunities for the 745 students of the school district. In addition to the building complex, two football fields, a baseball field, a tennis court and adequate parking facilities are a part of the 66 acres that make up the school campus.

Forty-seven teachers, three guidance counsellors, an assistant and a High School principal provide the educational program for students, grades 9 thru 12.

### Irving School

Irving Elementary School, located in the town of Irving on Route 16 east of Hillsboro is a two story structure with a gymnasium. One hundred eight students, kindergarten, grades one through six, a special education class and a class for impaired hearing attend classes at this center.

In addition to the academics, fifth and sixth grade students are able to participate in cheerleading or basketball programs which feature regular season games and a tournament with other schools in the school district.

### Coffeen School

Kindergarten and grades one through eight attend classes at the Coffeen Center. Homemaking and industrial arts are a part of the seventh and eighth grade curriculum as well as instrumental and vocal music. An athletic program is provided for the upper grade students.

A power plant and a coal mine are found within the confines of this community, which adds to its uniqueness.

### Donnellson School

The Donnellson Attendance Center accomodates those students in both the Panama-Donnellson areas who are fourth, fifth, and sixth graders. Buildings at this site include a four classroom structure, and a combination cafeteria/gymnasium. Ample playground space is available for the forty

students who attend classes here. Music, speech, and remedial reading instructors supplement the regularly assigned faculty.

### Panama School

Located in the southwest section of the Village of Panama, this center houses students in kindergarten, grades one and two who live in the Panama-Donnellson communities. This facility consists of a building with four classrooms plus a small adjoining structure that serves as a cafeteria for the fifty-five students who attend here. Ancillary services include music, speech, and remedial reading.

## ELEMENTARY SCHOOL ACTIVITIES

Kindergarten registration usually held in the early spring is one of the first experiences a child has with school.

Prior to entering school in August, parents are requested to allow their children to participate in the Early Prevention of School Failure screening program. The purpose of the program is to determine the child's readiness for kindergarten and to identify his/her strengths and weaknesses. The screening program includes an orientation presented by the coordinator or school principal for the parents. Students are tested in the areas of

- auditory and visual skills,
- speech,
- gross motor skills,
- language skills,
- and fine motor skills.

A play time is also provided for the students.

The screening team meets as a group, and each specialist shares observations concerning strengths and/or problems. Based on screening data children are placed by need in developmental skills groups within the



kindergarten class. Parents are informed of the screening results before school begins in the fall.

During and after kindergarten the experiences provided by the school are varied and numerous; the ultimate goal is to develop productive citizens for the community.

Small group instruction is provided to those students who have some difficulty with the learning process. Salary for these teachers is provided by the federally funded Title I project.

Purchased from federal funds this System's 80 machine provides both motivation and individualized instruction for students who are below grade level in reading and mathematics.

Programs for students with diagnosed learning disabilities are provided on a one to one basis or resource room plan, whichever is better to meet the needs of the student.

To impress the importance of health and proper diet, breakfast was prepared and served to this second grade class.

A student made mobile serves two purposes; as a visual aid to teach common and proper nouns and as a project for open house.

Various activities are a part of the elementary music program. Students may learn to square dance as well as how to carry a tune, or prepare a program for the parents and community.

In addition to small building libraries, faculty members have access to materials from the Instructional Materials Center located at the Junior High School and the local city library. The district contributes to the Montgomery County Film Library and recently became affiliated with the Lewis and Clark library system.

Students who excell academically have an opportunity to participate in

the Independent Study Program recently began in the district. Much interest is shown by the teachers, students and parents.

During the year students draw and prepare projects for the art display.

Outside resource individuals are invited to speak to students in the elementary schools on a regular basis.

Safety is of paramount importance and concern. Disaster drills within each elementary building are held on a monthly basis. Of equal importance is the activities provided by the local fire department and learning the correct procedures to follow in case of fire.

Students enjoy the use of playground equipment during recess. Playground safety and constant supervision of the students is an integral part of the teacher's duties in the school system.

Halloween is enjoyed by the children especially in the elementary schools. Middle school students usually have an all school party on the Friday night nearest Halloween.

An interdistrict program in basketball is available for both boys and girls in grades five and six.

Girls who aren't interested in playing basketball may elect to be cheerleaders for the team(s) in their respective school.

Near the end of school each year school picnics and potlucks are held. Usually this includes faculty, P.T.C. groups, and parent volunteers who have assisted with the school program.

#### MIDDLE SCHOOL ACTIVITIES

The Hillsboro Junior High School includes students in special education grades six, seven, and eight. Its purpose is to afford all students an opportunity to explore as many facets of academic and vocational instruction as

possible.

Academic studies are essential. It is the goal of the junior high to give the students the gift of being able:

- to seek individual assistance from the special education teacher,
- to research a current political magazine,
- or to learn about our nation's role in domestic or world affairs,
- to use mathematics,
- to do elemental experimentation in a laboratory,
- assemble various collections from nature,
- learn to use instruments to forecast the weather,
- to read for fact and fun and to reason effectively,
- to gain knowledge through the use of the library.

A student should have the opportunity to explore courses that permit the student:

- to properly use tools in a well-equipped facility,
- to sew and cook,
- to draw, paint and use proper color combinations.

Students should have the opportunity to:

- select and play a musical instrument,
- either as an individual or in a band.

The importance of physical fitness and health are to be stressed in the junior high school:

- especially in physical education classes and girls sports,
- or in basketball, track and baseball.

The junior high school has the responsibility to guide each student so

that he may fully realize his/her potential and to further develop that potential during four years of high school.

### HIGH SCHOOL ACTIVITIES

Hillsboro High School offers an excellent comprehensive program of education for its students. One-hundred-twenty course offerings are available in agriculture, business, drivers education, English, foreign language, health, home economics, industrial arts, mathematics, music, physical education, and social studies. Special programs are available in the area of vocational and special education.

The horticulture class, a major course in the ag department, rejuvenates the lawn of the administrative offices.

Business education students work intently on an accounting problem.

Behind-the-wheel driving experience is usually completed near the student's sixteenth birthday.

In addition to taking courses in the areas of food preparation, job orientation, clothing, home management, and home furnishings, students have the opportunity to work directly with four and five year old children in the child care class.

An integral part of the high school industrial arts building trades class is the construction of a house. Students in business education, home economics, and the horticulture class are also involved in the completion of the structure.

The music department affords students the opportunity to participate in: small musical groups, large stage productions, the drill team, and the marching Hiltoppers Band.

The physical education program is characterized by a variety of course

offerings and related activities.

Students who wish to study science may choose from eighteen different courses. Dissection of a cat enables the student to learn vicariously how the systems of the body function.

The Co-op Program which began in 1969 offers the student many opportunities to train for the world of work.

A guidance staff is available to meet the individual student needs in both educational and career planning.

Annually a select group of students from Hillsboro High School and students from 32 other high schools throughout the state meet to participate in the Hillsboro High School Academic Bowl. This activity recognizes the talented and gifted students.

Other student activities include:

- cross country,
- football,
- homecoming,
- basketball,
- wrestling,
- volleyball,
- track,
- and pep rallies.

#### TRANSPORTATION

Transportation of students is an integral part of the educational plan in a school district covering in excess of 220 square miles. To provide service for all the normal and special students within the system twenty busses and two vans are operated on a daily basis at a cost of approximately

sixty-five cents per mile travelled.

Dismissal of students from the larger attendance centers in Hillsboro is the signal for the drivers to begin the task of returning students to or near their homes.

All busses rendezvous at the high school to allow those students to enbus and to permit some students to change to the bus that goes to or near his or her bus stop.

Once everyone is aboard, the bus ride to the outlying attendance centers and rural areas of the district begins.

Within an hour most of the students have arrived home.

The fleet of district owned busses is maintained by mechanics who work in a well-equipped building located at the high school site.

Busses in the district are driven by a group of dedicated individuals who have excellent safety records in the transportation of the students.

#### FOOD SERVICE

The cafeterias within the district are managed by Interstate United, a firm in the contractual food business. A member of the company on the right is discussing with the manager an order for commodities. This organization is directly responsible to the Board of Education to provide cafeteria services to all the unit district schools.

Each morning the cooks prepare a class "A" meal for the students who chose to eat in the school cafeteria. The larger food preparation kitchens are located at the junior and senior high schools.

Once prepared, the food is delivered in containers to the cafeteria personnel of the outlying attendance centers for the noon meal.

Any citizen or business firm in the community may contact the food

manager to serve banquets either on the school premises or elsewhere.

#### MAINTENANCE

The building and grounds supervisor plays a very important role in keeping the property of school district well maintained. Most of his time is spent in the supervision of the personnel that perform the many tasks of keeping the buildings safe, clean, and attractive for the students, faculty, and the community.

#### TEACHER INSERVICE

Presentors from nearby universities or from the Illinois Office of Education assist in keeping teachers abreast of new techniques in the teaching of reading, effective ways to discipline students, new laws or a host of other topics so vital to a well-informed, innovative teaching staff.

Active participation by the instructor and teachers enables the faculty to have a vicarious experience in P.E. games that may be played by the students during physical fitness classes.

#### ADULT EDUCATION

Patrons of the school district have ample opportunity to attend night classes that are offered by Lincoln Land Community College or the school district faculty.

Academic and vocational classes are always well attended, especially during the winter months.

#### NEW BUILDING

In February of 1977 a citizens steering committee was formed by the

Board of Education to study the building needs of the district. Through the efforts of this committee and citizens within the district a \$4,500,000 building program was accepted by the voters of the district on October 21, 1978.

Ground breaking ceremonies were conducted during the month of July for the two new buildings.

The proposal provided totally new classroom building on the Beckemeyer campus in Hillsboro and at Coffeen, plus renovation work and building additions at Irving, Panama, Donnellson, Butler, Hillsboro Junior High School and Hillsboro High School.

Voters saw the need to provide adequate school buildings for the existing school enrollment and to meet the needs for the foreseeable future.

We cordially welcome you to our schools and community.



## CHAPTER IV

### LOG OF SLIDES AND NARRATIVE FOR EACH

#### A. Introduction Title Slide:

Hillsboro Unit District #3 located in Montgomery and Bond Counties, encompasses approximately 220 square miles in mid Central Illinois.

##### 1. Map - School District:

The high school, junior high and two larger elementary schools are located in Hillsboro. Other elementary schools are situated in the residential areas of Butler, Irving, Coffeen, Donnellson and Panama to serve the educational needs of younger pupils near their homes.

Geographically Hillsboro is located almost equal distance between Springfield, Ill. and St. Louis, Mo. Main highways to the city include Illinois Route 16 and 127; 10 miles to the west, Interstate 55 provides easy access to larger metropolitan areas.

##### 2. Unit Office Sign:

The Board of Education and Unit Administration extend to you and your child a warm and cordial invitation to take advantage of the educational opportunities provided for your child.

The school district is equipped and staffed to provide you with the most modern educational services available which include: specialized reading; departmentalization; individu-

alized instruction; gifted program; learning disabilities; speech correction and services, and many other modern services for your child's educational welfare.

3. Unit Office Air View:

Purchased in 1974, the Board of Education Building is located at 1311 Vandalia Road, Hillsboro. The three administrators, business manager, and four secretaries have their offices in this structure.

4. Unit Office:

Adequate space is available for the board of education to meet whenever necessary. Other uses of the building include: faculty committee meetings, community meetings, polling place for school board and local elections.

B. School Buildings Title Slide

1. Beckemeyer Air View:

Four buildings house the students who attend school at this side. The principal's office, kindergarten, grades one and two have rooms in the newer primary building;

2. Beckemeyer Old Main:

grades 4 and 5, an intermediate special education class, art, speech, remedial reading and math classes utilize the older two-story structure

3. Beckemeyer Primary:

near the primary building. A temporary classroom is used for one third grade class and a learning disabilities resource room; an older one story structure serves as a music room for all the students who attend classes here.

A full time principal and 19 teachers make up the staff of this building.

4. Burbank Air View:

Burbank School located on East Tremont Street draws most of its student population from East Hillsboro, Schram City, and Kortkamp areas houses kindergarten through grade 5 students. The faculty includes a teaching principal, grade level instructors as well as teachers of remedial reading, remedial math, music, and a part time speech correctionist.

5. Burbank School:

It is the desire of this faculty to expose the child to various academic and non-academic experiences that will maximize his potential and prepare him to become a successful student and productive citizen in this sophisticated society.

6. Butler Air View:

Butler School, student population of seventy-eight, presently houses a fifth grade class, an early childhood education class, two multiple handicapped classes and the Head Start pupils of the county. The main classroom building is attached to an older quonset type gymnasium; cafeteria facilities and two classrooms are located in the older section of the building.

7. Butler School:

Many of the students who attend the special classes are bussed from the neighboring school districts of Witt, Nokomis, Raymond, Litchfield and Carlinville. Most of the special teachers are employed by the Mid State Special Education Co-operative that has offices in Taylorville.

8. Middle School Air View:

Students in grades 6, 7, and 8 attend classes at the middle school located on Rountree Street in Hillsboro. The main building houses most of the student population, however, adjacent to this structure the cafeteria with four attached classrooms, an industrial arts building and two portable classrooms are utilized for sixth graders, the intermediate special education class and all music classes.

9. Middle School - Front:

Cafeteria services are provided for the middle school students; Beckemeyer and Burbank students are bussed to this facility each day for lunch.

10. Middle School - Gym:

All 6, 7, and 8 grade students in the district attend school here, with the exception of those individuals who live in the Coffeen area.

11. High School Air View:

Located southeast of downtown Hillsboro, the high school campus has a complex of four separate buildings to provide educational opportunities for the 750 students of the school district.

12. High School Front View:

In addition to the building complex, two football fields, a baseball field, a tennis court and adequate parking facilities are a part of the 66 acres that make up the school campus.

Forty-six teachers, guidance counsellors, an assistant and High School principal provide the educational program for

students, grades 9 thru 12.

13. Irving Air View:

Irving Elementary School, located in the town of Irving on Route 16 east of Hillsboro is a two story structure with an attached gymnasium. One-hundred-six students, kindergarten, grades one through six, a special education class and a class for impaired hearing attend classes at this center.

14. Irving School:

In addition to the academics, fifth and sixth grade students are able to participate in cheerleading or basketball programs which feature regular season games and a tournament with other schools in the school district.

15. Coffeen Air View:

Kindergarten and grades 1 through 8 attend classes at the Coffeen Center. Homemaking and industrial arts are a part of the seventh and eighth grade curriculum as well as instrumental and vocal music. An athletic program is provided for the upper grade students.

A power plant and a coal mine are found within the confines of this community, which adds to its uniqueness.

16. Donnellson Air View:

The Donnellson Attendance Center accommodates those students in both the Panama-Donnellson areas who are fourth, fifth, and sixth graders. Buildings at this site include a four classroom structure, and a combination cafeteria/gymnasium.

17. Donnellson School:

Ample playground space is available for the forty students

who attend classes here. Music, speech, and remedial reading instructors supplement the regularly assigned faculty.

18. Panama Front:

Located in the southwest section of the Village of Panama, this center houses students in kindergarten, grades one and two who live in the Panama-Donnellson communities.

19. Panama Playground:

This facility consists of a building with four classrooms plus a small adjoining structure that serves as a cafeteria for the fifty-eight students who attend here. Ancillary services include music, speech, and remedial reading.

C. Elementary School Activities Title Slide

1. Kindergarten Registration:

Kindergarten registration usually held in the early spring is one of the first experiences a child has with school.

2. Pre-screening Scene:

Prior to entering school in August, parents are requested to allow their children to participate in the Early Prevention of School Failure screening program. The purpose of the program is to determine the child's readiness for kindergarten and to identify his/her strengths and weaknesses.

3. Parent Orientation:

The screening program includes an orientation presented by the coordinator or school principal for the parents. Students

are tested in the areas of

4. Auditory - Visual Skills:
  - auditory and visual skills,
5. Speech:
  - speech,
6. Gross Motor Skills:
  - gross motor skills,
7. Language Skills:
  - language skills,
8. Fine Motor Skills:
  - and fine motor skills.
9. Play Time:

A play time is also provided for the students.
10. Staffing Scene:

The screening team meets as a group, and each specialist shares observations concerning strengths and/or problems. Based on screening data children are placed by need in developmental skills groups within the kindergarten class. Parents are informed of the screening results before school begins in the fall.
11. Classroom Scene:

During and after kindergarten the experiences provided by the school are varied and numerous; the ultimate goal is to develop productive citizens for the community.
12. Small Group Instruction:

Small group instruction is provided to those students who have some difficulty with the learning process. Salary for these teachers is provided by the federally funded

Title I project.

13. Audio Visual Device:

Purchased from federal funds this System's 80 machine provides both motivation and individualized instruction for students who are below grade level in reading and mathematics.

14. Learning Disability Class:

Programs for students with diagnosed learning disabilities are provided on a one to one basis or resource room plan, whichever is better to meet the needs of the student.

15. Health Class:

To impress the importance of health and proper diet, breakfast was prepared and served to this second grade class.

16. Mobile - Noun:

A student made mobile serves two purposes; as a visual aid to teach common and proper nouns and as a project for open house.

17. Music Class:

Various activities are a part of the elementary music program. Students may learn to square dance as well as how to carry a tune, or prepare a program for the parents and community.

18. Library:

In addition to small building libraries, faculty members have access to materials from the Instructional Materials Center located at the Junior High School and the local city library. The district contributes to the Montgomery County Film Library and recently became affiliated with the Lewis and Clark library system.



19. Independent Study Program:

Students who excell academically have an opportunity to participate in the Independent Study Program recently began in the district. Much interest is shown by the teachers, students and parents.

20. Art:

During the year students draw and prepare projects for the art display.

21. Resource Speaker:

Outside resource individuals are invited to speak to students in the elementary schools on a regular basis.

22. Disaster Drill:

Safety is of paramount importance and concern. Disaster drills within each elementary building are held on a monthly basis.

23. Fire Prevention:

Of equal importance is the activities provided by the local fire department and

24. Fire Drill:

learning the correct procedures to follow in case of fire.

25. Playground Scene:

Students enjoy the use of playground equipment during recess. Playground safety and constant supervision of the students is an integral part of the teacher's duties in the school system.

26. Halloween:

Halloween is enjoyed by the children especially in the elementary schools. Junior High students usually have an all

school party on the Friday night nearest Halloween.

27. Elementary Basketball:

An interdistrict program in basketball is available for both boys and girls in grades five and six.

28. Elementary Cheerleaders:

Girls who aren't interested in playing basketball may elect to be cheerleaders for the team(s) in their respective school.

29. Potluck:

Near the end of school each year school picnics and potlucks are held. Usually this includes faculty, P.T.C. groups, and parent volunteers who have assisted with the school program.

D. Middle School Activities:

The Hillsboro Junior High School includes students in special education grades six, seven, and eight. Its purpose is to afford all students an opportunity to explore as many facets of academic and vocational instruction as possible.

1. Special Education:

Academic studies are essential. It is the goal of the junior high to give the students the gift of being able to seek individual assistance from the special education teacher,

2. Sixth Grade:

--- to research a current political magazine,

3. Social Studies:

--- or to learn about our nation's role in domestic or world affairs,

4. Math:
  - to use mathematics,
5. Science:
  - to do elemental experimentation in a laboratory,
6. Collection of Leaves:
  - assemble various collections from nature,
7. Weather Forecasting:
  - learn to use instruments to forecast the weather,
8. Reading:
  - to read for fact and fun and to reason effectively,
9. Library:
  - to gain knowledge through the use of the library.
10. Industrial Arts:

A student should have the opportunity to explore courses that permit the student:

  - to properly use tools in a well-equipped facility,
11. Home Economics:
  - to sew and cook,
12. Art:
  - to draw, paint and use proper color combinations.
  - Students should have the opportunity to:
13. Band Lessons:
  - select and play a musical instrument,
14. Band:
  - either as an individual or in a band.
15. Girls P.E.:

The importance of physical fitness and health are to be

stressed in the junior high school:

--- especially in physical education classes and girls sports,

16. Boys P.E.:

--- or in basketball, track and baseball.

The junior high school has the responsibility to guide each student so that he may fully realize his/her potential and to further develop that potential during four years of high school.

E. Hillsboro High School:

Hillsboro High School offers an excellent comprehensive program of education for its students. One-hundred-twenty course offerings are available in agriculture, business, drivers education, English, foreign language, health, home economics, industrial arts, mathematics, music, physical education, and social studies. Special programs are available in the area of vocational and special education.

1. Horticulture Class:

The horticulture class, a major course in the ag department, rejuvenate the lawn of the administrative offices.

2. Bookkeeping Class:

Business education students working intently on an accounting problem.

3. Driver Education:

Behind-the-wheel driving experience is completed near the student's sixteenth birthday.

4. Home Economics (Cooking):

In addition to taking courses in the areas of food preparation, job orientation, clothing, home management,

and home furnishings

5. Family Living (Pre-schoolers):

students have the opportunity to work directly with four and five year old children in the child care class.

6. House - Beginning:

An integral part of the high school industrial arts building trades

7. House:

class is the construction of a house.

8. House:

Students in business education,

9. House:

home economics, and the horticulture class are also involved in the

10. House - Complete:

completion of the structure.

11. Girls Music Group:

The music department affords students the opportunity to participate in:

12. Boys Music Group:

small musical groups,

13. Musical Production:

large stage productions,

14. Drill Team:

the drill team,

15. Band:

and the

16. Band:  
marching Hiltoppers Band.
17. Physical Education:  
The physical education program is characterized
18. Physical Education:  
by a variety of course offerings and related activities.
19. Biology:  
Students who wish to study science may choose from eighteen different courses. Dissection of a cat enables the student to learn vicariously how the systems of the body function.
20. Work Study (Butcher):  
The Co-op Program which began in 1969 offers
21. Work Study (Hair Dresser):  
the student many opportunities to train for the world of work.
22. Counseling:  
A guidance staff is available to meet the individual student needs in both educational and career planning.
23. Academic Achievement Bowl:  
Annually a select group of students from Hillsboro High School and students from 32 other high schools throughout the state meet to participate in the Hillsboro High School Academic Bowl. This activity recognizes the talented and gifted students.
24. Cross Country:  
Other student activities include:

- cross country,
- 25. Football:
  - football,
- 26. Homecoming:
  - homecoming,
- 27. Basketball:
  - basketball,
- 28. Wrestling:
  - wrestling,
- 29. Volleyball:
  - volleyball,
- 30. Track:
  - track,
- 31. Pep Rally:
  - and pep rallies.

F. Transportation:

Transportation of students is an integral part of the educational plan in a school district covering in excess of 220 square miles. To provide service for all the normal and special students within the system twenty busses and two vans are operated on a daily basis at a cost of approximately sixty-five cents per mile travelled.

1. Elementary Students Loading:

Dismissal of students from the larger attendance centers in Hillsboro is the signal for the drivers to begin the task of

2. Middle School Students Loading:

returning students to or near their homes.

3. High School Exchange:

All busses rendezvous at the high school to allow those students to enbus and to permit some students to change to the bus that goes to or near his or her bus stop.

4. Leave High School:

Once everyone is aboard, the bus ride to the outlying attendance centers and

5. Leave High School:

rural areas of the district begins.

6. Leave High School:

Within an hour most of the students have arrived home.

7. Bus Repair:

The fleet of district owned busses is maintained by mechanics who work in a well-equipped building located at the high school site.

8. Bus Drivers:

Busses in the district are driven by a group of dedicated individuals who have excellent safety records in the transportation of the students.

G. Food Service:

The cafeterias within the district are managed by Interstate United, a firm in the contractual food business.

1. Management:

A member of the company on the right is discussing with the manager an order for commodities. This organization is directly responsible to the Board of Education to provide cafeteria services to all the unit district schools.



2. Food Preparation:

Each morning the cooks prepare a class "A" meal for the students who chose to eat in the school cafeteria. The larger food preparation kitchens are located at the junior and senior high schools.

3. Satellite Service:

Once prepared, the food is delivered in containers to the cafeteria personnel of the outlying attendance centers

4. Lunch Hour:

for the noon meal.

5. Desserts:

Any citizen or business firm in the community may contract the food manager

6. Banquets:

to serve banquets either on the school premises or elsewhere.

H. Maintenance Title Slide

1. Supervisor:

The building and grounds supervisor plays a very important role in keeping the property of school district well maintained.

2. Janitors - Cleaning:

Most of his time is spent in the

3. Janitors - Yard Work:

supervision of the personnel that perform the many tasks of

4. Janitor - Snow Removal:

keeping the buildings safe, clean, and

5. Janitor - Snow Removal:

attractive for the students, faculty, and the community.

I. Inservice Education Title Slide

1. Use of Newspaper:

Presentors from nearby universities or from the Illinois Office of Education assist in keeping teachers abreast of new techniques in the teaching of reading, effective ways to discipline students,

2. School Law:

new laws or a host of other topics so vital to a well-informed,

3. Make It - Take It:

innovative teaching staff.

4. Elementary P.E. Games:

Active participation by the instructor and teachers enable the faculty to have a vicarious experience in P.E. games that may be played by the students during physical fitness classes.

J. Adult Education Title Slide

1. Night Classes (Academic):

Patrons of the school district have ample opportunity to attend night classes that are offered by Lincoln Land Community College or the school district faculty.

2. Night Classes (Vocational):

Academic and vocational classes are always well attended, especially during the winter months.

K. New Buildings:

In February of 1977 a citizens steering committee was formed by the Board of Education to study the building needs of the district. Through the efforts of this committee and citizens within the district a \$4,500,000 building program was accepted by the voters of the district on October 21, 1978.

1. Ground Breaking:

Ground breaking ceremonies were conducted during the month of July for the two new buildings.

2. Beckemeyer:

The proposal provided totally new classroom building on the Beckemeyer campus in Hillsboro

3. Coffeen:

and at Coffeen, plus renovation work and building additions at Irving, Panama, Donnellson, Butler, Hillsboro Junior High School and Hillsboro High School.

L. End:

Voters saw the need to provide adequate school buildings for the existing school enrollment and to meet the needs for the foreseeable future.

We cordially welcome you to our schools and community.

## CHAPTER V

### SUMMARY

The "Slide - Tape Presentation for Parent Orientation of the Public Schools of Hillsboro Unit District #3" is a public relations and communications package that has been needed for a long period of time. This package will lend assistance to the newspapers, the radio, and administrative publications as a means of showing the public the many facets of this school system.

This multimedia package was created for parents to show: (1) the location and type of buildings that house their children, (2) some of the activities provided for students in the elementary, middle, and senior high school, (3) many of the ancillary services so important for the successful operation of a school system, and (4) the results of long-range planning done by citizens of the community who reside in this school district.

The superintendent and board of education felt the project was important enough to lend financial support to see it completed. One hundred eighty dollars has been spent for services rendered by the Ken Meade Studio, for film, flash cubes and developing slides taken by the writer, for two cassette tapes and two Kodak carousel 140 slide trays and for rental of an airplane to take the aerial views. Six hundred seventy-five slides were used as a basis for the one hundred thirty-nine finally chosen for the final carousel.

Countless hours have been spent by the writer taking pictures, having them developed, previewing, selecting, and writing the narrative for the package. However, the results are very gratifying for two reasons: (1) this district has a basis for an orientation program important to parents, new teachers, and interested citizens that can be easily changed and kept up to date, and (2) it has been a challenge to create a project that is original, (not researched from books, periodicals, etc.) practical, and different, to meet the requirements of the field study for the Specialist Degree.