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FACULTY SENATE MINUTES FOR AUGUST 26, 1997 (Vol. XXVII, No. 1)

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I. CALL TO ORDER BY GAIL RICHARD AT 2:05 p.m.

Present: J. Allison, C. Eberly, G. Foster, N. Furumo, R. Gholson, B. Irwin, G. Lockart, N. Marlow, H. Nordin, G. Richard, J. Schmidt, J. Simpson, J. Tidwell, L. Walker, A. Zahlan
Guests: M. Adiron, P. Andrews, J. Bates, C. Burke, J. Carlos, B. Carson, P. Coulton, J. Flynn, M. Guetersloh, D. Jorns, B. Jorstad, J. McGrath, J. Nilsen, D. Poole, B. Poulter, B. Slough, K. Vana, T. Weidner, B. Witsman, V. Woodard

II. APPROVAL OF THE MINUTES OF JULY 22, 1997.

A motion (Walker/Furumo) to approve the minutes of July 22, 1997. Corrections: Old Business A.1.a - Change TOFEL to TOEFL. Correction by C. Evans- IV. Old Business, B.6 - Instead of saying, "students will not have to pay tuition until the quality issues are resolved," I believe a more accurate paraphrase of my statement would be, "no students will be enrolled in the English Language Center until the quality issues are resolved."

Yes - Allison, Eberly, Foster, Furumo, Irwin, Marlow, Richard, Tidwell, Walker, Zahlan. Abstain - Gholson, Lockart, Schmidt, Simpson

III. COMMUNICATIONS

- A. Minutes - President's Council - 7/16/97, 7/24/97, 7/30/97, 8/6/97
 - B. E-mail from Jeanne Simpson regarding the contractual status of Rita Holmes Gladsky (academic support professional, UPI Bargaining Unit B)
 - C. Minutes - Council on Teacher Education - 7/28/97
 - D. Memo from C. Evans with a correction of the 7/22/97 Faculty Senate Minutes
 - E. Memo from J. Nilsen requesting two names to serve on the Search Committee for the Provost and Vice President for Academic Affairs
 - F. Minutes - Council of Sciences Curriculum Committee - 7/30/97
 - G. Governmental Relations Report - 8/8/97
 - H. Copy of a Memo from T. Weidner to B. Bolter and H. Breidenbach regarding the reporting lines for the English Language Center (8/20/97)
 - I. * Consultation Report the for English Language Center - 8/5/97
 - J. * Report from H. Breidenbach on the English Language Center - 8/5/97
 - K. * Executive Summary Report on English Language Center - 8/5/97, 8/6/97
 - L. Memo from T. Weidner regarding the BOG (BOT) Program and it's relationship to the American Institute of Business and Technology in New York- 8/25/97
 - M. Communication with C. Stevens, UPC Chair, regarding the election for vacancies on the UPC
- *These items are on file for review at the Reference Desk in Booth Library.

IV. FACULTY SENATE ORIENTATION

G. Richard reviewed the procedures that will be followed at the Senate Meetings for the 1997-98 AY. Roberts Rules of Order will be followed. Action items should be written out so that the minutes can accurately reflect the issue. New Business will appear in the minutes the week before being discussed. Individuals may be requested to appear at the Senate Meetings but Senate cannot require them to do so. Faculty Senate minutes and other information will be on the web page.

- A. Constitution- all Senate members received a copy of the Constitution. An error was noted in Article III, Section 3. Wording change is as follows:
Except in emergency situations, at least a ninety-day consultation period shall be allowed from the time a major academic or administrative planning proposal is provided to the Executive Committee of the Faculty Senate and concerned parties. This ninety-day period is intended to allow adequate time for consideration including response to and suggested changes of the proposal before implementation.
- B. Bylaws - distributed to each member of Faculty Senate
- C. Operating Principles - Distributed
- D. Committee Explanation and Assignments - this will be an agenda item for the 9/2/97 meeting - Faculty Senate members should e-mail G. Richard if they have a committee preference

E. Election of Vice Chair

John Best has requested a one year leave of absence since he is acting chair of the Psychology Dept. N. Furumo and J. Tidwell were nominated. J. Tidwell was elected by the Senate.

V. OLD BUSINESS

A. Response to the Faculty Senate Recommendations regarding Technology

A COPY OF THE REPORT IS ON FILE AT THE REFERENCE DESK IN THE LIBRARY.

Changes and issues discussed were as follows:

1. It appears that faculty do not feel that technology needs are being met adequately.
2. Faculty want to be able to determine priorities.
3. Academic Computing has been changed to User Services
4. Each college will have their own technology support person and that individual will provide the expertise and support needed within the college so that individual faculty needs can be met.
5. It has not been determined whether the college technology support person will be ASP or faculty.
6. The administration suggested that colleges might wish to utilize an existing faculty on a parttime basis to provide the technology expertise.
7. Funding was an issue raised with the following concerns:
 - a. How can the \$50,000 set aside by the administration adequately fund the four positions?
 - b. Individuals with expertise in software, etc. require a salary of \$50,000 and upward.
 - c. The administration noted that departments are assessed an \$80.00 per computer maintenance fee which includes maintenance to the computer as well as line access, etc. Possibly some of these monies can be diverted to the individual colleges for technology support. A decision has not been made on this.
 - d. Questions were raised as to whether additional funding would be available. The administration noted that the details have not been worked out yet but that there is alot of money flowing into Academic Affairs for technology.
8. Questions were asked as to what authority the four college technology persons would have with User Services? Who decides if a problem should be handled by the college or by User Services?
9. Questions were asked if Academic Computing staff would be transferred to colleges since the work in User Services (Academic Computing) would be diminished. The administration felt that issue could not be addressed until the new program was in place for a year.
10. Are the real issues being addressed and solved or are we just transferring them to the individual colleges?
11. Where is overall planning going to be handled?
12. Will both desktop and main frame issues be addressed by each college?

MOTION (Allison/Zahlan) to make the report available on the web, place 2 copies at the Reference Desk in the library and request that faculty and administrators forward comments to the Faculty Senate within two weeks of the posting of the material so that Faculty Senate can make a decision. Yes-Allison, Eberly, Foster, Furumo, Nordin, Schmidt, Tidwell, Walker, Zahlan. No - Lockart, Marlow Abstain - Richard
(This will be placed on the agenda for discussion at the 9/16/97 Faculty Senate Meeting)

B. Status Report on the English Language Center

A summary of the comments made by the consultants, H. Breidenbach, and an executive summary was done by G. Richard and distributed to each member of the Faculty Senate.

Senate members asked further clarification on personnel evaluations, the level of funding provided by Eastern, whether the program was to be profit making or

self supporting, qualifications of instructors in the program, reimbursements to students and the pass rate on the TOEFL.

A COPY OF THE ENTIRE REPORT IS ON FILE AT THE REFERENCE DESK IN BOOTH LIBRARY AND IS AVAILABLE FOR REVIEW.

VI. NEW BUSINESS

A. Agenda Items for 9/2/97

1. Appointment to Search Committee for Provost/VPAA
2. Executive Committee Report
3. BOT Report
4. Fall election for UPC

G. Richard commends the faculty who participated in the Fall and Spring Commencements. This was an issue discussed in Faculty Senate and the faculty responded with greater attendance.

VII. ADJOURN - 4:15 P.M.

Respectfully submitted,

A handwritten signature in cursive script, appearing to read "Joan K. Schmidt".

Joan K. Schmidt, Recorder