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FACULTY SENATE MINUTES FOR FEBRUARY 16, 1999 (Vol. xxviii, No. 19)

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- I. **Call to order by James Tidwell at 2:05 p.m. (Conference Room, Booth Library)**
Present: J. Allison, J. Best, J. Coons, C. Eberly, P. Fewell, G. Foster, N. Furumo, B. Irwin, G. Lockart, N. Marlow, J. Tidwell, M. Toosi, L. Walker, A. Zahlan. Guests: T. Abebe, M. Girten, B. Gruin, M. McMahon, L. Moore, S. Skala.
- II. **Approval of the minutes of February 9, 1999.**
Motion (Foster/Irwin) to approve the minutes of February 9, 1999.
Corrections: The call for the Apportionment Board replacement should indicate that the Apportionment Board every 2nd and 4th Thursday at 6:00 p.m. Yes: Allison, Best, Coons, Eberly, Fewell, Foster, Furumo, Irwin, Lockart, Marlow, Tidwell, Toosi, Walker. Abstentions: Zahlan.
- III. **Communications**
 - A. Minutes of Council on Academic Affairs—February 4, 1999
 - B. Minutes of Council on Graduate Studies—February 2, 1999
 - C. Letter from Mark Haines concerning retirement dinner and distinguished faculty. The retirement dinner has been scheduled for Friday, April 23, 1999.
 - D. Phone from Bill Addison concerning two CAA forums: February 25 at 2 p.m.—Writing Across the Curriculum; and March 11 at 2 p.m.—General Education. Both will be held in the Arcola/Tuscola Room.
All faculty are encouraged to attend both of these CAA forums.
- IV. **Old Business**
 - A. Committee Reports
 1. Executive Committee. The CUPB will meet Friday, February 19, at 2:00 p.m. to hear reports from the advisory subcommittee. The VPAA Advisory Subcommittee, on which Chair Tidwell serves, met Monday, February 15, 1999. The following items from the VPAA's strategic plan were highlighted:
 - A Center for Teaching and Learning (\$180,000 base funding) is in the very early stages of planning.
 - Also in the early stages of planning is the idea to make the Individualized Studies Degree part of the Honors Program.
 - There is a proposal to increase the operating budgets 10% per year for all VPAA lines.
 - Planning funds for continuing computer acquisition and replacement.
 - Continuing equipment replacement and acquisition from both planning money and tuition restructuring money
 - Tuition restructuring money should generate \$1.2 million dollars over 4 years; this will be used for minor capital improvements and ongoing repairs. There were several pages of repair items.
 - The honors program will receive a budget from planning money and VPAA reallocation.
 - The graduate assistant stipend and the number of graduate assistantships will be increased. This is an effort to attract students and to make Eastern more competitive with other schools.
 2. Nominations Committee. The request for volunteers for the Apportionment has run two weeks, and no one has responded. Senator Toosi volunteered.
Motion (Walker/Foster) to accept Mori Toosi as the Faculty Senate's appointment to the Apportionment Board for the remainder of this semester.
Yes: Allison, Best, Coons, Eberly, Fewell, Foster, Furumo, Irwin, Lockart, Marlow, Tidwell, Toosi, Walker, Zahlan.
 3. Elections Committee. The following additions were made to the call distributed with last week's minutes:
 - **Academic Program Elimination Review committee: 1 from Library, Counseling, and Education; 1 from PE, Health Studies, Leisure Studies (1-year replacement).**
 - **University Personnel Committee: 1 from Arts and Humanities (1-year replacement)**Election petitions and other materials are attached to the minutes.
Motion (Walker/Eberly) to hold faculty elections on March 24 and March 25.
Yes: Allison, Best, Coons, Eberly, Fewell, Foster, Furumo, Irwin, Lockart, Marlow, Tidwell, Toosi, Walker, Zahlan.
 4. Student-Faculty Relations.

- a. There is a center for academic integrity at Duke University; they have asked Eastern to participate in a survey on academic integrity.
- b. Student Resolutions. Both resolutions are not demanding anything of anyone. They are requesting encouragement and cooperation. One of the things that differentiates Eastern from other universities is close involvement of faculty and students. Both resolutions attempt to do that.

Motion (Eberly/Furumo) to approve the Student Senate Resolutions . (Published in January 19, 1999, minutes). The discussion of the motion included the following:

- Advisors should not be bound to this although many faculty do encourage this.
- The Student Senate made their position clear; Faculty Senate had achieved consensus that we were finished with this issue.
- Melissa Girtten spoke as an author of the resolutions. The intention was to have both student and faculty voices because the Faculty Senate has more authority with faculty. The advisory goal is not just to help students to a degree but also to help them to a career. This resolution merely asks advisors to give a paper to students; advisors have direct contact with students. It should not be difficult for them to hand out business cards and a sheet of paper.
- Bill Gruin (Student Senate) added that the most important part of the resolution is asking advisors to familiarize themselves with what Career Services offers.
- These resolutions are misconceived in their approach. The students are encouraged to take the initiative and the responsibility in this. The students did not want this as a requirement for graduation. They are adults and going out into the job world.
- There is sort of a technical point. Faculty get CU's for advisement. This is a negotiation issue. Consequently we are not authorized to do anything about this.
- Chair Tidwell was asked to rule on the acceptability of the motion. He determined that the resolutions were not binding on anybody and, therefore, not contractual.
- Senators were under the impression that the resolutions were going to be rewritten.
- Although the resolutions use the term "encourage," those who work in Academic Advisement are under Unit B and we do not know the language of their contract.

Senator Walker called the question.

Yes: Eberly. No: Allison, Best, Foster, Furumo, Irwin, Lockart, Toosi, Walker, Zahlan.

Abstentions: Coons, Fewell, Marlow, Tidwell.

The Student-Faculty Relations Committee was asked to revisit this issue so that the Senate could provide something that would commend the work of Career Services and encourage students to use those services without the binding language.

5. Ad hoc Committee on Senate Procedures. The committee recommended the following:
 - a. Efficiency.
 - After a brief preliminary discussion to explore issues, all subjects that are not emergencies should be scheduled for an appropriate time determined by the Senate Chair.
 - Set a deadline for communications, perhaps Monday noon, to be included in the following Tuesday meeting.
 - The Chair would prepare a written and/or give a verbal summary report on communications.
 - Form an ad hoc drafting committee that would prepare suitable language for certain motions and resolutions at the direction of the Chair.
 - Information should be gathered by the executive and/or research committee(s) based on questions senators have about any issues.
 - Limit invitations when the information can be gathered by the research and/or executive committee(s).
 - When appropriate, delineate the scope of issues and concerns that the guests would be asked to address.
 - b. Effectiveness. A research committee gathers information for current and long-term projects identified by the Faculty Senate. The committee's assignments can include, but are not limited to, collecting necessary/background data to accommodate Senate-sponsored fora, comparisons with other institutions, senate deliberation and resolution, and accomplishment of Senate goals. To assure the participation of the general faculty in the Senate's planning process, the Senate will issue a faculty questionnaire at least once a year during the spring semester. Questionnaires will be prepared by the drafting committee and approved by the Senate as a whole.

Eberly/Lockart agreed to a friendly amendment of the motion (February 9, 1999, meeting)—to add the words “as corrected.”

Yes: Allison, Best, Coons, Eberly, Fewell, Foster, Furumo, Irwin, Lockart, Marlow, Tidwell, Toosi, Zahlan. Abstentions: Walker.

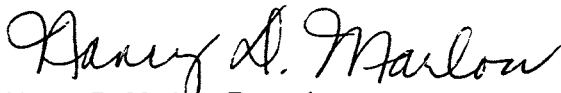
6. Screening Committee for Director of Financial Aid. The Committee has established a time line:
 - January 25-March 5—advertising position
 - Now-March 5—looking at files
 - March 22-26—on campus interviews
 - March 29—candidate announced.
7. IBHE Faculty Advisory Committee. The topic of the panel discussion during the morning session of the February 26 meeting on Eastern’s campus will be quality issues in higher education. VPAA Abebe is a member of the panel.
- B. Spring Forum. Senators Irwin and Zahlan presented a draft of their ideas for a spring faculty forum. The focus would be on the role of the faculty in the quality of education at Eastern: protecting and promoting faculty and institutional effectiveness and improving institutional and community life. Final action on the forum will be taken at next week’s meeting.
- C. Status Report on Intensive English Language Program. The question was raised whether this program should be funded by the institution. Any funding would have to come from somewhere else. This is a type of remediation, and appropriated funds are not used for remediation. It is not a university program, but a university-sited program. The university does house the program and supply some administrative capabilities. It was noted that the report does not address adjustment of the international students to the community or of the community to the international students. This could be a topic for the forum.
- D. 360-Evaluation. Judy Gorrell will be sending some information to the Senate. This will be addressed after that information is received.

V. **New Business**

- A. Motion Resulting from Fall Forum (October 27, 1998): **Motion (Allison/Zahlan) that Faculty Senate endorses the following three recommendations to address threats to quality in education: (1) increase the percentage of the budget for Academic Affairs, (2) increase the proportion of Unit A faculty, and (3) more direction and guidance from Academic Affairs in the formulation of enrollment management policies.**
Motion (Allison/Coons) to take the motion off the table.
Yes: Allison, Best, Coons, Eberly, Fewell, Foster, Furumo, Irwin, Lockart, Marlow, Tidwell, Toosi, Walker.
Motion (Allison/Walker) to postpone action on this motion until next week’s meeting.
Yes: Allison, Best, Coons, Eberly, Fewell, Foster, Furumo, Irwin, Lockart, Marlow, Tidwell, Toosi, Walker.

VI. **Adjourn at 4:00 (Walker)**

Respectfully submitted,



Nancy D. Marlow, Recorder

Future Agenda Items

- A. Spring Forum
- B. 360-Degree Evaluations
- C. Summer School 98
- D. Motion resulting from Fall Forum