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### August 27, 1996

Faculty Senate

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Faculty Senate Minutes of August 27, 1996 (vol.xxvi, no.2)

I. Called to order by Chair Gail Richard at 2:02 p.m.

Present: J. Best, G. Foster, F. Fraker, N. Furumo, B. Kirk, H. Nordin, J. Ozier, G. Richard, J. Schmidt, J. Simpson, J. Tidwell, L. Walker, D. Wolf, A. Zahlan

Visitors: K. Alford, B. Anderson, J. Anselment, D. Bower, C. Burke, C. Evans, J. Flynn, M.K. Guetersloh, L. Hencken, M. Jacques, D. Jorns, M. Kelm, B. Lester, J. Nilsen, T. Weidner (The Secretary regrets he could not decode one signature.)

II. Approval of the Minutes of August 20, 1996

- A. III.A.3. . . . and can then address the Senate with Senate approval.
- B. III.C. . . . when these items appear on the agenda to better distribute responsibility within the Senate.
- C. IV.D. The first meeting of the committee will occur early in September. The Senate discussed representation of the IAB and recommended that this representation be reinstated.

A motion (Walker, Schmidt) to approve the Minutes as corrected passed (13-0-1).

Yes: Best, Foster, Fraker, Furumo, Kirk, Nordin, Ozier, Richard, Schmidt, Simpson, Tidwell, Walker, Wolf

Abstain: Zahlan

III. Communications

- A. E-mail from J. Nilsen re: Board of Trustees meeting September 23, 1996, at 8:30 a.m. in the University Ballroom
- B. Memo from Dean Hine reiterating the need for appointment from the Senate to the Continuing Education Coordinating Council
- C. Letter to Floyd Merritt acknowledging his efforts to name the tennis courts honoring Rex Darling
- D. Memo from Floyd Merritt in response
- E. Communication from Senator French Fraker that he is the Senate appointee sought by Dean Hine
- F. List from F. Fraker of those administrators and staff subject to the Administrative Performance Appraisal Process
- G. Memo from D. Carpenter re: the filling of the Senate vacancy

IV. Agenda Item Business

- A. Information on 1995-96 Athletic Budget -- L. Hencken
  - 1. Mr. Hencken reported that Athletics takes a three pronged approach to the budget:
    - a. the increase in student fees recommended by the Student Senate,
    - b. continual appraisal of the budget relative to Ohio Valley schools, and
    - c. increased fund raising.
  - 2. Membership in the Ohio Valley Conference reduces team flights to two this year at considerable savings.
  - 3. Athletics has moved closer to gender equity which has required more money for the addition of women's soccer and golf, upgrading, and bigger budgets for some women's teams.
  - 4. The Athletic budget this year is balanced on paper barring unforeseen costs.

5. Mr. Hencken informed the Senate that the Panther Club reserve fund was spent on a number of items ranging from lights for the varsity softball field, to the addition of two women's sports, to reinstatement of the Athletic Awards Breakfasts to honor student athletes, to women's athletic scholarships, and more. He reports that he never plans to develop such a large reserve again, preferring to spend available funds on present needs.

6. Mr. Hencken reports that the AD Search Committee has been formed. Applications are due by October 15. He hopes to have a new AD in place by March 1, 1997.

- B. Regarding the Academic Calendar, L. Hencken reported that the planners begin with the dates of the state track meet held here and count backwards, allowing for Intersession, the 16 week Spring Semester, and so on.
1. Some faculty concerns included this semester's early start and the presence of only one week of class following Thanksgiving Break.
  2. Chair Richard suggested that it would be helpful for the Senate to solicit, gather and codify faculty preferences regarding the calendar to forward to the calendar planners.

- C. Information on the Concept of University College -- C. Evans
1. The concept of the University College generated from the Task Force Report published February 16, 1996. Dr. Evans said that the overriding intent of the concept is to improve services available to students, in part by measuring the effectiveness of student academic services, enrollment, advisement, retention, and undergraduate studies.
  2. He informed the Senate that the term "University College" is a conventional designation for this sort of organization in place at over 100 institutions. University College would offer no credit courses except for Freshman Seminar and would grant no degrees. There would be no separate faculty. There would be no effect upon the relationship of faculty to chairs or home departments.
  3. He reported that a major advantage of a University College is that it would facilitate working with students who have not declared a major.
  4. Regarding organization and cost, Dr. Evans said that the College would be built around retired Dean Shirley Moore's Academic Development office, including such academic support services as the Academic Assistance Center, the Counseling Center, Disability Services, and Testing Services.
  5. Services to be added would include academic support services, tutoring, peer counseling, supplemental instruction, and learning strategies.
  6. Staff would include a coordinator of student assessment and outcomes research, a coordinator of support services, and two clerical workers.
  7. Cost would be approximately the same as for the former Office of Academic Development.
  8. There would be a sustained effort to consolidate space.
  9. Already in place are consultation, planning, budgeting, and refocussing of former units of Academic Development.
  10. Anticipated for Spring '97 are formal establishment of University College, preparation of catalogue copy, work with admissions, orientation, advertisement of vacancies, and space consolidation.
  11. Faculty concerns included the effect of the project on Counseling Center, especially concern that accreditation of the Center be maintained. Dr. Evans responded that it was fully his intention to maintain accreditation and to work toward licensing of Masters level ASP's in the Center.
  12. Senator Kirk replied that he saw a potential difference in service between a Center staffed by four PhD's and one master's level staffer and a Center staffed by one PhD and four master's level staffers.

D. Administrative Performance Appraisal Process

1. Senator Fraker briefly discussed the process. In response to the question why comments must be signed when student evaluations remain anonymous, he said that such signed comments will remain within the process and not be available to the person under evaluation.
2. Senator Best observed that it might be preferable that faculties evaluate their chairs annually.
3. Chair Richard suggested that faculty send any comments on the process to Senator Fraker.

V. Other Old Business

A. Committee Reports

1. The Chairs of the standing committees are: Nominations Committee -- Zahlan; Elections Committee -- Tidwell; Student-Faculty Relations Committee -- Ozier; Faculty-Staff Relations Committee -- Co-Chairs Schmidt/Wolf.

2. Specific Committee Reports

- a. Nomination Chair Zahlan repeated the call for interested faculty:

All faculty interested in serving on the following committees and boards should contact Dr. Zahlan no later than noon Friday, August 30, at 581-6977 or cfarz@eiu.edu: Apportionment Board, Library Advisory Board, University Union Advisory Board, Intercollegiate Athletic Board, Continuing Education Coordinating Council, Child Care Committee, Textbook Rental Service Committee, Council of Graduate Studies.

- b. Elections -- Faculty Senate Vacancy

- (1) A motion was made (Zahlan/Walker) to follow past Senate practice to fill this vacancy.

- (2) Chair Richard offered a friendly amendment to set aside Senate By-Laws, specifically II.B.8.a., since "past Senate practice" has consistently been in violation of Senate By-Laws. The practice in question is once the pool of alternates from one election is exhausted to go to the pool of alternates of the subsequent year, in this case from 1994 to 1995. The only parliamentarily acceptable alternative to the friendly amendment to set aside the By-Laws would be to rule the motion out of order. The question, Chair Richard said, is: "Do we violate tradition or By-Laws. We need to follow By-Laws or formally to set aside By-Laws and state how and why we set By-Laws aside. People elected by old By-Laws expect to abide by old By-Laws. If we want to follow the procedure followed informally in the past, we need to set aside the By-Laws."

- (3) The article of the Faculty Senate By-Laws which obtains, II.B.8.a., follows:

Vacancies in the membership of the Faculty Senate shall be filled from a list of alternates. The nominee receiving the highest number of votes short of election in the election in which candidates vacating the positions were elected shall continue to serve as long as a vacancy exists. Further vacancies shall be similarly filled, adhering to the principle that the alternate with the highest number of votes shall serve so long as and whenever the vacancy exists. All questions of interpretation of this section shall be decided by the Senate as a whole.

- (4) Discussion of this matter followed. Chair Richard reiterated that if

the Senate wished to follow past practices and precedents, then in order to act legitimately, the Senate MUST vote to set aside the By-Laws. Senator Walker offered that the Senate had made a mistake in the past, but that now the Senate "had to live with it." Senator Best responded that if the Senate repeats a past mistake, that repetition does not legitimize the action.

(5) Senators Zahlan and Walker accepted Chair Richard's friendly amendment.

The motion (Zahlan/Walker, friendly amendment Richard) failed the required 2/3 vote.

Yes: Fraker, Nordin, Schmidt, Tidwell, Walker, Zahlan

No: Best, Foster, Furumo, Kirk, Simpson

Abstain: Richard

The total: (6-5-1)

(6) In accordance with the By-Laws the Executive Committee of the Senate, Richard, Tidwell, Simpson, will meet to formulate course(s) of action to offer to the Senate as a whole at the next regular meeting, Tuesday, September 3, 2:00, BOG Room of Booth Library.

c. Elections -- CGS Vacancy. Two vacancies exist: a full year vacancy and a Fall Semester vacancy to replace A. Methven on sabbatical leave.

The motion to appoint Bud Sanders to fill A.Methven's seat and Frank Parcells to fill the full year's unoccupied seat passed (9-0-2).

Yes: Best, Fraker, Furumo, Kirk, Nordin, Schmidt, Simpson, Walker, Zahlan

Abstain: Foster, Richard

d. Elections -- Vacancy on Enrollment Management Committee

A motion (Foster, Walker) to appoint S. Laribee to fill a vacancy on Enrollment Management Committee passed (10-0-1).

Yes: Best, Foster, Fraker, Furumo, Kirk, Nordin, Schmidt, Simpson, Walker, Zahlan

Abstain: Richard

VI. Agenda items for September 3, 1996

A. Fall Forum

B. Executive Committee report

C. Athletic Director Search Committee Report

D. Other

VII. The Faculty Senate adjourned at 4:20.

Respectfully submitted,

John Simpson, Secretary