

1986

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Faculty Senate

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Eastern Illinois University

FACULTY SENATE

Minutes of March 18, 1986

The meeting was called to order at 2:05 p.m.

PRESENT: Wohlrabe, Miller, Norberg, Janes, Wiseman, Smith, Ozier, Coon, Goodrick, Stevens, Sullivan, Perkins, Morice

ABSENT: Heyduck, Sutton

VISITORS: Cam Simpson, EASTERN NEWS

COMMUNICATIONS:

1. From Mary Lou Hubbard, Chair, Faculty Excellence Awards Committee. Copy of memorandum and other materials sent to committee members. (W 3/7/86; R 3/10/86)
2. From Vice President Armstrong. Memorandum requesting committee appointees for two screening committees: 1) the Director of Physical Plant, and 2) the Director of Personnel and Employee Relations. (W 3/6/86; R 3/11/86)
3. From Vice President Schick. Memorandum inviting Faculty Senate Chairperson to attend Vice Chancellor Pringle's program review discussion March 20. (W3/13/86;R3/17/86)

The minutes of March 4, 1986 were considered. The following corrections were suggested: New Business, paragraph 1,2), line 5, change "20" to "18". Old Business, paragraph 4, line 9, insert after 3 p.m. "on Monday, March 16,"; paragraph 2 line 6, change "monthes" to "months". On the attachment to the minutes in the report of the Secretarial Assistance Committee, paragraph 4, line 4, change "bugeting" to "budgeting". A motion (Perkins, Wiseman) to approve the minutes of March 4, 1986 as corrected was made. The motion passed.

OLD BUSINESS:

1. Secretarial Assistance: Discussion on the resolution resulted in a consensus to alter the form of the proposed resolution slightly. The motion to approve the resolution made during the March 4, 1986 Faculty Senate meeting passed unanimously. This motion approved the following resolution:

Whereas the teaching faculty of Eastern Illinois University are committed to the pursuit of excellence in their performance of those duties specifically related to teaching, research/creative activities and service; and,

Whereas the teaching faculty of Eastern Illinois University are held to performance standards to determine tenure, advancement of rank (and retention), as related to teaching, research/creative activities, and service,

Be it then resolved that the Eastern Illinois University Faculty Senate request the University Administration provide immediate and increased attention to the need for adequate secretarial support services so essential in the teaching faculty's quest for academic excellence and the attainment of maximum performance standards in the service of their students', their scholarly professions, and their academic communities of interest.

Be it further resolved by the Faculty Senate that the University Administration specifically reevaluate and reconsider its current practices as to using lapse time between secretarial reassignments and resignations before restaffing the positions to make up for its deficit personnel budgeting practices. Further, be it resolved that the administration consider provisions for supplying short-term secretarial help on a non-chargeback basis to departments for instances of an emergency or foreseeable short-term leave.

Lastly, be it resolved that the University Administration work with each respective College or Graduate School and consider the viability of requiring a formal plan that addresses methodologies for each college or school (1) supplying immediate help to departments or schools on a temporary basis for routine daily absences or brief unforeseeable absences by secretarial staff and (2) supplying a formal procedure for the processing of scholarly writings on a timely basis.

2. Committee Reports:

1. Elections Committee: Perkins reported that the elections and all arrangements are set to proceed on Wednesday and Thursday of this week.
2. Student Faculty Board: Norberg reported that the Board will meet in an open forum for students and faculty on the south patio of the Martin Luther King University Union at noon on Wednesday, April 9, 1986 to discuss: "After the bars close--what next for students under 21?" and "An evaluation of textbooks to be conducted at the same time as instructor or course evaluations are administered." The Faculty and student body members are invited to attend.
3. Social Committee: Sullivan reported that plans for the Faculty Senate Tea honoring the retiring members of the Faculty to be held at 2:30 p.m. on Tuesday, April 29, 1986, in the "1895 Room" are proceeding.

NEW BUSINESS:

1. Appointments to Screening Committees: In response to the memorandum from Vice President Armstrong, Senate Chairperson Ozier had asked the nominations committee to select senators to serve on the screening committees. Smith reported for the nominations committee: They recommend that Lewis H. Coon, Mathematics be appointed to the Screening Committee for the Director of the Physical Plant, and that Mary Wohlrabe, Journalism be appointed to the Screening Committee for the Director of Personnel and Employee Relations. The report of the committee constituting a motion, the motion passed (11-1-0).
2. Academic State of the University: Chairperson Ozier reported that a review of the current Faculty Senate Constitution encourages the Senate to invite the Vice President for Academic Affairs to address the general faculty regarding the Academic Programs of the university at least once each year. After some discussion it was suggested that the chairperson invite the Vice President for Academic Affairs to address the general faculty at 2:00 p.m. on either Thursday, April 15 or 22, 1986.
3. Roles of the Faculty Academic Councils: The Faculty Senate Constitution establishes the Council on Academic Affairs, the Council on Teacher Education, the Council on Graduate Studies, and the Council for Faculty Research as standing committees of the Faculty. The Vice President for Academic Affairs has met with the chairpersons of the first three councils indicated above to begin forming a committee to study the functions and relationships of the councils. The present composition of the committee is designed to include at least the chairperson of each Council, Sue Stoner, Psychology and CAA; Frank Parcells, Speech Communication and CGS; Ray Griffin, Industrial Technology and COTE; Executive officers of each Council; Vice President Schick, CAA; Charles Joley, COTE; Dean Williams, CGS; and support personnel from the office of the VPAA Steve Whitley and Liz Schaeffer. Following some discussion involving an August 1980 memorandum from then President Marvin delineating the duties of the Councils and the establishment of these Councils as Faculty standing committees of the Faculty through the Faculty Senate Constitution, it was agreed that the Executive committee will contact the appropriate people in the office of the Vice President for Academic Affairs to investigate the role the Faculty Senate should have in working directly with the proposed study committee.

The meeting adjourned at 3:00 p.m.

L. H. Coon
Secretary

The next meeting of the Faculty Senate will take place at 2:00 p.m. on Tuesday, March 25, 1986 in the Martinsville Room of the University Union.