

1982

October 19, 1982

Faculty Senate

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Eastern Illinois University

FACULTY SENATE

Minutes of October 19, 1982

PRESENT: Lynch, Gabbard, Goodrick, Searle, Reed, Rooke, S. Smith, Stoner,
LeDuc, Nordin, Floyd

ABSENT: Sutton, Jacobs, Stoughton, Heumann

VISITORS: Vice President Rives, Keith Clark (Eastern News)

COMMUNICATIONS:

1. From Vice President Rives - a copy of FY 84 RAMP (Resource Allocation Management Plan)
2. From Student Senate - agenda for October 13, 1982 and minutes of October 6
3. From David Buchanan, Chair of CAA - requesting a resolution on the term paper services ad run in the Eastern News
4. From Library Advisory Board - agenda for October 19 meeting
5. From Vice President Rives:

Article 16 of the new faculty collective bargaining Agreement calls for the Faculty Senate to elect seven bargaining unit members to a new Academic Program Elimination Review Committee, one from each of our College and Schools.

I hereby request that the Faculty Senate elect this committee. Note Article 16 calls for staggered terms. Please indicate 3-year terms for 3 members, 2-year terms for 2 members, and 1-year terms for 2 members. Please be sure each of the Schools and College are represented on the Committee. If you agree, I think it would be a good idea to designate one of the elected individuals as Chairperson of the Committee. Also, I ask that the Seante provide for annual replacements of members whose terms have expired.

In accordance with the Agreement, I will call the Committee together when and if I make a recommendation (as part of the BOG Annual Program Review) to eliminate an academic program when the elimination of this program would result in the lay-off of (a) faculty member(s). I have no plan to convene the Committee except in these circumstances. The function of the Committee in this circumstance is clearly delineated in Article 16 of the Agreement.

The Elections Committee will make the necessary arrangements

VISITATION:

Vice President Rives explained the complicated processes used by departments and administrative officers for figuring how budgets for next year could be reduced by 1, 2, 3, or 4% if it became necessary. He added that administrative areas were figuring at a 5% level for reducing their budgets.

REPORT:

Rooke presented the following evaluation compiled by the ad hoc Registration Committee:

FALL 1982 REGISTRATION -- DROP/ADD PROCESSES

1) 16-Hour Limitation on Pre-enrollment

Comparison of FA81 vs. FA82 scheduling results:

| | FA81 | FA82 | Difference |
|-----------------------------------------|---------------|---------------|------------|
| # Students Pre-enrolled | 8758 | 9067 | + 309 |
| # Students Receiving complete Schedules | 6392 (73%) | 6803 (75%) | + 411 |
| # Students with Incomplete Schedules | 2366 (27%) | 2264 (25%) | - 2% |

* We cancelled 743 student schedules due to non-payment.

* Using the seats resulting from the above cancellations, we were able to help 773 pre-enrolled, paid students achieve a more complete schedule.

Finally, had the School of Business been able to provide the extra 455 seats at pre-enrollment, the scheduling statistics would have improved significantly.

Summary: With 3.5% more students pre-enrolling in FA82 as compared with FA81, we were able to provide 2% better scheduling results with NO increase in teaching faculty.

WHY? 16-hour limitation.

- 2) Central Registration -- combining of sectioning and advisement. Worked very well.
- 3) Drop/Add Process
 - a. Having a full day of drops and adds before classes apparently helped class attendance.
 - b. Overall, there were 40% fewer adds for FA82 than for FA81, as shown on the following page:

| | FA81 | FA82 | Difference |
|-------------------------------------|---------------------|-------|--------------|
| # Add Forms Used (1st five days) | 16,000 (approx.) | 9,600 | - 6400 (40%) |
| # Drops Used (1st five days) | 10,000 (approx.) | 6,000 | - 4000 (40%) |

- * The above figures are rough estimates based on rough inventory counts.
- * However, for the first time EVER we were able to completely enter all drops and all adds each day by 7:00 p.m. In addition, all drops were marked off the roster by 7:00 p.m.

Why were there fewer drops/adds for FA82?

- * Students received a better schedule at pre-enrollment.
- * There were fewer seats available to add, thus eliminating preference adds.
- * There were fewer days in which to add.

Problems we observed with the Drop/Add process:

- A. Students who wanted to add a closed course were standing in line unnecessarily.
- 1) They should have been directed to see the chairman to plead their case.
 - 2) A priority list should have been maintained at the departmental office.
 - 3) Students should have been instructed to check back the following day at the departmental office to determine whether their add was allowed.
 - 4) Those students who were allowed to add should have been directed to return to the Union to complete the add transaction.
 - 5) Those who could not be accommodated should either be advised to select something else, or moved up on the list and told to check back again.
- B. Students did not use the Seats Remaining list to determine whether the course they wanted was open.

This is only a problem of educating the students.

FINAL POINT OF CONSIDERATION: Because of the use of alternates and section controls at pre-enrollment, the complexion of the Drop/Add process will change significantly.

Therefore, we feel that no change should be made until the complete system has been tried at least twice to allow for tuning.

NEW BUSINESS:

Goodrick moved, seconded by Smith, that the Faculty Senate endorse the Eastern News policy to no longer accept such ads as the Trident Term Paper one. Motion carried.

The meeting adjourned at 4:20 p.m. The next meeting of the Faculty Senate will be on October 26 at 3:00 p.m. in the Martinsville Room.

Secretary,

E.G. Gabbard