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### February 13, 1996

Faculty Senate

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Faculty Senate Minutes of February 13, 1996 (vol. xxv. no. 20)

Called to order by John Simpson at 2:03 pm.

Present: J. Allison, J. Craft, C. Eberly, G. Foster, F. Fraker, R. Gholson, W. Kirk, H. Nordin, J. Ozier, G. Richard, J. Schmidt, A. Shelton, J. Simpson, J. Tidwell, D. Wolf.

Visitors: B. Anderson, G. Aylesworth, T. Cenkar, B. Cole, W. Hidyoningrat, T. Larson, T. Weidner.

I. Approval of the Minutes

**A motion (Kirk / Craft) to approve the minutes of February 6, 1996 as corrected (13/0/1):**

- A. G. Foster was present at the meeting.
- B. Correction to Communications F. - Nominations are due to the Faculty Excellence Committee by March 15; the committee's recommendations are due to President Jorns by April 15.

II. Communications:

- A. Memo from Brian Anderson, Student Senate, to J. Simpson re: appointment of the following student senators to the Student Senate/Faculty Relations Committee: Brian Anderson, Aron Griffin, and Kelly Brown.
- B. Memo from M.A. Hanner to President Jorns re: changes in the admission standards. Memo summarized five points of consensus:
  1. Any changes in admission standards must be supported by data;
  2. Flexibility in admissions standards is acceptable;
  3. CAA supports "pooling" to determine standards;
  4. Admissions standards should include ACT score;
  5. Review in standards should address transfer students.
- C. Memo from M.A. Hanner to D. Wolf acknowledging appointment to Grade Appeals Committee. Charge to the committee is to review current procedures, evaluate their appropriateness, and make recommendations to CAA before the end of the semester.
- D. Memo from M.A. Hanner re: CAA review of the Adult Student Admission policy. Policy was retained as originally passed.
- E. Memo from D.Jorns re: appointees to CUPB for 1996-1997. New appointments needed include faculty representation from Sciences, Education and Professional Studies, and UPI Representative. All are three year appointments.
- F. E-mail from C. Eberly re: revised draft of EIU Faculty Club Survey.
- G. E-mail from C. Merrifield re: provision of a short report on legislation. Accepted her invitation to join us in the future; date not specified at this time.
- H. Memo from T. Ivarie re: CUPB subcommittee meeting on Bylaws for Thursday, February 15 at 1:00 p.m.
- I. Memo from H. Gregg in Booth Library re: suggestions to have Faculty Senate meet once a month.
- J. Memo from R. Wandling re: proposed Faculty Senate Constitution Revisions.
- K. Sign / poster encouraging "Take Pride in your Campus; Please leave your classroom clean" in response to issue of general classroom maintenance discussed last week.
- L. A. Shelton introduced and Chair Simpson welcomed Woto Hidyoningrat, Consul of Indonesia in Chicago, who was on campus visiting.

III. Old Business

- A. University Police Chief Tom Larson was introduced.
  1. Discussion of Security on Campus
    - a. Problems exist with master key system. It is hard to change when someone loses a key or believes a key has been duplicated. It would take half a million dollars to change the campus over to a key card system.
    - b. Best security for your office is you - keep track of keys for files, door, computer codes, etc. and be responsible for yourself.
    - c. If your office has been entered, report it and police will follow up.
    - d. Shouldn't rely on campus police for security in locking and securing all buildings; short in personnel and usually not more than two or three officers on duty during any one shift.
    - e. H. Nordin stated that janitors in the evening used to provide more security than is currently present with the change in hours. T. Larson has no control over that, but acknowledging that the presence of people in a building during evening hours is a deterrent to crime.
    - f. J. Tidwell asked for clarification regarding unlocking classrooms in the morning. Building service workers or professors should be opening classrooms M-F. Only special requests and week-end activities which go through scheduling come to campus police.
    - g. Fraker asked about classroom use in the evenings by students. Generally classroom are open to students unless an instructor has locked them.
    - h. Nordin asked about the discrepancy between two buildings, one which is locked up all week-end and the other open all hours (e.g. Lumpkin vs. Coleman). T. Larson explained that the

difference is not necessarily attributable to campus police.

2. Discussion of Campus Parking
    - a. R. Gholson asked about very short term parking to run into buildings to drop off materials or pick them up. Chief Larson explained that there are approximately eighteen 15 minute parking zones around campus. If there are other areas that need this, he encouraged faculty to submit the request for consideration by the Parking Committee.
    - b. R. Gholson asked about the status of the lot across from the Burl Ives studio on 9th. T. Larson explained that it was supposed to have been completed, but wasn't, probably due to budget constraints. The Physical Plant under the VP of Business Affairs would need to address that issue.
    - c. C. Eberly asked about an increase in bicycle parking racks. Larson explained that approximately 8 additional racks had been purchased, but if there were areas needing them, please let him know. It is much easier to park a bike than add a parking space.
    - d. In response to general questions regarding parking availability, Larson cited plenty of available spaces in the 9th street lot and Lantz. The individual may have to walk a few blocks, but spaces are available.
  3. Chief Larson encouraged faculty members to write down concerns and channel them to the Parking Committee.
- B. Student Senate Course Evaluations - Kelly Brown
1. K. Brown circulated a revised draft of the evaluation form.
  2. Brown explained that the purpose of the evaluation is to be an assessment of the instructor's teaching style, especially when multiple sections of a course are available from several different instructors.
  3. Feedback from student deans and instructors has been incorporated into the revision, although feedback has been minimal.
  4. Review of current course syllabi file in the library showed some course syllabi to be over 20 years old.
  5. F. Fraker asked a questions regarding logistics of the evaluation. K. Brown responded that it would be voluntary by instructors; it would also be available in the library for students to complete if not asked by the instructor. The resulting information would be kept on file in the Academic Assistance Center, Student Services Center, and Booth Library. Information kept on file would be summary data, not individual forms.
  6. R. Gholson asked who would fund the evaluation process. Brown indicated that the Student Senate would have to approach the Apportionment Board to request funding.
  7. Discussion regarding the targeted audience seemed to result in a consensus of primary focus on undergraduate general education courses for freshman and sophomores, with some possibility of beginning/ new graduate students also.
  8. K. Brown will also be meeting with L. Gosselin to discuss contractual issues.
  9. D. Wolf commended Kelly on the changes made, and advocated a general education focus.
- C. Faculty Senate Constitution Revisions

**It was moved (Allison/Schmidt) to approve non-substantive changes in the Preamble (14-0-0).**

**It was moved (Schmidt/Tidwell) to approve non-substantive changes in Article I: Membership (14-0-0).**

**It was moved (Kirk-Wolf) to approve non-substantive changes in Article II: Functions (14-0-0).**

**It was moved (Eberly/Foster) to approve non-substantive changes in Article III: Communication Responsibility (14-0-0).**

**It was moved (Allison/Schmidt) to approve non-substantive changes in Article IV: Relationship of the Faculty Senate (14-0-0).**

**It was moved (Tidwell-Ozier) to approve both non-substantive and substantive changes in Article V: Membership and Elections.**

**Motion failed on roll call vote: Y - Craft, Eberly, Foster, Gholson, Kirk, Ozier, Richard, Schmidt;  
N - Allison, Fraker, Nordin, Shelton, Tidwell.**

Senator Allison moved to adjourn at 4:05 p.m.

Tentative agenda: Constitution Revision, Faculty Club, Bylaws Revision

Respectfully Submitted,

Gail Richard, Recorder