

1996

July 18, 1996

Council on Academic Affairs

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

7/18/96

The July 18, 1996, meeting of the Council on Academic Affairs was held at 2:00 p.m. in the BOG Room, Booth Library.

Members present: Dr. Addison, Mr. Anselment, Dr. Bock, Dr. Hanner, Dr. Owen, Dr. Shelton, Dr. Waldrep, Dr. Wohlstein.
Members absent: Ms. Church, Dr. Midkiff, Dr. Weidner, Dr. Wohlrabe.
Staff present: Dr. Evans, Mrs. Johnson, Academic Affairs.
Staff absent: Ms. Herrington-Perry, Academic Affairs.
Guests present: Dr. A. Arnold, Dr. Alan Baharlou, Dr. V. Gutowski, Dean F. Hohengarten, Mr. G. Iaccarino, Dean T. Ivarie, Dr. B. Khan, Dr. K. Kruse, Dr. N. Marlow, Dr. P. McAlister, Dr. L. Meadow, Dr. G. Obia, Dr. B. Smith, Dr. R. Wayland.

I. Minutes.

The minutes of July 11, 1996, were approved as corrected below:

Guests present: Dr. M. Brown, Dr. L. Greathouse, Dr. V. Gutowski, Mr. G. Hild, Dean J. Johnson, Dr. H. Lasky, Dr. C. Noll, Dr. M. Wilkins, Mr. D. Wolf.

II. Communications.

1. Executive Action (7/16/96) request from the College of Education and Professional Studies to change prerequisites for PED 4340, PED 4450, and PED 5230.

III. New Course Proposal, ART 4755, Special Topics in Art, (96-59).

Dr. Shelton moved and Mr. Anselment seconded the motion to add this item to the agenda. Voting will be later.

IV. New Course, ZOO 2200, Human Anatomy, (96-46).

Dr. Kipp Kruse, Zoology, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall, 1997:

ZOO 2200, Human Anatomy. (3-3-4). Models & cadaver study of normal human structure of muscular, skeletal, respiratory, cardiovascular, lymphatic, nervous, digestive, and urogenital systems. Prerequisite: BIO 1010 or BIO 101C.

This action replaces ZOO 2000.

V. New Course Proposal, ZOO 3002C, Origin and Extinction, (96-47).

This course is being reviewed by the Integrated Core Subcommittee. Voting will be later.

VI. New Course, GEG 4890, Geographic Information Systems, (96-48).

Dr. Betty Smith, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Spring, 1997:

GEG 4890, Geographic Information Systems. (2-2-3) On demand. GIS. Theoretical and applied introduction to geographic information systems. Microcomputer lab experience offers real world human and natural resource computer-based scenarios that involve the input, storage, retrieval, manipulation, analysis and cartographic display of geocoded data using geographic information systems. Prerequisite: Geography 3800 or consent of instructor.

VII. New Course, GEG 3780, Land Use Planning, (96-49).

Dr. Betty Smith, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Spring, 1998:

GEG 3780, Land Use Planning. (3-0-3) On demand. LAND USE PLAN. An introduction to land use planning in the United States, focusing on the geographic and institutional dimensions; a survey of the policy and legislative basis for land use controls at the urban, regional, and federal level, including controlled growth, zoning, development agreements, and environmental legislation. Prerequisite: Geography 1100C or Geography 1200C or permission of instructor.

VIII. New Course. GEG 3775, Urban Geography. (96-50).

Dr. Betty Smith, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall, 1998:

GEG 3775, Urban Geography. (3-0-3) On demand. Examines from a geographic perspective the origin, location, function, internal structure, growth and interaction of urban areas in the United States and other regions of the world; considers problems of modern cities and the role of city planning in Western and non-Western contexts. Prerequisite: Geography 1100C or Geography 1200C or permission of instructor.

IX. New Course. GEG 3065, Geography and Culture of Latin America. (96-51).

Dr. Betty Smith, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall, 1997:

GEG 3065, Geography and Culture of Latin America. (3-0-3) On demand. LATIN AMERICA. Studies the natural and cultural landscape of Latin America, giving special attention to the geographical identity and cultural diversity of the region. Topics include environmental issues, industrialization, geopolitical contexts, colonial history, transportation, agriculture, population, and urban growth.

X. New Course. GEG 3055, Geography and Culture of Asia. (96-52).

Dr. Belayet Khan, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall, 1996:

GEG 3055, Geography and Culture of Asia. (3-0-3) On demand. GEOGRAPHY ASIA. A regional geography with emphasis on population dynamics, physical and cultural landscapes, environment, and economic development that gives the distinct characteristics of Eastern, Southern, Southeastern, and Southwestern realms of Asia. An investigation of problems and prospects of Asian countries.

XI. New Course. GEG 3050, Geography and Culture of Africa. (96-53).

Dr. Godson Obia, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall, 1996:

GEG 3050, Geography and Culture of Africa. (3-0-3) On demand. GEOG. AFRICA. A geographic survey of Africa's contemporary development prospects, population growth and food production, rural-urban migration, changing cultural landscapes and their impact on the environment, urban and industrial development, history of colonialism, and regional differences in economic, social, political, cultural, and environmental conditions.

XII. New Course. ESC 3550, Surface Water Processes and Resources. (96-54).

Dr. Vincent Gutowski, Geology/Geography, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Fall, 1997:

ESC 3550, Surface Water Processes and Resources. (2-2-3) On demand. SURFACE WATER. Principles of the water cycle, surface and subsurface routing, drainage basins, stream channel form and processes, effects of climate. Illustrates human responses to and modification of hydrologic systems. Field trip required. Prerequisite: GEL 3420 or permission of instructor.

XIII. New Course. BAS 4000. Professional Success Strategies. (96-55).

Dean Ted Ivarie, College of Business & Applied Sciences, Dr. Pat McAlister, Family & Consumer Sciences, and Dr. Nancy Marlow, Management/Marketing, presented the proposal and answered questions of the Council. The motion passed with a vote as follows:

Yes: Dr. Addison, Mr. Anselment, Dr. Bock, Dr. Hanner, Dr. Owen, Dr. Wohlstein.

No: Dr. Shelton, Dr. Waldrep.

This action approves the following to become effective Summer, 1997:

BAS 4000, Professional Success Strategies. (2-0-2) F,S,SU. PROFESS SUCC ST. This course is designed to prepare students to be competent, competitive and successful in entering a field of employment in the Twenty-first Century. The focus is on researching and finding a compatible employer, preparing the resume, preparing for the interview and the expectations of the new employee in today's highly competitive, culturally diverse, and international job market.

XIV. New Course. MGT 4320. Small Business and Entrepreneurship. (96-56).

Dr. Aline Arnold and Dr. Robert Wayland, Management/Marketing, presented the proposal and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effective Spring, 1997:

MGT 4320, Small Business and Entrepreneurship. (3-0-3) F,S,SU. SML BUS ENTREPRE. Study of small business management and entrepreneurship. Topics include role of small business, knowledge needed to start a business, and the business plan. Prerequisites: MGT 3010, MAR 3470, FIN 3710.

XV. Management Curriculum Changes.(96-57).

Dr. Aline Arnold and Dr. Robert Wayland, Management/Marketing, presented the proposed revisions and answered questions of the Council. The motion passed unanimously.

This action approves the following to become effect as follows:

Drop concentrations in Management major. Effective Fall 1997.
(See Attachment).

Integrate MGT 3560 (Labor Law) and MGT 4450 (Labor Management Relations) into one course. Effective Spring, 1997:

MGT 4450, Labor Relations and Employment Law. (3-0-3) F,S,SU. LAB REL EMP LAW. A study of the legal framework governing regulation of human resource management, including equal employment opportunity laws, workers' compensation, occupational safety and health, labor law, and grievance resolution. Prerequisites: MGT 2750 and MGT 3450.

This action deletes MGT 3560.

Change title and prerequisite for MGT 4500. Effective Fall, 1996:

MGT 4500, Human Resource Development. (3-0-3) F,S. A study of the human resource staffing functions with an emphasis on human resource development (HRD). Topics include recruitment, selection, training and development,

and TQM in human resource management. Prerequisite: Management 3450.

Change title, course description, and prerequisite for MGT 4550, Effective Spring, 1997:

MGT 4550, Current Issues in Human Resources Management. (3-0-3) S. CUR ISS HUM RES. A study of the current issues in Human Resource Management (HRM). Topics include current trends, issues and their applications in HRM. Prerequisite: Management 3450.

Change title and course description for MGT 4340. Effective Spring, 1997:

MGT 4340, Strategic Quality Management. (3-0-3) F,S. STRATEGIC QUALITY. A study of organizations and management from a Macro perspective. Emphasis is on the systems approach and the application of quality management principles and practices in designing organizational structures. Prerequisite: Management 3010.

XVI. Policy Revision on Repeating Activity Courses. (96-58).

Chair Hanner discussed recommendations regarding policy revision on repeating activity courses and answered questions of the Council. The motion passed with a vote as follows:

Yes: Mr. Anselment, Dr. Bock, Dr. Hanner, Dr. Owen, Dr. Shelton, Dr. Waldrep, Dr. Wohlstein.
Abstain: Dr. Addison.

This action approves the following to become effective immediately:

Repeating Courses
All Students

A student who repeats a course in which he or she has already earned a grade of A, B, C, or CR cannot count subsequent credit in the course toward graduation or in any grade point calculation unless otherwise indicated in the course description or approved by waiver.

Students Enrolled Prior to Fall 1981

A student

PHYSICAL EDUCATION (pg. 194)

Activity courses numbered 0020 to 1010 may be taken up to 8 times; those numbered 1400 to 1940 may be taken up to 4 times. Non-physical education majors may count 4 semester hours in physical education activity courses toward graduation; physical education majors and minors and recreation administration majors may count up to 6 semester hours of credit in physical education activity courses. Hours beyond the 4 and 6 hour restrictions will not count toward graduation but will be computed in the cumulative grade point average. Physical education and recreation administration majors may not elect the Credit/No Credit option for one-semester-hour activity courses.

XVII. "Thank You" from Chair Hanner.

Chair Hanner thanked Mr. Anselment, Student Government, and Dr. Waldrep, History, for their service to the Council during the Summer sessions. She also extended thanks to Dr. Midkiff and Dr. Wohlstein for their hard work while serving on the Council. Thank you to Dr. Cooper for her service to the Council as well.

XVIII. Passing of the Gavel.

Dr. Hanner passed the gavel to Dr. Bock and wished him well as the new Chair for the Council on Academic Affairs.

The meeting adjourned at 3:12 p.m.

Karen Johnson, Recording Secretary.

EXECUTIVE OFFICER'S REPORT
May 30, 1996

The following was approved by Executive Action to become effective Fall, 1997:

ZOO 2000 - Delete from the course offerings pending CAA approval of ZOO 2200.

EXECUTIVE OFFICER'S REPORT

May 30, 1996

The following were approved by Executive Action to become effective Fall, 1996:

Revise the course description for FCS 5230, Special Topics in Family and Consumer Sciences, which currently contains the phrase: "May be repeated in different topics for a total of four semester hours" to the phrase: "May be repeated for credit if a different topic is taught."

Revise the Dietetics and Family Services Options, which currently require PSY 2000, to allow PSY 2000 or PSY 1879C to meet the program requirements.

EXECUTIVE OFFICER'S REPORT

May 30, 1996

The following were approved by Executive Action to become effective Fall, 1996:

Change all courses in Finance that have FIN 3710 as a prerequisite to show: "Prerequisite: FIN 3710 with a grade of C or better." Several courses would have description changes and a list of those are:

FIN 3720	FIN 3730
FIN 3740	FIN 3750
FIN 3775	FIN 3900
FIN 4040	FIN 4100
FIN 4110	FIN 4820
FIN 4830	

EXECUTIVE OFFICER'S REPORT

July 8, 1996

The following were approved by Executive Action to become effective immediately:

Change course descriptions for PED courses: (See attachment).

ANNOUNCEMENT OF NEXT MEETING

Thursday, September 5, 1996, 2:00 pm
Arcola/Tuscola Room - MLK Union

Agenda:

- *96-47 New Course Proposal, ZOO 3002C, Origin and Extinction.
- *96-59 New Course Proposal, ART 4755, Special Topics in Art.
- *96-38 Proposed Grade Appeals Policy from the Grade Appeals Policy Subcommittee.****
- *96-23 Discussion of Phi Beta Kappa Charter.***
- *95-67 Honors Program Study Abroad.**

*Motion on floor.

**This item tabled pending future funding.

***This item postponed until October, 1996.

****This item postponed until August, 1996.

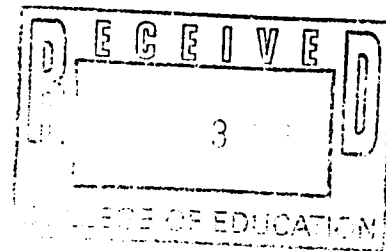
Management (B.S. in Business)

Management majors take a core of basic management courses. Students may then select from courses in areas of human resource management, international business, management internship, or related areas of business to meet their career objectives. Since the study of management lends itself to many disciplines, job opportunities are found in both profit and not-for-profit, small and large organizations.

Major:

Accountancy 2100, 2150	6 sem hrs.
AIS 2100 or COM 2100	3 sem hrs.
Computer and Operations Mgt. 2810, 3950, 4250	9 sem hrs
Economics 2801, 2802, 3860	9 sem hrs
Finance 3710	3 sem hrs
Management 2750, 3010, 3450, 4310, 4320, 4360,	18 sem hrs
Marketing 3470	3 sem hrs
Mathematics 2110C, 2120C	6 sem hrs.
Six of (at least four must be Management)	<u>18 sem hrs.</u>
MGT3470, 3480, 3830, 4275, 4340, 4370, 4450, 4500, 4550, 4800, 4920, 4950, MAR 3720, 4470, 4490, COM3800, 4320, 4350.	75 sem hrs.

EASTERN ILLINOIS UNIVERSITY
Department of Physical Education



TO: Dean Hitch
FROM: Phoebe Church *Phoebe*
RE: Executive Action
DATE: July 2, 1996

As per our meetings with Dr. Evans, Dr. Hanner, Dean Johnson, Ms. Herrington-Perry and Ms. Harvey, the following catalog copy is being sent forward through executive action:

p. 194 (1996-1997 undergraduate catalog)

All courses numbered 1400 to 1940 may be taken four times to meet the minimum 120 semester hours toward graduation. As mentioned on p. 52 four total semester hours will count in meeting the minimum 120 hours for graduation.

Also, please add the following bold statements to clarify each course.

- 1400. Swimming (Beginning). (0-2-1)** For beginning swimmers only. Persons able to swim **PED** 45 feet should enroll in Physical Education 1410. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1410. Swimming (Intermediate). (0-2-1)** For intermediate swimmers. Persons able to swim **PED** 45 feet should enroll in this class. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1440. Lifeguarding. (0-2-1) F, S.** Upon satisfactory completion of the course, students will **PED** be certified by the American Red Cross as Lifeguards. Prerequisite: Pass a preliminary swim test. Exit requirements to be completed by the end of the course: ARC Standard First Aid (Health Studies 3120), and CPR, or equivalent certification. **May be taken four times to meet the minimum 120 semester hours toward graduation.**

- 1470. Lifeguard Instructor Training. (0-2-1) S.** An introduction to the techniques of teaching the American Red Cross course, Lifeguard Training, and basic rescue skills. Students receive ARC certification upon completion of course requirements. Prerequisites: 17 years old and Physical Education 1440 or proof of having taken ARC Lifeguard Training. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1480. Canoeing. (0-2-1) F.** Prerequisite: Demonstrate level of swimming ability by passing a pre-test. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1600. Weight Training. (0-2-1)** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1610. Archery. (0-2-1)** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1640. Rifle and Pistol. (0-2-1) F, S.** Students will fire caliber .22 rifles in prone, kneeling and standing positions. Students will also shoot caliber .22 pistols slow, timed, and rapid fire in the standing position. Fee. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1660. Bowling. (0-2-1) Fee.** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1670. Golf. (0-2-1)** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1680. Stunts and Tumbling. (0-2-1) F.** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1681. Gymnastics Apparatus. (0-2-1) S.** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1691. Jogging. (0-2-1) F, S.** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1692. Aerobic Exercise. (0-2-1) F, S.** Designed to introduce students to the fundamentals of aerobic exercise which is accompanied by music and which promotes an understanding of personal physical fitness. **This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1720. Basketball. (0-2-1) F, S.** This is a beginning course. **May be taken four times to meet the minimum 120 semester hours toward graduation.**

- 1740. Soccer. (0-2-1) F. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1750. Softball. (0-2-1) F. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1770. Volleyball. (0-2-1) F. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1810. Badminton. (0-2-1) F, S. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1830. Racquetball. (0-2-1) This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1850. Self Defense. (0-2-1) F, S. The course is designed to introduce students to the art of self defense. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1870. Tennis. (0-2-1) This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1920. Ballroom Dance. (0-2-1) F, S. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1930. Square Dance. (0-2-1) F, S. This is a beginning course. May be taken four times to meet the minimum 120 semester hours toward graduation.**
- 1940. Jazz Dance. (0-2-1) F, S. Fundamentals of jazz dance techniques. This is a beginning PED course. May be taken four times to meet the minimum 120 semester hours toward graduation.**