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FACULTY SENATE MINUTES FOR APRIL 14, 1998. (Vol.xxvii, No. 26)

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I. CALL TO ORDER BY GAIL RICHARD AT 2:00 p.m. (CONFERENCE ROOM, BOOTH LIBRARY)

Present: J. Allison, C. Eberly, G. Foster, N. Furumo, R. Gholson, B. Irwin, G. Lockart, N. Marlow, H. Nordin, G. Richard, J. Schmidt, J. Simpson, J. Tidwell, L. Walker, A. Zahlan. Guests: J. Nilsen, J. Sedgwick, T. Sloup

II. APPROVAL OF THE MINUTES OF APRIL 7, 1998.

MOTION (Irwin/Gholson) to approve the minutes of April 7, 1998.

Correction: II. - A motion to approve the 3/31/98 minutes not the 3/24/98 minutes. N. Marlow, J. Schmidt, and A. Zahlan were excused from the meeting and did not vote on the approval of the minutes. IV. line 13 of questions to Weber - change there to they're.

J. Allison asked why the published minutes of the 1997-98 Faculty Senate meetings did not follow Roberts Rules by identifying who is speaking on each side of an issue. G. Richard felt the intent of Roberts Rules is met in that the minutes report the type of concerns and who reported on an issue. Additionally, the meeting is conducted with more open discussion and does not follow the format utilized with pro and con statements. Utilizing the pro/con format would require motions and a limit on discussion. G. Richard will bring an interpretation of Roberts Rules to the 4/21/98 meeting.

Yes - Allison, Eberly, Foster, Furumo, Gholson, Irwin, Lockart, Nordin, Richard, Simpson, Tidwell. Abstain - Marlow, Schmidt, Walker, Zahlan

III. COMMUNICATIONS

- A. Minutes - Council on Academic Affairs - 4/2/98
- B. Minutes - Intercollegiate Athletic Board - 4/2/98
- C. E-mail from Ted Weidner regarding the comments in the 3/31/98 Faculty Senate minutes regarding problems in the Buzzard Building
- D. Memo to S. Gilpin regarding the faculty nominees for the Presidential Search Committee
- E. Memo to G. Hanebrink regarding campus safety concerns related to natural disasters
- F. Invitation to retiring faculty for the Faculty Senate Reception on 4/21/98
- G. Faculty Senate Planning Initiatives Rankings for CUPB
- H. Memo to VPAA Weidner and Committee on Committees Final Report
- I. E-mail from J. Horn regarding interviews for the Director of Internal Auditing
- J. Minutes - President's Council - 4/8/98
- K. Copy of e-mail from S. Unkraut regarding mail pick-up in Buzzard
- L. Notes - Environmental Health and Safety Committee - 3/23/98
- M. Response to S. Kaufman from M. Olson regarding weather emergency procedures

IV. OLD BUSINESS

- A. Information update by Jill Nilsen
 - J. Nilsen was invited to Faculty Senate to answer questions about the university logo and the change of the reporting lines of WEIU.
 - J. Nilsen reported that the official logo of the university is not changing but that an alternative logo can be used. This logo is a stylized script E similar to the E that appears on the university catalog. The logo that is presently being used is the Centennial Year Logo which was to be used only for the centennial year. Because of the change from BOG to BOT the university has continued to use the Centennial Logo on an interim basis. The logo loses some of its detail when blown up or reduced in size. The negative with the E is that it is not distinct to Eastern whereas the castle logo clearly identifies Eastern. J. Nilsen felt the university should develop a visual identity program so that business cards, signage, etc. reflect a consistent image.

Questions from Faculty Senators were:

- Would Faculty Senate be involved if a change of logo occurs? J. Nilsen reported that changing a logo would require involvement from internal and external constituencies.
- Does Eastern have a visual identity program in place? Nilsen indicated there is no official program in place.
- Did the university choose not to use the previous logo because of the identity with the BOG? The Centennial Logo replaced the BOG logo and has continued to be used.

J. Nilsen addressed questions about the change in reporting lines of WEIU to her office. J. Nilsen reported that the public service component of WEIU was considered when changing the reporting lines. The WEIU staff people are assigned to J. Nilsen's office. The academic staff continue to report to Journalism or Speech Communication. J. Nilsen is working with the dept. chairs in Journalism and Speech Communication to develop a Broadcast/Journalism concentration. The goal is to serve the educational needs of students.

Other questions asked of J. Nilsen:

L. Walker - What is your job definition? J. Nilsen reported that her job title is a misnomer in that she does not have daily interaction with President Jorns. Her job responsibilities are very different from those at other universities with her same job title. J. Nilsen deals with the external component of the university. She interacts like the other vice presidents and has her own area to administer.

Areas responsible to J. Nilsen are:

- Planning and Institutional Studies
- Media Relations
- Special Events and Commencement
- Governmental Relations
- Publications - excluding athletics and department brochures
- Board Relations
- WEIU

J. Allison - Are there plans to construct a commemorative courtyard?

J. Nilsen reported that the Development Team is in the preliminary planning phase of looking into building a brick courtyard. This would be built with private funds through a fund raising campaign.

J. Allison asked if Jill's office was moving and she indicated that it was not.

J. Allison asked if there were changes to be made in the graduate school during the summer when many faculty are not on campus? J. Nilsen said that was an issue for the VPAA. G. Richard indicated that R. Augustine had indicated that if there was a clear position with the responses received that action would be taken. If there is not a clear position then the new VPAA will make the decision.

Questions about the Marketing Committee were asked:

C. Eberly - Is there articulation between students and the institution?

If Eastern is trying to attract students with high academic standards then there needs to be more emphasis on the academic opportunities and excellence on the web page.

A. Zahlan questioned the material in the Alumnus. The emphasis does not seem to be on the academic strength of the university.

J. Nilsen reported that an academic theme is woven throughout publications with an emphasis on small classes, retention rate, graduation rate, etc.

J. Nilsen reported that two times a year her office sends the Eastern Review to legislators. This provides information in a concise form and deals with issues such as post tenure review, sabbaticals, tuition and fee info, etc.

B. Faculty Senate Retreat

MOTION (Nordin/Lockart) to approve a Faculty Senate Retreat on June 2, 1998, from 9:00 a.m. - 5:00 p.m. at Eagle Creek.

This date was selected based on the information on availability to attend provided by most of the present and future senators, the available date at Eagle Creek and the availability of B. Weber. Three or four senators will not attend because of previous commitments or their choice of not participating. Yes - Eberly, Foster, Furumo, Gholson, Irwin, Lockart, Marlow, Nordin, Richard, Schmidt, Simpson, Tidwell. No - Allison, Walker, *Zahlan with right of explanation. *"Since I have a commitment on 2 June, I will not be able to attend on the specified date."

C. Committee Reports

1. Nominations Committee & Liaison Coordinator - A. Zahlan reported that the committee will meet on 4/20/98. L. Walker had no report.
2. Elections Committee - J. Tidwell - no report
3. Faculty-Student Relations Committee - B. Irwin reported that the Student Senate will take a position on preserving the Botany major and the UPI Campaign to restore competitive salaries.
R. Gholson asked if the university is required to honor the major for anyone who started through the Fall 1997? G. Richard will inquire about this. J. Allison asked for clarification of whether there will be a major or a concentration.
4. Faculty-Staff Relations Committee - R. Gholson - no report
5. Executive Committee - Meeting with D. Jorns on 4/9/98
 - Outsourcing with building services workers - The language in the present contract does not permit outsourcing. This language has been removed from the new contract. There are no plans to outsource building services but the university wants that option available. The change in language is a concern with the present building services workers. Eberly - Students are concerned with the amount of services provided in a building to keep them clean and environmentally safe. Would outsourcing mean buildings are cleaned once a week and not daily? Nordin - The high charge back costs of the university makes it difficult for the university to compete with outside contractors. The tendency is for the university to outsource on a trial basis. The first year the costs are low so the university feels that is the most economical way to go. The university sells all their equipment, the outside contractor knows the university has no options so they increase their costs significantly. The university must pay the high price because replacing equipment becomes prohibitive. Workers at EIU feel they are being set-up.
The issue of charge backs will be further discussed at the April 17 CUPB meeting. The President formed a committee to study this issue.
 - Textbook Rental - D. Jorns referred the issue of the handling of disks and CDs by Textbook Rental to L. Hencken. He supports the revision of a policy by the Textbook Library. L. Hencken supports a policy revision. The issue will be handled by the Textbook Rental Services Advisory Committee.
 - The brick courtyard is in the development stage. This will be a million dollar campaign with kick-off planned for commencement. Questions by Allison and Walker as to where the money would go - General Fund or Foundation? What is the basis for the million dollar estimate? Allison reported that presentations have been made to chairs and deans.
 - Natural Disaster - The library has sirens. Business Affairs and Student Affairs share responsibility for campus emergency procedures. Every building has a Building Coordinator and one of the reasons for establishing coordinators was to improve communication on safety-related

issues. It was clear by the discussion in Faculty Senate that Building Coordinators have not been identified for faculty and that emergency procedures have not been reviewed or communicated on a regular basis.

6. Distinguished Faculty Award - L. Walker reported that the committee will meet this week-end. A. Zahlan asked why there are no plaques on campus and if the Foundation could increase the amount since this is the highest award given to a faculty member.
7. Parking Committee - H. Nordin reported that there was unanimous support for issuing tickets every two hours in the 15 minute parking spaces. Some individuals park in these spaces all day. The Library lot has limited parking until 7:00 p.m. rather than 5:00 p.m. The lot will be monitored and tickets will be issued for those without tags. The hanging tags for students has been a problem. Ninety six students have reported tags lost, stolen or misplaced. The recommendation is to return to stickers for students.
8. Associate VPSA - C. Eberly reported that 5 candidates will be interviewed April 27 - May 1. These are half day interviews.

V. NEW BUSINESS

A. Additional items

The e-mail from Ted Weidner seemed patronizing. G. Lockart had e-mailed him about the tile and other problems in Buzzard prior to the time that this information appeared in the Faculty Senate minutes. R. Gholson wondered why workmen were replacing tiles if the problem had not been brought to the attention of T. Weidner.

Some of the problems associated with new construction is that requests must go to the Capital Development Board. This tends to be a giant bureaucracy and requests move slowly.

R. Gholson asked if it was standard procedure for the university to award posthumous degrees. He is not opposed to the award but wondered what the procedure was. The issue was raised because the April 8, 1998, President's Council minutes reflect discussion on this. G. Richard reported that a department must endorse the request and then it is approved by the Registrar. The student is generally in their last semester of work or have completed the requirements within their major.

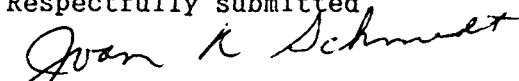
R. Gholson indicated that S. Unkraut had given him a copy of her memo to M. Finley concerning the issue of a central drop for mail in Buzzard. The central drop issue would be a decision made within a building and is not a decision made by the mail delivery service. R. Gholson was asked to follow up on this memo with administrators in Buzzard to see if that request is being made.

B. Agenda Items

1. Distinguished Faculty Award - 4/21/98
2. Faculty Appointments - 4/21/98
3. Faculty Senate Retirement Reception - 4/21/98 - 4:00 - 6:00 - 1895 Room
4. Faculty Senate Election of Officers for 1998-99 - 4/28/98
5. Determination of summer meeting dates - 4/28/98
6. Update on Graduate School - unspecified

VI. ADJOURN - 4:06 P.M. (Walker)

Respectfully submitted,


Joan K. Schmidt, Recorder