

1983

September 27, 1983

Faculty Senate

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Recommended Citation

Faculty Senate, "September 27, 1983" (1983). *Minutes*. 859.
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Eastern Illinois University

FACULTY SENATE

Minutes of September 27, 1983

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PRESENT: Reed, Gabbard, Goodrick, Rooke, Ziegler, LeDuc, Stoughton, Floyd, Searle, Coon
Sutton, Nordin, Sullivan, Morice, Stevens

VISITORS: Vice President Miller, Robert Sonderman (CUPB), Deann Leatherwood (Eastern News)

CORRECTION TO MINUTES: Sutton's motion to change the names of "Schools" to "Colleges" did not pass. It was tabled.

COMMUNICATIONS:

1. From BOG - an amendment to BOG regulations
2. From Bob Barger - favoring the revision of the CAA.
3. From Sharon Bartling (CUPB) - apologizing for not being able to attend the meeting to discuss allocation of space.
4. From Chair Dick Goodrick - copy of the following letter:

TO: Stanley Rives, Acting President
Barbara Owens, Dean, School of Home Economics
John R. Wright, Acting Dean, School of Technology
Joyce Felstehausen, Director, Occupational Education Program
Elton D. Minney, Major, Military Science Program

President Rives requested in his memo of August 22 that the Faculty Senate consider at an open meeting in early November the proposed reorganization of the Home Economics and Technology units. This memo is to outline procedures for that meeting. The Faculty Senate is inviting personnel from both the School of Home Economics and the School of Technology to discuss the proposed reorganization with the Senate. We propose that the session be held Tuesday, November 1, at 2:30 in the Arcola-Tuscola Room. The timetable suggested is that each school be given 30 minutes to make its presentation. This will allow time for an exchange of questions between the Senate and those making presentations. We ask that Dean Owens apportion the 30 minutes to members of her faculty and that Dean Wright apportion a total of 30 minutes to his faculty. Equal time to both schools is based on our tabulation that the number of faculty in both schools is approximately equal.

The purpose of this meeting is to provide a forum for those directly involved in the proposed reorganization. We have scheduled another meeting in the Arcola-Tuscola Room for 2:30 Tuesday, November 8th, at which time the Faculty Senate hopes to hear from faculty and staff members not directly involved in the proposed reorganization. Students are also invited to participate in the November 8th session. Comments at the November 8th session may either be given in person or in letter form to the Faculty Senate prior to the meeting. Persons who wish to address the Faculty Senate at the November 8th meeting should contact me prior to November 1 so that a timetable can be made for the November 8th session. Following the sessions on November 1 and November 8, the Faculty Senate will make a recommendation to Dr. Rives on the proposed reorganization.

On both days the Faculty Senate will meet at 2:00 to handle routine business so that the special sessions can start at 2:30 as scheduled.

If you have any questions or suggested revisions to this format, please contact me by phone (office 581-3022) before October 10th.

OLD BUSINESS:

1. Vice President Miller and Robert Sonderman attended to discuss space allocation. Miller submitted the following statement:

PROCEDURE FOR SPACE ASSIGNMENT

Our procedure pertains to all assignable square feet on campus, including residential, laboratory, classroom, study, office, supportive, general and special purpose areas. It provides for space reallocation between and within organizational units.

The purpose is to allow flexibility within vice-presidential areas permitting space to be reallocated between area departments where the space is used for similar purposes. (For example, the reallocation of office space between and within departments). The procedure also permits consultation between Vice-Presidents and the President for space reallocated between Vice-Presidential areas and for significant changes in uses of space.

Space reallocation in excess of 5,000 square feet is brought to the attention of the CUPB. The president makes the final decision based on the CUPB recommendations.

The CUPB over the past several years has reviewed and recommended space plans for Admissions in Old Main; ROTC, Peace Meal, Occupational Education, and CETA in Applied Arts; Management/Marketing in Coleman Hall; Journalism, Educational Psychology, T.V., and School of Education in Buzzard; Financial Aids, Veterans Service, Student/Faculty Data Preparation and computer labs in the Student Services Building.

I hope that you will agree that all the space changes we have made over the past few years have contributed to the ability of our departments to more effectively carry out their missions. Every consideration has been given to both functional needs as well as the desirability of situating departments within an administrative unit in close proximity.

Sometimes space reallocations require some limited repair and renovation of rooms to better serve the new purposes. Budgetary constraints, of course, constrain movement toward optimal accommodations.

There really is no space czar on this campus. I do have the responsibility for coordinating the area but want to leave you with the impression that the role is more of a coordinating and facilitating nature.

We have very little unused space on campus, and understandably, there is a reluctance on the part of anyone to give up any space. It is not an easy task to coordinate space needs. I have spent as long as two years on a single office reallocation.

We do our best to serve the interest of all departments and spend considerable time in planning to determine if a particular reallocation will enhance attainment of approved University goals. In the final analysis, this is the only criterion used in space allocation.

A discussion ensued which produced the following statement from the Senate to Vice President Miller:

The Faculty Senate wished to thank you for your willingness to discuss the University policy concerning reallocation of space. We look forward to the implementation of a policy that emphasizes consultation with concerned faculty during the decision-making process. We further anticipate that if space assignments are considered in relation to the goals of the University, one of the highest priorities in allocation of space would be our academic and instructional mission.

2. Coon moved, seconded by Nordin, that the Faculty Senate defines an academic semester as a term of at least 16 weeks of instruction including final examinations. Stevens moved, seconded by Sullivan, to table the motion. Motion carried.

REPORTS:

1. Sick Leave and Retirement Benefits Report from Floyd - The personnel officer of each institution forwards the unused sick leave to the State Universities Retirement System which may give service credit. The current contract limits this credit for the BOG institutions. There is some question concerning the availability of sick leave records for those with many years tenure at EIU.
2. Council of Faculties Report from Searle:

The Board of Governor's Council of Faculties met at Chicago State University in the President's Conference Room on Monday, September 12, 1983.

Elections of officers for the AY 1983-1984 were held. Alma Vinyard of Governors State University was nominated for chairperson of the Council and elected by acclamation. Sonya Monroe-Clay of Governors State University was nominated for secretary and Jay Stein of Western Illinois University was nominated for vice-chairperson of the Council. Both were elected by acclamation.

The Council agreed upon the following tentative schedule for meetings during the AY 1983-1984:

November 7, 1983: Springfield
 December 5, 1983: Northeastern Illinois University
 February 6, 1984: Governors State University
 April 9, 1984: Western Illinois University
 May 14, 1984: Eastern Illinois University

The members of the Council agreed to postpone the work of the Research Committee and to redistribute its members to the Academic Standards Committee or the Writing Skills Committee. Newly appointed members and newly elected members were also added to the two committees.

Academic Standards

1. Roger Chacon--UNI
2. Jay Stein--WIU
3. Norman Laws--CSU
4. Cary Knoop--EIU
5. Roger Charlier--UNI

Writing Skills

1. Dan Hockman--EIU
2. Peri Gorgiou--UNI
3. Sonya Monroe-Clay--GSU
4. Walter Cibulskis--CSU
5. Bill Searle--EIU

When Governors State and Western Illinois universities complete their COF rosters, representatives from those institutions will be appointed to the Writing Skills Committee and the Academic Standards Committee so that all the BOG universities will be represented on each committee.

Robert Pringle, Deputy Executive Director of the BOG, mentioned that the Council's reports on Basic Curriculum and General Requirements and Continuing Education have been submitted to the BOG, the vice-presidents, the Faculty Senates, and administrators of all five BOG universities. Dr. Pringle also mentioned that the BOG approved (for submission to the Illinois Board of Higher Education) a B.S. degree in Hotel and Restaurant Management at CSU and a B.S. degree in Computer Science at GSU.

After informing the Council of Executive Director Don Walters' suggested changes in the COF constitution, Dr. Pringle distributed the following BHE resolutions on entrance requirements to public universities:

1. The Board of Higher Education hereby recommends that each public university should include in its freshman admission standards specific subjects and units in each subject which should be completed in high school. Public universities should report to the Board by July 1, 1984 on the nature of these requirements and the reasons for them.

2. The Board of Higher Education concludes that each public university's high school subject requirements for admission will be reviewed and accepted by the Board as part of the minimum admission standards for the university.

3. The Board of Higher Education further concludes that following the announcement of specific high school requirements by public universities, community colleges should modify admission requirements for transfer programs and the Illinois Community College Board should report such changes to the Board of Higher Education by July 1, 1985.

4. The Board of Higher Education further concludes that public university and community college admission standards should be used as the basis for reconsideration of Board policies and definitions related to remedial education in postsecondary education.

5. The Board of Higher Education encourages all high school students in their choice of subjects to study to preserve as many options as possible for further education and future careers. To accomplish this, the Board recommends that all high school students who wish to prepare for a baccalaureate degree program should complete four years of study in each of the following: English (emphasizing written and oral communication), social studies (emphasizing history and government), mathematics (introductory through advanced algebra, geometry, trigonometry, and fundamentals of computer programming), and the sciences (including biology, chemistry, and physics). In addition, study of a foreign language for at least two years is encouraged.

The Writing Skills Committee and the Academic Standards Committee discussed separately their projects for the remainder of the meeting.

EXECUTIVE SESSION:

Morice moved, seconded by Ziegler, to go into executive session. Motion carried.
Sullivan moved, seconded by Stevens, to come out of executive session. Motion carried.

The meeting adjourned at 4:30. The next meeting of the Faculty Senate will be on October 4, at 2:15 in the Martinsville Room.

Secretary,

E. G. Gabbard