

1990

February 8, 1990

Council on Academic Affairs

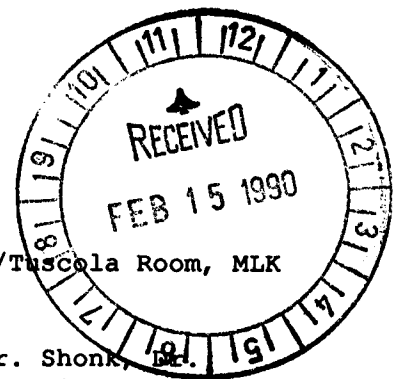
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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS
February 8, 1990



The meeting was held at 2:00 p.m. on February 8, 1990, in the Arcola/Tuscola Room, MLK Union.

Members present: Dr. Bates, Dr. Nilsen, Dr. Weidner, Dr. Gholson, Dr. Shonk, Dr. Buchanan, Vice President Kindrick, Dr. Shank, Dr. Bonnicksen, Mr. Herde, Dr. Gholson, Dr. Sutton, and Ms. Radjenovich.

Members absent: Mr. Moushon.

Staff present: Dr. Whitley, Academic Affairs.

Staff absent: Mrs. Schaeffer.

Visitors: Dean Laible, Assistant Dean Lynch, Dr. Foster, Dean Moore, Dr. Jeanne Simpson, Dean Hill, Dr. Hofstrand, Dr. Whittenbarger, Dr. Goodrick, Dr. Walstrom, Dr. W. Born, Dr. Baumgardner, Dr. Sutliff, Dr. Dodd, Dr. Robert Funk, and Mr. Janke, Daily Eastern News.

I. Minutes.

The minutes of February 1, 1990, were approved as published.

II. Communications.

1. Minutes of the Council on Teacher Education, 1/23/90.
2. Memo from Jeanne Simpson, Writing Center Director, regarding the Writing Competency Examination.
3. Memo from John David Reed regarding a proposal to Adopt A-B-C-No Credit for some Journalism courses.
4. Academic Waiver Report from the College of Liberal Arts & Sciences for January.

III. Proposal to Adopt A-B-C-No Credit for Some Journalism Courses, (90-5).

Mr. Herde moved and Dr. Bates seconded the motion to approve the proposal. Voting will be later.

IV. New Course, FIN 3840, Real Estate Finance, (90-2).

Dr. Walstrom, Chair, Accountancy/Data Processing and Finance, and Dr. W. Born presented the proposal and answered questions of the Council. The motion passed, as amended, unanimously.

This action approves the following to become effective Fall 1990.

FIN 3840, Real Estate Finance. (3-0-3). F, S.

Short Title: Real Estate Fin.

Focuses on the debt and equity structure, alternative financing techniques, and underwriting criteria for financing real property throughout the life cycle from land acquisition through disposition for common property types and ownership forms.

Stresses analyses using personal computers. Prerequisites: BED 2510, ECN 2802, FIN 3710, FIN 3740.

V. New Course, OED 1000, Portfolio Development, (90-3).

Dr. Hofstrand, Chair, Occupational Education, presented the proposal and answered questions of the Council. The motion passed, as amended, unanimously.

This action approves the following to become effective Summer 1990.

OED 1000, Portfolio Development. (1-0-1).

Short Title: Portfolio Dev.

Students receive instruction and practice in identifying and preparing written description of college-level workplace learning. Students learn to use portfolio

guidelines and other reference materials. Structured learning experiences introduce students to processes used to develop portfolios. Prerequisites: Admission to the Career Occupations Major and three semester hours of Occupational Education coursework or concurrent enrollment in an Occupational Education course.

VI. Undergraduate Education Study of Eastern Illinois University, (88-99).

Dean Moore and Dr. Dodd, Director, Testing Center, made a presentation to the Council on the Writing Competency Examination and answered questions of the Council.

Dr. Sutton presented his proposal to the Council. The Council discussed Writing Across the Curriculum at length. The Council amended the proposal. See Attachment A.

The meeting adjourned at 4:00. Billie Rawlings - Recording Secretary

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EXECUTIVE OFFICER'S REPORT

January 29, 1990

The following items were approved by executive action to become effective immediately.

1. LAS 3990 course number - change from 3990 to 3970.
2. ENG 3990 course number - change from 3990 to 3970.
3. HIS 3990 course number - change from 3990 to 3970.
4. PLS 3990 course number - change from 3990 to 3970.
5. PSY 3990 course number - change from 3990 to 3970.
6. JOU 4101 course description - change to read as follows: "The legal limitations and rights of journalists. In-depth studies of First Amendment theory, libel, privacy, free press and fair trial, access to information, confidentiality and copyright. Prerequisite: Journalism 3000 or permission of the instructor."
7. Delete LAT 3301, 3302, 3303, 3304 and 3305. Effective immediately.
8. LAT 2201 course offering - change from "F" to "F-odd-numbered years."
9. LAT 2202 course offering - change from "S" to "S-even-numbered years."
10. Delete FLG 3200.
11. GER 2220 course number - change from 2220 to 3330.
12. GER 4770 course number - change from 4770 to 3310.
13. GER 4780 course number - change from 4780 to 3311.
14. FRE 3820 course title - change from "French Stylistics" to "French Composition and Stylistics."

ANNOUNCEMENT OF MEETING

February 15, 1990, 2:00 p.m.

Arcola/Tuscola Room - MLK Union

Agenda:

- *88-99 Undergraduate Education Study of Eastern Illinois University.
- *90-5 Proposal to Adopt A-B-C-No Credit for Some Journalism Courses.

WRITING ACROSS THE CURRICULUM
SUBCOMMITTEE PROPOSAL

The Writing Across the Curriculum Subcommittee has developed goals, methods, and means of assessment for improving the quality of writing instruction and learning at Eastern Illinois University. The Subcommittee suggests the following proposals:

1. Every course in the Integrated Core will be writing intensive. Utilizing activities may include journal keeping, lab reports, essay examinations, and papers. Non-graded writing activities may also be included in each course. However, writing will be one consideration in determining grades. Grammar, syntax, and forms appropriate to disciplines will be among elements included in this consideration.
2. Faculty teaching Integrated Core courses will be required to attend periodic workshops to help them facilitate writing in their instruction.
3. A Writing Across the Curriculum Committee will be established. It will include:
 - (a) The Director of Writing Across the Curriculum (Committee Chair),
 - (b) Six faculty members (one from each college recommended to the CAA by the appropriate academic dean) for staggered terms of three years,
 - (c) one student member appointed by the President of the student body,
 - (d) The Director of English Composition, and
 - (e) The Director of General Education (ex-officio).

The Committee will assess the Writing Across the Curriculum program and make suggestions for improvement to the Council on Academic Affairs.

4. External evaluators will be used periodically to assess the overall quality of the Writing Across the Curriculum program.
5. The major needs to provide continuity to the work in the Integrated Core on writing. The Subcommittee recommends writing components in at least three (3) courses in the major.
6. The number of students in writing intensive courses needs to be limited. The Subcommittee recommends a maximum ratio of 25/1.
7. The Director of the Writing Center will assume the title of Director of Writing Across the Curriculum. An Assistant Director of the Writing Center will be appointed to help with expanded services of the center.

Subcommittee

Dr. Ken Sutton (Chair)
Dr. Robert Funk
Dr. Jill Nilsen
Ms. Milena Radjenovich
Dr. Jeanne Simpson