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Minutes

Faculty Senate

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### October 24, 1989

Faculty Senate

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Faculty Senate      Vol. XIX-9  
Minutes of October 24, 1989

The meeting was called to order by Tony Schaeffer at 2:00 P.M. in Martinsville Room of the Martin Luther King Student Union.

Present: Robert Barford, David Carpenter, Luis Clay-Méndez, Al DiChiara, Pat Fewell, Laurent Gosselin, Evelyn Goodrick, Robert Jorstad, Kipp Kruse, Ed Marlow, Harold Nordin, Tony Schaeffer, Ron Suttiff, Richard Sylvia, Gary Wallace

Visitors: VP Verna Armstrong, John Miller, John North, Bob Swiney, Daily Eastern News and Mary Kennedy, Student Senate

I. Minutes of the meeting of August 17 were unanimously approved.

II. Communications:

- A. Letter from Linda Barnes, SIU-E Faculty Welfare Committee
- B. Agenda for CUPB
- C. Memo from President Rives, re: Burle Ives Art Studio
- D. Memo from Lewis Coon, re: CAA as a standing committee
- E. Memo from Lewis Coon, re: Faculty benefits committee
- F. Letter from VPAA Kindrick, re: duplication of academic materials

III. Old Business:

A. Carpenter nominated Jeff Boshart to finish Marvin Sparks' term as alternate to the Library Advisory Board and Howard Price to the Apportionment Board for this semester. Nominations carried.

B. DiChiara reported 249 responses concerning the Textbook Rental System survey have been received. Results, as well as a general study of other Textbook Rental options, will be made available at a later time.

C. Schaeffer reported on the meeting of the Blair Planning Committee. Three contingency plans were presented; of these, two dealt with academic departments--one provides enough space for a large department, while the other meets the need for a smaller one.

D. Schaeffer also read a letter he received from VPAA Kindrick after the two discussed the concerns of the Faculty Senate with respect to the new guidelines for the duplication of academic materials. In his letter, Dr. Kindrick states that all materials intended for an external audience will be reviewed in his office to ensure agreement with the academic information in the catalog and accuracy of academic policy, processes and programs. For all internal materials to be duplicated by the University, the responsibility has been delegated to the Deans and Directors of the various units; they, in turn, will designate people within their colleges and areas who will sign-off responsibility for academic material distributed from those units within the University.

E. The subject of the closed session of October 17 was the naming of the Art Studio. President Rives had not apprised the Faculty Senate of this decision, and Chair Schaeffer sent him a letter saying: "It is imperative that the Faculty Senate receive and discuss similar proposals BEFORE [sic] they become committed in public."

IV. New Business:

A. VP Armstrong spoke with the Faculty Senate about the following:

1) The Faculty Analysis Report is **required by the IBHE** and is a major component of the cost study used to illustrate the need for personnel funding. The higher the percentage of time related to teaching the higher the discipline costs will be. EIU is already higher than other institutions because we use full-time, tenured faculty to teach lower division courses, instead of using TA's. The new form was designed to make it easier for faculty, using hours rather than percentage. The national average of hours involved in all areas is 55. After faculty turn in their figures, the chairs then change the hours into percentages; ultimately, the VPAF's office sends a summary of these figures to the IBHE. According to VP Armstrong, the 89 data is a closer reflection of faculty activities; partly due to new instructions under Department Research, there seems to be a university-wide increase in this category.

Concerns were expressed with regard to the new forms. The potential for comparison among faculty is greater and the process is more intimidating, as hours can be misleading or used negatively. Apprehension may lead to inflated figures (Barford). The issue of quality versus quantity is not addressed; people need to have a greater understanding of what is involved and expected (Gosselin). Since faculty know what their departmental criteria is, there might be a tendency to follow it as a guide in reporting (Carpenter). Keeping forms anonymous might result in a more accurate pictures (Kruse), but names must be used to link faculty with courses taught.

VP Armstrong assured the Faculty Senate the figures do not go to deans nor are used for evaluative purposes. But they are important and critical in comparing costs at EIU with other institutions.

2) In order to discuss personnel matters, the Faculty Senate moved to go into closed session (Marlow/Sutliff). After discussing these matters, the Senate returned to open session (Goodrick/Kruse).

3) The Regency apartments were purchased after three independent appraisals were conducted. Whereas assessed value is less than the purchase price, the latter was lower than the appraised worth of property, which is in good condition. Bonds will be sold to pay for the apartment complex. Management and maintenance will be a challenge to EIU (Goodrick).

B. Lewis Coon advised the Faculty Senate that CAA is not a standing committee of the Faculty Senate but of the Faculty.

C. Discussion focused on the composition of the CAA. Some feel current membership is not representative of the faculty (Fewell), and smaller departments and colleges have little chance of getting elected to serve (North). Others noted that the election process is open to all faculty (Kruse) and that a member of one discipline could vote for a nominee from another college (Clay-Méndez).

The meeting was adjourned (Barford/Kruse) at 3:40 P.M. The next Senate meeting will be October 31, at 2:00 P.M., in the Martinsville Room.

Respectfully Submitted,  
Luis Clay-Méndez