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- I. **Call to order by Gail Richard at 11:30 a.m. (Conference Room, Booth Library)**
Present: J. Allison, C. Eberly, G. Foster, N. Furumo, R. Gholson, B. Irwin, N. Marlow, H. Nordin, G. Richard, J. Simpson, J. Tidwell, L. Walker, A. Zahlan. Excused: G. Lockart. Guests: T. Abebe, M. Adrian, J. Anselment, R. Augustine, K. Ford, D. Joms.

- II. **Approval of the minutes of July 14, 1998.**
Motion (Allison/Gholson) to approve the minutes of July 14, 1998.
Correction: Under V.A.2, members completing their terms should include H. Nordin.
Yes: Allison, Eberly, Foster, Furumo, Gholson, Irwin, Marlow, Nordin, Richard, Simpson, Tidwell, Walker, Zahlan.

- III. **Communications**
 - A. Council on Teacher Education Minutes 7/9/98

- IV. **Old Business**
 - A. Comments from President Joms regarding Vice President of External Affairs
Article 3 of the Faculty Senate Constitution requires 90 days notice for a major academic or administrative planning proposal. However, this position is not a new one; it is the same position as the vice president of institutional advancement with some alterations. This position has been open for about 2 1/2 years, and it was on the Board of Trustees' agenda. Some areas that had been removed in 1995 were returned to that position. There are more areas in this position than were in the former position; this was a concern with the old position, that it was a little thin. The title was changed to more clearly reflect what the area does. Dr. Nilsen is acting only. The new president will have to hold a national search to fill this position, or the new president could reshuffle the President's Council. The Board of Trustees was consulted and voted unanimously to support this. Following the President's statement, the floor was open to Senate questions.
 - Allison expressed confusion in the time line of events. On the 14th Richard conveyed the decision to restructure and appoint Nilsen as acting VPEA. This was reported in the DEN the next day. Subsequently, the newspaper reported Joms's intentions to restructure and appoint following consultation with appropriate campus groups. It appeared that the consultation was occurring after the decision had been made. Later still, there was an article in the DEN indicating that letters had been sent out to people, but there was never any discussion in Senate about those letters. It was his understanding that those letters were dated July 15, the day after the Senate had been informed. All of that together fed into a concern as to whether the Senate had been consulted or not. Joms responded that nothing was done differently than what is normally done in these situations. Procedure was followed painstakingly in every respect. He has always tried to honor Article 3. If the Senate does not like the situation, they can always report their feelings to the Board of Trustees.
 - Richard clarified that this was an acting position. The restructuring (if there was any) and the position are not permanent. Any permanent changes would come with the new president.
 - Walker identified himself as one of the senators who called for a special meeting, but he did not do so to discuss the acting VPEA. He wanted to talk about the attempt to restructure institutional advancement (July 15 issue of Newsbits). He had two points regarding this position: (1) it had been noted in several cases that the old position was dissolved and (2) if it had not been dissolved, why had it been left vacant for 2 to 2 1/2 years. Joms responded that the first point was incorrect; in response to the second point, no decision had been made at that time what to do with the position.
 - Zahlan asked if we are to discount what is in the Newsbits. Has the area been restructured? If Newsbits is not official, where are we expected to get this type of news? Joms replied that the emergency meeting had been called by Allison, Walker, and Zahlan to call attention to them.
 - Richard said that it comes down to whether this is a major restructuring; the term restructuring is used often with a variety of meanings.
 - Zahlan asked for clarification of the President's remarks, saying that she took exception to them and did not accept them as characteristic of her behavior. Joms replied that one of the reasons people are not more involved in Faculty Senate is the Senate's harassment of the administration. He suggested that the Senate devote itself to substantive issues
 - Allison asked Joms what he would do if he were elected to the Faculty Senate with the understanding that the internal governing policies indicate that there should be shared governance (Article 2, section 5) and he had read in Newsbits and the local newspaper that the President intended restructuring to occur after consultation and no such consultation had occurred.

- Richard asked the Senate if there was an action they wished to take. Allison replied that the emotional atmosphere was too charged for action now. Walker added that he would prefer that action come in the fall because of the personal attack. Gholson indicated that we have only one president. The Faculty Senate directs statements, views, attitudes to Jorns; the dialogue and discussion gets heated. To say that he was personal and the Senate was not is not fair to the President.
- Richard repeated that the issue is the interpretation of the word "restructuring." Gholson said he did not see it as a major restructuring.
- Walker asked why we were lumping funding with so many other functions (development, alumni services, Board of Trustees, governmental liaison, marketing, media relations, planning, institutional studies, university publications, radio and television, special events) when it is so important to the university. Tidwell said that we need to return to this discussion next year. This is an acting position; if it had been permanent, article 3 would have come into play. This is a critical position and we need to be proactive about it next year.
- Gholson added that the Faculty Senate cannot have it every way we want it. We complained that we had a vice president of development with a three-person staff. Foster agreed with this statement. When the position was created, the Senate was critical because the responsibilities of that original position were less than those of the other vice presidents.
- Allison responded that the issue before the Senate is consultation and whether this restructuring is major. Would it have done harm for the president to have consulted the Senate? He thinks the restructuring is major and the Senate is an appropriate campus group to talk with about these things.
- Eberly said that in less than a year there will be a new president. Many of those responsibilities are Nilsen's present duties. The University still needs to be doing these things from now until we get a new president. People with money appreciate conversations with vice presidents rather than directors. We can not wait until next March; we need an individual who is a vice president, albeit acting. It is clearly acting and temporary because the new president will have free rein as to what that position is.
- Allison responded that a new president may restructure in any number of areas; so anything is temporary. It would be nice to have consultation before the decision.
- Given the temporary nature of this, Eberly has no objection to the way it was done.
- Zahlan added that Senate does need to discuss this next year. Her concern was about consultation and Senate's responsibility. When a communication from the President's office talks about consulting, it is incumbent on us to have a special meeting and doing so is not harassment. Tidwell added that the wording of the announcement was clumsy.
- Walker said that it is important that major fund raisers be vice presidents as opposed to clerks, but that raises the question of the philosophy of fund raising efforts. That would all come out in consultation. Maybe the problem was wording, but the wording came out of Jorns's office. The questions were not an attack but were questions that faculty senators were obligated to ask.
- Walker asked if a letter (of the type sent to the department chairs) had been sent to Faculty Senate. Richard's response was negative. Walker further questioned that all other bodies received a letter but Faculty Senate did not. Richard responded that she had received a telephone call asking her to report the acting position to the Faculty Senate. Allison added that the date of the letter to the chairs was July 15; the decision was announced on July 14. The letter indicated that if those on the Council of Chairs had objections they could contact Jorns. Richard said it is clear that Faculty Senate was not consulted. There is some disagreement as to whether the restructuring is permanent; the position is acting. The Senate will have input if and when the position is advertised as a permanent position.
- Nordin said that Senate may want to look at what type of staff this position will require. That is a cost factor as far as the University is concerned.
- Allison stated his preference that the Senate have a discussion that would help a future president. What has occurred is a done deal; in addition, we cannot get a clear indication of whether there has been restructuring. We do not want to take an action that will make Nilsen's duties more difficult for her. We have a consultative role in what this position becomes.

B. Recommendations re Graduate School – Vice President Abebe

Abebe informed the Senate that he has received the recommendations of the task force and has accepted them in toto with some small provisos that are resource issues. The recommendations are basically plan A. Abebe added that the task force had done a tremendous job. After this brief opening statement, Abebe and Augustine answered questions from the Senate.

- Zahlan stated that one area of concern is the issue of GA stipends and how they are funded. Will they be allocated to colleges and then to departments? The response was that plan A will centralize these in the graduate office. However, one critical area is communicating how the criteria are set.

There will be regular meeting dates with the academic deans and chairs to establish criteria and to examine how assistantships are managed.

- Allison asked if it would be helpful for the Senate to endorse the report? Abebe responded that this is just informational.
- Zahlan asked how Abebe envisioned international programs? Where are we and where are we going? Abebe responded that this is an area where we may be able to make a name for ourselves. There are many fine graduate schools in the state with superior reputations. Perhaps Eastern's emphasis should be on international education, yet continuing to do a good job in graduate education. Augustine added that Ford, the coordinator of the ESL program, has established the kind of program we wanted to establish here. They are looking for an acting replacement for Bolter's position for the coming year. This year one percent of Eastern's students will be international; the goal is three percent. Augustine was halftime acting dean last year; the administration has committed to this area with a full-time position for next year.
- Allison asked if the people providing instruction in ESL have the appropriate credentials. Augustine responded yes. In addition, Ford continues to pursue work and professional development in this area.
- Walker asked what the graduate school has done about updating the credentials of the graduate faculty. The response was that 98 percent of those claiming to be graduate faculty have the appropriate vita on file. Discussions of criteria for graduate faculty will be held this year.
- In concluding comments, Abebe added that the search process for an associate VPAA is beginning. He is interested in a person who is committed to service to the faculty and to the office, as well as one with collective bargaining experience and a background in technology and budgeting. The plan for the library renovation is continuing; they are identifying space to house the library. J. Simpson leaves this week; Herrington-Perry has picked up most of the work; Evans has picked up some as well. He is still working hard to identify resources for his division.
- Richard stated that the Senate may want to consider ex officio status on Senate for the VPAA.

C. Questions re Panther Card – Jason Anselment

Prior to Anselment's comments, Richard stated, in response to many faculty questions, that there will not be a validation sticker on the Panther Card. The card will have a library number on it; thus, validation is not an issue. Anselment added that the library system will use a magnetic stripe reader; if another library in the system does not have one, they will manually enter the information. The equipment will not be here until August 18. They will be able to card 28,000 people. There will be times before the 20th to test out the equipment. Cards will be distributed in the next 2-3 weeks announcing specific times; there are about 17 hours for faculty and staff. The process will take about 5 minutes. The company doing this has done universities three and four times Eastern's size. All that is needed is another form of photo ID and a smile.

- Allison asked what sort of analysis went in to making the "Panther" large and "Eastern" small. Anselment responded that students were consulted and they decided on the design of the card. He added that faculty will have the same debit options as the students. Starting in the fall, money can be deposited to the card through the use of machines. The other way is by check. It is an offline system that works off the chip in the card. The card can be used in copy machines, some places in the Union (not McDonald's), library, vending machines, etc.
- Allison asked if there was a pin number. Anselment replied that the card should be treated like cash. Eventually, there will be once they go off campus with a bank partner. Lost cards should be reported right away. There is a \$100 limit in the chip.
- Tidwell asked if cash prices for services will be higher than the card prices. Anselment responded that they talking about that.
- Zahlan commented that with a bank partner, there will be, in a sense, a monopoly given to that bank. Anselment answered that there will be a bid process for that.

V. **New Business**

The issues for consideration for next year include

- A. General education funding
- B. Administrator evaluations
- C. Graduation ceremony—ways to modify/improve
- D. Staff morale
- E. Charge back costs
- F. Suggested additions to these include
 - Distinguished faculty plaque
 - External Relations VP

- Allison suggested that Tidwell ask Abebe about Faculty Senate representation on the search committee for the Associate VPAA
- Nordin said that this is his last meeting with this group. There are movements set in motion; parking will be changed. The contract for Buzzard was let before it was ever brought before the Parking Committee. It is affecting how we come to work. Faculty Senate should be very interested in this.
- Allison asked the Executive Committee in its meeting with the President to remind him of the motion Senate passed on July 14 about Garfield parking.
- Gholson asked if Senate would consider some type of retreat as we start the new year.

VI. **Adjourn at 2:00 p.m. (Walker)**

Respectfully submitted,



Nancy D. Marlow, Recorder