

1983

October 11, 1983

Faculty Senate

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Eastern Illinois University

FACULTY SENATE

Minutes of October 11, 1983

PRESENT: Sutton, Rooke, Ziegler, Floyd, Searle, Sullivan, Goodrick, Gabbard, Coon, Stevens,
Nordin, LeDuc, Stoughton

ABSENT: Reed, Morice

VISITORS: Deann Leatherwood (Eastern News), Andrey Berman (Student Awareness), Scott
Calhoun (Student Senator)

COMMUNICATIONS:

1. From the School of Home Economics - position paper disapproving proposed reorganization
2. From J. Jacobs - requesting to be heard at the public hearing about the proposed reorganization.
3. From WIU's president - inviting Senate representative to BOG meeting at MaComb
4. From Council on Graduate Studies - minutes of October 4

OLD BUSINESS:

Coon moved, seconded by Floyd, to approve revisions to the By-laws. The motion carried. In compliance with Article X of the proposed revision of the By-laws is attached. The By-laws go into effect automatically unless a petition signed by 10% of the faculty requests a referendum.

Tom Floyd of Nominations reported that Hal Nordin agreed to be an alternate on the CUPB until 1986. The Senate approved by consensus.

NEW BUSINESS:

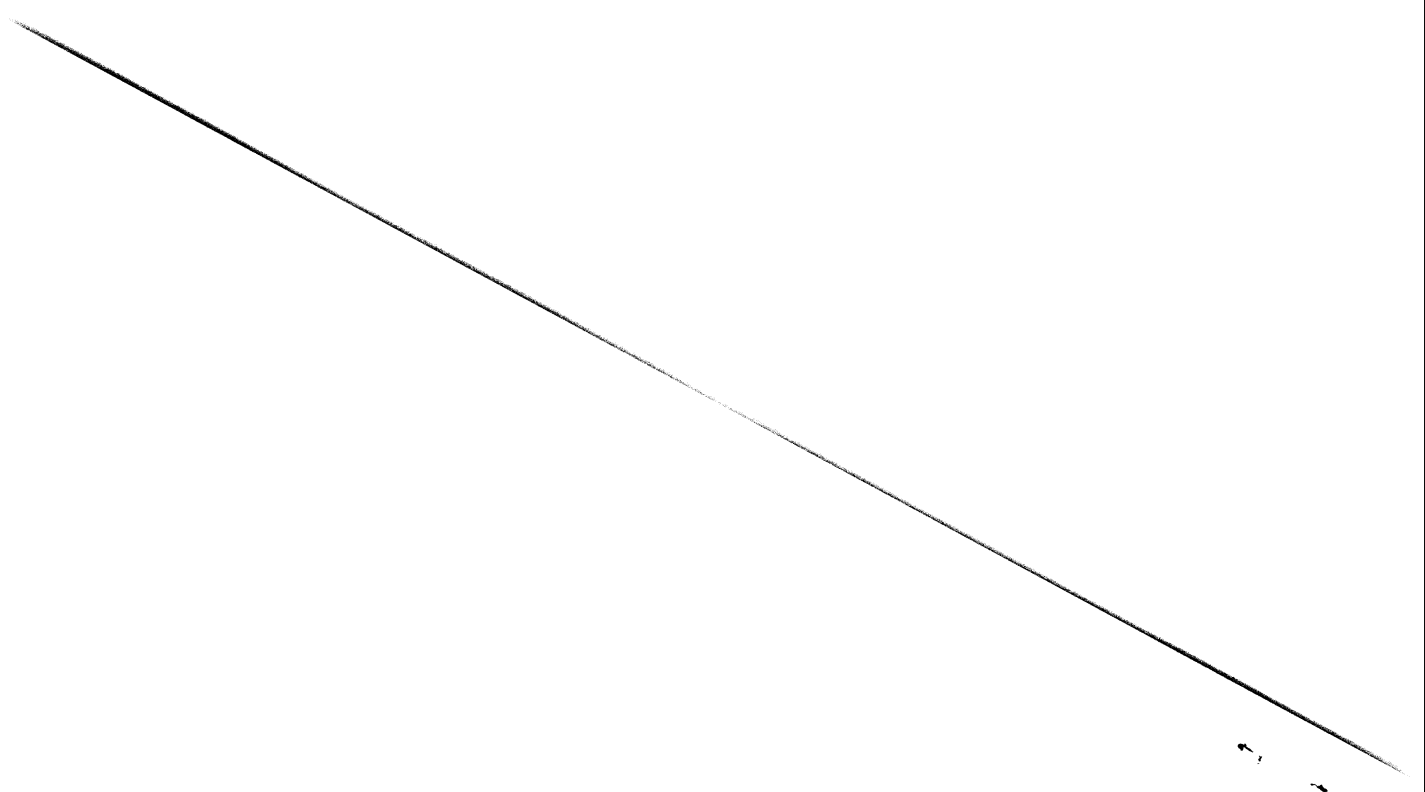
Schedule of upcoming Senate meetings and invited speakers:

- Oct. 18: Judith Anderson, Affirmative Action, 2:15
- Oct. 25: Vice President Rives, proposed reorganization
- Nov. 1: Faculty spokesmen on proposed reorganization
Home Economics, 2:15
Technology, 2:45
- Nov. 8: Public Hearing on proposed reorganization
- Nov. 15: Michael Taylor, Spring Registration process, 2:30

The meeting adjourned at 3:25. The next meeting of the Faculty Senate will be on October 18 at 2:15 in the Martinsville Room.

Secretary,

E. G. Gabbard



BY-LAWS FOR FACULTY SENATE

- I. Standing committees shall include, besides the executive committee, the following committees, to be appointed by the chairman with the concurrence of a majority of the Senate:

- A. Nominations Committee
- B. Elections Committee
- C. Budget Committee
- D. Student Faculty Relations Committee
- E. Buildings and Grounds Committee

II. Membership and Duties of the Senate's Standing Committees:

A. NOMINATIONS:

1. The Nominations Committee shall have three members, one of whom shall also be a member of the Elections Committee. The Nominations Committee shall distribute to the faculty, by February 10th, a statement of eligibility requirements for nomination and election together with instructions for submitting petitions of nominations.

2. To be nominated for election to any one of the major committees except the Council on Teacher Education, a faculty member must submit, or have submitted for her/him, an individual petition bearing the names of twenty members of the faculty (see Article I, Section 1 of the Constitution). For the area representatives to the Council on Teacher Education, ten signatures on the nominating petition shall suffice. The Nominations Committee shall prescribe a time by which petitions of nomination are to be received; petitions reaching the chairperson of that Committee later than that prescribed time (day and hour of that day) shall not be considered.

3. If fewer than two nominations are received for each vacancy to be filled, the Nominations Committee shall advise the Senate, whereupon the Senate will with discretion as to the availability of suitable and willing candidates attempt to secure additional nominees sufficient to bring the number of nominees for each vacancy to at least two. Such additional nominations will usually be recommendations of the Executive Committee, but, in any instance, they shall require a majority vote of the Senate.

REVISION OF BY-LAWS FOR FACULTY SENATE

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2. To be nominated for election to any one of the major committees a faculty member must submit, or have submitted for her/him, an individual petition bearing the names of ten members of the faculty. The Nominations Committee shall prescribe a time by which petitions of nomination are to be received; petitions reaching the chairperson of that committee later than that prescribed time (day and hour of that day) shall not be considered.

3. If fewer than two nominations are received for each vacancy to be filled, the Nominations Committee shall advise the Senate, whereupon the Senate will with discretion as to the availability of suitable and willing candidates attempt to secure additional nominees sufficient to bring the number of nominees for each vacancy to at least two. Such additional nominations will usually be recommendations of the Nominations Committee, but, in any instance, they shall require a majority vote of the Senate.

4. A faculty member may be nominated for election to only one major committee. Current members of major committees shall not be eligible for nomination to another elective committee unless their terms expire in the semester in which the election is held.

5. The Nominations Committee shall be responsible for the nomination of faculty members for the following Faculty Committees and Student-Faculty Boards: Apportionment Board, Alumni and Eastern Illinois University Clubs, Communications Board, Council on Faculty Research, Financial Grants, Graduate Scholarship Committee (Danforth), Health Service, Insurance Committee, Inter-collegiate Athletics Board, Library Advisory Committee, Performing and Visual Arts Board, Publications Board, Sports and Recreation Board, Traffic and Safety Board, and the University Planning Council.

These nominations will be made by May 1 and be subject to approval through majority vote of the Faculty Senate.

Candidates for nomination to all the afore mentioned committees except the University Planning Council shall be selected from the University community at large. Faculty Senators on the Building and Grounds Committees shall be appointed to the University Planning Council.

6. Annually, by October 1, the Nominations Committee shall request from each of the Faculty Committees and Student-Faculty Boards the following information: (1) a copy of that committee's by-laws, which request may be satisfied by a statement that no changes have been made since the previous submission; (2) current roster of active members; and, (3) list of tentative dates for meetings during the forthcoming year.

B. ELECTIONS:

1. The Elections Committee shall be comprised of three members, one of whom shall also be a member of the Nominations Committee.

4. A faculty member may be nominated for election or appointment to only one major committee. Current members of major committees shall not be eligible for nomination to another elective committee unless their terms expire in the semester in which the election is held.

5. The Nominations Committee shall be responsible for the nomination of bargaining unit faculty members for the following Faculty Committees and Student-Faculty Boards: Apportionment Board, Council of Faculties, Financial Grants, Health Service, Insurance Committee, Inter-collegiate Athletics Board, Publications Board, Sports and Recreation Board, Traffic and Safety Board, and the Council on University Planning and Budget.

6. These nominations will be made by May 1 and be subject to approval through majority vote of the Faculty Senate.

7. The same.

B. ELECTIONS:

1. The Elections Committee shall be comprised of three members.

2. Annual elections shall be conducted each spring for membership on the Council of Faculties, the Faculty Senate, and the following university-wide committees of the Senate: Personnel Committee, Council on Academic Affairs, Council on Teacher Education, and the Council on Graduate Studies.
3. Regular elections shall be held at an announced central polling place on the campus.
4. The Faculty Senate minutes shall carry a list of all candidates not later than the 10th of March, along with announcement of the date for election, to be held not later than the 25th of March. Names on the ballots shall be arranged in alphabetical order. Arrangements for absentee voting shall be made by the Election Committee.
5. If the list of candidates is only twice the number of positions to be filled in each major committee, the candidates receiving the highest number of votes shall be considered elected.

If the number of candidates is more than twice the number of positions to be filled, then election shall require a simple majority of those voting.

If the number of candidates receiving a majority is insufficient to fill the positions, a run-off election shall be held for the unfilled positions.

In the run-off election, ballots shall list not more than twice as many candidates as there are positions still unfilled in each major committee. This list is to be the names of those not elected but with the highest number of votes next to those elected, except in the case of ties where all names will appear.

A list, in alphabetical order, of those elected and of candidates in the run-off election shall be distributed to the faculty not later than April 24.

6. Run-off elections shall be conducted in the same manner as the original election, except that candidate(s) receiving the highest number(s) of votes shall be considered elected, with or without their having received a majority of those voting.

2. Annual elections shall be conducted each spring semester for membership on the University Personnel Committee, Faculty Senate, Academic Program Elimination Review Committee, Council on Academic Affairs, Council on Teacher Education, the Council on Graduate Studies, and the Council on Faculty Research.
3. The same.
4. The same.
5. The winning candidates will be those with the most votes. In case of ties the selection will be made by a coin flip conducted by the chair of the Election Committee. The coin flip will take place in the presence of the candidates tied in the voting process.

7. Final election results shall be published as early as possible in the Senate minutes; these results shall include the number of votes received by each nominee.

New members shall take office at the first meeting after the beginning of the fall semester.

8. Filling of Vacancies:

a. Vacancies in the membership of the Faculty Senate shall be filled from a list of five alternates - the nominee receiving the highest number of votes short of election in the last regular election shall fill the first vacancy occurring on the Senate, for whatever reason, and shall continue to serve as long as a vacancy exists. Further vacancies shall be similarly filled adhering to the principle that the alternate with the highest number of votes shall serve so long as and whenever a vacancy exists. All questions of interpretation of this section will be decided by the Senate as a whole.

b. Vacancies on the Council of Faculties and on the major committees of the Senate shall be filled in like manner as in the section above, the list of alternates varying with the number of positions originally to be filled.

c. Vacancies in the membership of other committees shall be filled by appointment in the same way that original appointments were made.

d. When the list of the first five alternates to the Senate has been depleted, additional alternates shall be used in order of their received vote in the most recent election, or there being no additional alternates, the Senate shall conduct a special election for two additional alternates, following the procedures for regular elections.

e. In event of the resignation of the entire Senate, the chairman shall call and chair a special faculty meeting at which arrangements will be made to hold a special election.

6. The same.

7. Newly elected members shall take office at the first meeting after the beginning of the fall semester.

8. Filling of Vacancies:

a. Vacancies in the membership of the Faculty Senate shall be filled from a list of alternates - the nominee receiving the highest number of votes short of election in the election in which candidates vacating the positions were elected shall continue to serve as long as a vacancy exists. Further vacancies shall be similarly filled adhering to the principle that the alternate with the highest number of votes shall serve so long as and whenever the vacancy exists. All questions of interpretation of this section will be decided by the Senate as a whole.

b. Vacancies on the major committees of the Senate, except Council on Faculty Research, shall be filled in like manner as in the section above, the list of alternates varying with the number of positions originally to be filled.

c. The same.

d. When the list of alternates to the Senate has been depleted the Executive Committee will make an appointment with approval of the Senate.

e. The same.

f. In the event that a vacancy without alternate exists in any major committee, the Senate shall appoint a member of the faculty to fill that vacancy, and this appointee shall be eligible to serve until a newly elected member's term shall begin.

f. The same.

C. BUDGETS:

The Budget Committee will be composed of three members of the faculty senate who will also serve as faculty representatives on the University Budget Committee. They shall serve as liaison personnel between the Administration and the Faculty Senate on all university budget matters. Ample notice shall be given to the three members of upcoming meetings and agenda of the items to be discussed shall be released to allow for thorough preparation for discussion. They shall be voting members of the University budget committee and, when the need arises, shall be charged with specific responsibility to present Senate reaction to the Budget committee.

D. STUDENT-FACULTY RELATIONS

The Student-Faculty Relations Committee will be composed of three members of the faculty senate and three students to be appointed by the Student Senate. The purpose of this committee shall be to improve student-faculty relations through joint discussion concerning teaching, grading, evaluation, housing, and other related matters.

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E. BUILDING AND GROUNDS

1. The building and grounds committee shall be composed of three members of the faculty senate.
2. The committee's purpose shall be to serve as an advisory body to the President on the planning, construction, remodeling, and naming of buildings as well as providing similar recommendations on landscaping and other activities designed to add to the beauty and functionality of the campus as a whole.

3. The chairperson of the Building and Grounds Committee of the Faculty Senate shall be a member ex officio of the University Planning Council. This membership will provide the Faculty Senate with its needed channel of communication with that Council.

II. A roll call vote on any question shall be ordered on request of three senate members.

III. The same.