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Minutes

Faculty Senate

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**March 1, 1994**

Faculty Senate

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## Faculty Senate

## Minutes of March 1, 1994 (Vol.XXIII, No. 23)

Called to order: by Chair Bill Addison at 2:00 p.m., BOG Room, Booth Library.

Present: W. Addison, J. Allison, G. Aylesworth, D. Carpenter, R. Gholson, M. Goodrich, G. Foster, J. Lasky, E. Marlow, J. Mason, J. Miller, J. Simpson, L. Walker, R. Wandling.  
Absent: R. Jorstad.  
Visitors: Vice President Hill, Dr. Gosselin, Ms. J. Jones, Dean Hohengarten, Vice President Hencken, Dr. Coon, Dean Moore, Dr. J. Nilsen, Ms. A. Carnes.  
Minutes: A motion (Marlow/Gholson) to approve the Minutes of February 22, 1994, as corrected, passed (13-0-1).  
II.B.: "He asked that, due to the time constraints and college restructuring, for the 1994 election only, terms to the ~~University Personnel Committee and the Academic Program Elimination Review Committee~~ be for only one year."

### I. COMMUNICATIONS

- A. From Ms. Shelly Flock, questionnaire from U.S. News and World Report, 2/22/94, to determine the best colleges in the U.S. Senator Carpenter suggested that copies be made for each Senator.
- B. Memo from President Jorns, copy of a memo to Ms. Shirley Stewart regarding the revised Mission Statement, 2/22/94.
- C. Copy of a memo from Dr. Jeanne Simpson to President Jorns regarding Council of University Administrators representation in Mission Statement revision, 2/24/94.
- D. Memo from Dr. Jeanne Simpson regarding Mission Statement revision, 2/24/94. She questions whether the revision is appropriate without comment about the relative importance of teaching, research/creative activity, and service.
- E. Chair Addison noted that the schedule for the Athletic Director interviews is out. He informed the Senate that on March 8, the Senate meets with the candidate from 2:00-3:00 in the 1895 Room of the MLK Union (the first part of the Senate meeting), and will continue its regular meeting, from 3:00-4:00, in the Schahrer Room of the MLK Union.
- F. Chair Addison reported that he, Senator Miller, Dean Laible, Dr. Church, Ms. Nichols and Dr. Hill had met to discuss appointment of chairs, and determined that the Senate's recommendation was not understood the way it was intended. Apparently, many people saw the 51% issue as an election, and once the intention was made clear, the group saw the Senate's recommendations more favorably. He noted that this group will meet again and try to reword the proposal more accurately to reflect the intent. Senator Gholson called for clarification before the referendum is sent, since many faculty might also be confused. When asked by Senator Aylesworth if there was any discussion of the length of term, Chair Addison said that they really didn't get into it, but that one of the things that did come up was the possibility of collecting some empirical evidence, by survey, to see what the standard term is. Senator Aylesworth stated that it is always good to have information, but maintained that the faculty wanted to keep the term at three years. He added that ultimately, the decision should be what is best for this campus. Senator Foster interjected that if a survey found that 80-90% of all universities jumped off a bridge, would we want EIU to jump? Senator Allison asked if some sort of survey of other universities was a way of trying to circumvent a faculty vote? Senator Miller characterized the meeting and discussion as "healthy."
- G. Memo from Dr. Laurent Gosselin indicating that electing a person to the Academic Program Elimination Review Committee for one year is in violation of the contract, 3/1/94.
- H. Memo from Dr. Richard Wandling expressing concern over the ongoing deterioration in quality of Booth Library's collection of periodicals, standing orders, and books, 3/1/94. He maintained that Dr. Jorns and Dr. Hill should be put on notice that the faculty care deeply about the need to secure adequate funding for the library. Dr. Hill noted that \$77,000 was just put in the library budget. Senator Marlow suggested that the Senate bring this issue up with Mr. Quern. Senator Lasky stated that the Library needs a continuing increase.
- I. From Senator Lasky, a list of available positions for appointment to University boards and councils (see attachments to these minutes).
- J. From Dr. Lewis Coon, an information file about compensable sick leave. Dr. Coon stated that it is a right and is not negotiable. He added that what is negotiable is the number of sick days accumulated. He encouraged the Senate to consult this information.
- K. From Senator Allison, a document entitled, "Towards the Year 2000, Strategic Planning at EIU," apparently a model or guideline for departments undertaking strategic planning. Senator Allison thought that members of the Senate should see this document, as all faculty will be influenced by it. When asked where this document originated, Dean Hohengarten stated that he believed it was developed by Dr. J. Nilsen. Senators expressed concerns that some areas of the document did not seem related to academic departments. Dr. Hill suggested that the Senate discuss the document with Dr. Nilsen when she arrives at the meeting. Dr. Nilsen arrived and

explained that this document is part of a presentation that she has been making to areas across campus. When asked about the terminology in the document, she explained that this is an older version and that this document must be used by the Physical Plant as well as academic departments. When asked about the list of "action verbs," she stated that they were to help persons who do not usually do this type of planning. Senator Carpenter questioned the note that "All entries in this document, with the exception of the vision statement, must be done as short sentences and descriptive phrases. Lengthy descriptions will not be accepted. All unit funding will be tied directly to this document." Dr. Nilsen answered that this is consistent with what Dr. Jorns has said. She then suggested that she make a presentation to the Faculty Senate. She emphasized that this document is a handout to accompany the presentation, and not a stand-alone document. She also noted that strategic planning is an important part of the reaccreditation process.

- L. From Jason Anselment, a note thanking Senators Aylesworth, Miller and Wandling for appearing at the Student Senate meeting.
- M. Senator Wandling stated that he had received from Bobby Smith a note of appreciation for appearing at the Student Senate meeting.
- N. Senator Mason stated that a faculty member had asked her if a person must be tenured to serve on the UPC. Senator Miller answered in the affirmative.

### II. OLD BUSINESS

#### A. DEFINITION OF FACULTY

Senator Carpenter explained that the earlier motion refining the definition of faculty inadvertently excluded some faculty from the Counseling Center and the Library. Senator Carpenter moved (Allison) to add the underlined language and delete the stricken language to the Faculty Constitution, Article I. Membership, line 2 to read: "tenured/tenure-track staff who are members of Bargaining Unit A, holding the rank of Instructor, Assistant Professor, Associate Professor and Professor, or holding appointment as Lecturer ~~or Academic Advisor or Departmental Chair~~." When asked about Academic Advisors from the Advisement Center, Senator Carpenter explained that they were represented by the Staff Senate. Senator Addison noted that it was never the Senate's intent to exclude anyone. Dr. Gosselin urged the Senate to include Academic Advisors from the Advisement Center. Senator Miller stated that if they are deleted, then the Senate is disenfranchising a traditionally franchised group, and he asked that the Senate invite the Academic Advisers in the Counseling Center for next week. Senator Addison said that he could call them. Senator Marlow maintained that if they were represented by the Staff Senate, they shouldn't be represented by the Faculty Senate. At this point, Dr. Gosselin noted that long-term temporaries are completely unrepresented. A motion (Carpenter/Lasky) to table this motion passed (13-0-1).

#### B. ELECTION PROCEDURES AND CORRECTIONS

- \* The matrix of available positions in the UPC read, "one representative to be elected from the Lumpkin College of Business and Applied Sciences (Business area)." It should read, "College of Education and Professional Studies (from those departments formerly in the College of Education)."
- \* University Personnel Committee candidates must be tenured.
- \* Election to the Academic Program Elimination and Review Committee must be for a 3-year term, not a 1-year term.
- \* The faculty election calendar is as follows:
  - Ballots will be mailed out on March 14.
  - Candidate statements will be included with the Senate minutes of March 15.
  - Ballots must be returned by March 31.

### III. NEW BUSINESS

#### A. ENROLLMENT MANAGEMENT

Vice President Hencken, Dean Hohengarten, and Dr. Nilsen joined the Senate to report on enrollment management. Mr. Hencken began with a brief history. January of 1993, the Board staff decided to look at enrollment management. The Board inquired as to how the universities are dealing with enrollment management. Two persons from each institution were appointed to a committee to study enrollment management. When an enrollment management division was created at EIU, Dean Hohengarten began attending the BOG Enrollment Management meetings with Mr. Hencken and Dr. Nilsen. He stated that one of the things that has been discussed is a joint recruiting session for graduate students in the Chicago area, primarily Chicago State, an excellent opportunity to recruit minority students. He stated that the intent is institutional assistance, and all share the desire for the success of students.

Senator Marlow voiced a concern about enrollment management when we have schools in Chicago with no admission standards. Mr. Hencken stated that not only getting the students here, but getting them through and

following them on as alumni are goals. Senator Marlow maintained that a 100% retention rate is not realistic. Mr. Hencken reiterated his goal of getting 100% of the students admitted to Eastern graduated from some institution. When asked if it is an objective to have a total of about 10,200 students, he stated that this year, our enrollment was 10,696 headcount, but the FTE was 10,193. He also noted that in the fall, enrollment will exceed 11,000 because they will be reporting on- and off-campus enrollment together. Senator Allison asked if there had been any discussion of targeting freshmen. Mr. Hencken answered that last year, freshman admission ran a few weeks longer, and transfer admission was cut off a few weeks early to address this problem. Senator Aylesworth stated that the Senate has endorsed raising admissions standards, and asked if anything had been done in regard to this issue. Mr. Hencken replied CAA, not the Enrollment Management Committee sets admissions standards. He recommended that if Eastern does raise admission standards, it should be done gradually. When asked about a rolling admission policy, he answered that Northern tried to do that, and received bad PR from high school counselors. Mr. Hencken stated that two goals of his are to increase the number of minority students and honors students.

Senator Miller asked what plans the Board staff has for the future of the Enrollment Management Committee. Dr. Nilsen answered that it was her perception that it will continue to support institutions and share information. She added that she did not see any plans to impose specific enrollment management procedures on this campus. Mr. Hencken noted that there is a possibility that we could gain some benefits out of this. Senator Miller asked if there was anything that is happening that would compromise the individuality of the schools. Mr. Hencken answered in the negative. Dean Hohengarten stated that a benefit he sees is developing some kind of mutual plan to enhance minority recruiting. Senator Simpson noted that given that Eastern has always had a very stable enrollment, it is operating from a position of strength. He added that the Partnerships For Excellence program has been successful in recruiting minority students. Senator Marlow voiced the concern that the three Chicago schools have virtually the same admission standards, and asked if there is any indication that students will be admitted to "The System?" Mr. Hencken answered that he had not heard anything like that. Chair Addison asked if, in regard to the transfer student compact, students with associate degrees must be admitted? Mr. Hencken explained that if a transfer student has 29 hours at a community college, then admission standards from high school are considered, but if a student has 30 hours, then a 2.0 GPA is required. Senators were curious as to why high-school, grade-point average is not included in Eastern's admission policies. Mr. Hencken answered that CAA sets the standards and the Admissions Office follows them.

The meeting adjourned at 4:15 pm. The next meeting will be March 8, 1994, 3:00 pm, Schahrer Room - MLK Union.

TENTATIVE AGENDA ITEMS: Revisions to Election Procedures, Status of Directors.

Respectfully submitted, Gary Foster and Billie Rawlings

#### NOTICE: APPOINTMENTS TO UNIVERSITY BOARDS AND COUNCILS

The following positions will be filled by Faculty Senate appointment. Individuals interested in serving should contact Jane Lasky, Booth Library, as soon as possible. Any committees, councils or boards that require Faculty Senate appointments should also contact Senator Lasky. Appointments to the Council on Faculty Research are also being made in the areas of social sciences and humanities. Applications for these two positions are to be given to Senator Lasky no later than Monday, April 18.

Intercollegiate Athletic Board	2, at large
Library Advisory Board	1, from LCOBAS
Publications Board	1, at large
University Union Advisory Board	2 at large
Recreational Sports Board	2 at large
Apportionment Board	2 at large
Financial Grants	2 at large
Radio/TV Board	1 at large
Judicial Board	6 at large
Ad Hoc University Committees (e.g. search committees)	