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Minutes

Faculty Senate

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1979

**December 11, 1979**

Faculty Senate

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## EASTERN ILLINOIS UNIVERSITY

## FACULTY SENATE

Minutes of December 11, 1979

MEMBERS PRESENT: Carey, Johnson, Knoop, Laible, Lasky, Pierson, Preston, Rearden, Rogers, Sullivan, Smith, Wood

MEMBERS ABSENT: Hockman, James, Summers

FACULTY VISITORS: John Simpson, Carol Elder, Frank Abell, Dr. Bond

STUDENT VISITORS: Ellen Oliver, Lola Burnham

The meeting was called to order at 2 p.m.

The minutes of December 4, 1979, were approved with the following corrections: page 1, REPORTS: 1. 1st paragraph, 7th line: "4144 should be "414H". 2nd paragraph, 5th line: "1.3" should be "1/3 (33.3%)". page 2, OLD BUSINESS: 1. 4th line: "Stage 4" should be "Phase 4".

(Further corrections to minutes of November 30: COMMUNICATIONS: 3. line 3 "Chairman" should be "Chairmen"; line 4, "it's" should be "its".)

COMMUNICATIONS:

1. Larry McClellan - Pres. Faculty Senate - GSU - copy of constitution provides for a Faculty Senate, a Student Senate, and a Civil Service Senate.
2. Ellen Oliver - Student Senate - notice that the Student Senate passed the same version of the IAB By-Laws as the Faculty Senate did.
3. Dr. Robert Barger, Director of Affirmative Action - with respect to "Chairman" versus "chairperson" a preference for "chair".
4. Martha Morrow, Office of Institutional Research and Planning - Faculty Senate included in the FY82 nonacademic program review - a reply due by Feb. 1.

REPORTS:

1. Social Committee - Sullivan - there will be a Senate social at June Johnson's on Tuesday, Dec. 18th at 5:30 p.m. Food and drink arrangements will be as last time.
2. Student/Faculty Relations Committee - Johnson - the following options will be checked with Dr. Bond before any further action is taken:
  1. Take Columbus off.
  2. Take Columbus Day off, add a Monday at the end of the semester, and change the exam schedule from Tuesday to Saturday morning.
  3. Leave things as they are.

Though there have been faculty objections (chiefly from Chemistry and Botany) as well as many verbal approvals, there has not been sufficient faculty response to clearly indicate faculty sentiment.

3. Constitution Committee - Rogers - the committee has finished working

on its revisions; and, once these have been typed out and checked, they will be submitted to the Senate for further action.

4. Nominations Committee - Knoop - pursuant to the request of the Chair, the following names were presented for approval and appointment to the Housing Committee: Dan M. Hockman and Robert C. Waddell. A motion to approve (Knoop/Lasky) passed on a voice vote.

Pursuant to the request of the Chair, the following name was presented for approval and appointment to the University Union Advisory Committee: Robert Barford. A motion to approve (Knoop/Lasky) was passed on a voice vote.

Pursuant to the request of the Chair, the following names were presented for approval and appointment to the Board Policy Monitoring Committee: Gerald Pierson, William A. Weiler. A motion to approve (Knoop/Carey) passed on a voice vote.

Knoop asked for suggestions for nominations for a possible search committee for an Athletic Director.

Since apparently no committee was consulted about the new policy concerning faculty use of the books in the textbook library - a policy sent by Samuel Taber to the department chairmen (see Appendix A) Knoop moved (seconded by Carey) that an ad hoc committee be created to look into this matter. After some discussion, the motion passed on a voice vote. The Nominating Committee will present four nominations to the Senate.

5. Executive Committee - Wood - Pres. Marvin has indicated that a news release will appear shortly with respect to the selection process for choosing a new Athletic Director; the Senate will be involved in this process. The President also expressed his desire for a personnel document and/or committee for University administrators.

#### OLD BUSINESS:

1. Discussion between the Senate and Dr. Bond (for the administration) and John Simpson, Carol Elder, and Frank Abell (for the AFT) with respect to the right, under the contract, of department members to participate in a tenure vote on untenured staff and the right of faculty to annual peer evaluation (rather than simply chairman evaluation). The discussion was lengthy, warm, and energetic - and elicited the following information: The fundamental right of all department members to participate in evaluation procedures is not guaranteed in the contract, but faculty input can be required by the administration in the case of annual evaluation and can be required by the departments in the case of DPC decisions. Dr. Bond favors an administrative directive that chairmen solicit input from the members of their departments when making annual evaluations where recommendations by the DPCs with respect to tenure, promotion, and retention are not involved. To further spell out the administration's role in these matters, a memo from the President's Office will shortly appear indicating what portions of the Personnel Policies and Procedures are null and void as a result of the contract and what sections need to be rewritten. (The Senate will have an opportunity to have input on these changes.) It is clear, however, that faculty no longer, under the

APPENDIX A

TO: Department Chairpersons

DATE: December 10, 1979

RE: Outstanding Textbooks

Although the Textbook Policy does not provide for issuance of books to faculty members, it has been our practice to issue books as a courtesy. The rules governing such issuance have never been clearly defined and as a result we have a considerable number of volumes on inventory but not on our shelves. This has caused us to purchase many additional copies of books that should have been available to the students who support the system financially.

This is to request that you have your faculty members peruse their bookshelves and return all copies of books which are the property of the Textbook Library. In the future, books will be issued to faculty members under the following guidelines:

1. For one semester or term only and no earlier than one calendar week after the first class day of the semester or term.
2. Only for courses taught by the faculty member.
3. With certification by the department chairperson that no copy of the book is otherwise available.
4. With certification by the department chairperson that a copy has been ordered by the department.
5. No books will be issued to faculty members who have books outstanding from a previous semester or term.

We will appreciate your efforts in encouraging those of your faculty who have books outstanding to return them as expeditiously as possible. Any returns prior to the beginning of Spring Semester will help alleviate possible shortages.

Samuel J. Taber, Dean  
Student Academic Services

contract, have the right to a tenured vote as a part of the required procedure of arriving at recommendations on tenure, promotion, and retention; but departments can, if they wish, continue to use the tenure vote as a poll to guide the DPCs in their discussions. However, the decisions of the DPCs must be based on the extent to which the faculty in question have satisfied the university and department requirements for tenure, promotion, and retention as originated by the administration, spelled out by departments, and approved by the administration. But the way in which this input from the department members gets to the DPCs is a matter which is to be worked out by the departments. Following the criteria as they are set down should result in fair, objective judgements and should make it easier to inform faculty why they are, or are not, recommended.

The meeting adjourned around 3:25 p.m.

The next Faculty Senate meeting will be on Tuesday, January 22, at 2 p.m. in the Martinsville Room of the Union.

Dick Rogers  
Faculty Senate Secretary