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EASTERN ILLINOIS UNIVERSITY

FACULTY SENATE

Minutes of November 9, 1976

MEMBERS PRESENT: Abell, Buchanan, Connelly, Dolton, Elder, Goodrich, Hamand, Helwig, Rang, Rearden, Rooke, Shuff, Wood

MEMBERS ABSENT: Bartling, Pierson

FACULTY VISITORS: Laible

STUDENT VISITORS: M. Dean, D. Hesler, R. Pafford, T. R. Anderson, D. Smitley, B. Halleran, J. Remlinger, E. Liczwek

The meeting was called to order at 2 p.m.

The minutes of October 26, 1976 were approved as published.

COMMUNICATIONS

1. Student Senate Minutes, 10/14/76 and 10/21/76.
2. Residence Hall Association Minutes, 10/28/76.
3. Memo from President Schaefer requesting Senate to make an appointment of faculty member to the committee to choose a recipient for the Alumni Award for Outstanding Teacher.
4. Memo from Jack Rang concerning policy on sabbatical leaves.
5. Memo from President Schaefer requesting Senate to consider proposal for revising the Personnel Policies and Procedures.
6. Council on Faculty Research, 10/28/76 Minutes.
7. Memo from Ferrel Atkins concerning Grade Appeals policy.

REPORTS

1. Faculty Advisory Committee / BHE.

Dr. Laible reported on the meeting held at William Rainey Harper College, Palatine on October 29, 1976. The meeting was spent interacting with Dr. Richard Wagner, Deputy Executive Director IBHE, about FY 1978 Budget.

Wagner outlined the budgetary timetable noting that the FY 1978 budget started on the individual campuses about January 1976 and will be completed after legislative and gubernatorial action about July 1977.

He related the depressing statistics concerning the decrease in percent of General Tax Revenue Support for higher education as it declined from 23% in 1967 to 15.62% for the current 1977 budget and an expected 15% for 1978.

Laible recounted the fact that the various boards have again included full funding of the State University Retirement System in their budgets but it is expected that the legislature and governor will reduce the amount to the net benefit funding level.

Laible reported that the BHE has defined an FTE student for all institutions as follows:

$$\text{FTE (undergraduate)} = \frac{\text{Total credit hours}}{15}$$

$$\text{FTE (graduate)} = \frac{\text{Total credit hours}}{12}$$

Laible also noted that the BHE has built into the FY 1978 budget request a tuition increase of \$100 per year.

NEW BUSINESS

1. The communication from Rang relative to sabbatical leaves was considered under Old Business. It was moved (Rang) and seconded (Rooke) to publish selected portions of Sec. 6.3 of Article VI (pp. 32-33) of the By-Laws and Governing Policies of the BOG. Approved by concensus. See Appendix A.
2. The communication from President Schaefer relative to revising the PPP generated a motion (Goodrich), seconded (Buchanan) to approve a procedure for making changes in the PPP. The procedure had concurring approvals by the UPC and V. P. Moody. The motion approved, 12 Yes and 1 No, provides for the following:

Proposals for addition to or revision of the Personnel Policies and Procedures may be made by any member or any group of the campus community. Such proposals must be made, in writing, to the University Personnel Committee.

Should the UPC determine that the proposal has merit and will improve the operation of the university personnel system, it will forward a recommended proposal to the Faculty Senate.

Should the Faculty Senate then determine that the proposal will improve the campus welfare, it will forward a recommendation to the President.

The President will have final approval on all such proposals.

The date that change in policy will become effective shall be specified as the same time that the new policy is announced in the Faculty Newsletter.

The Senate adjourned to Executive Session at 2:37 p.m.

The meeting adjourned at 3 p.m.

The next Faculty Senate meeting is scheduled for November 16, 1976 in the University Union Martinsville Room.

Robert V. Shuff
Faculty Senate Secretary

Appendix A

Sabbatical Leave Policy of the Board of Governors of State Colleges and Universities of Illinois

6.3 Sabbatical Leave.

Sabbatical leave may be granted each year in each college and university to permit recipients to engage in writing, research, or to attend an institution of higher learning, or otherwise add to their professional equipment or usefulness.

The president of a college or university may recommend that faculty members be granted sabbatical leaves under the following conditions:

- a. The sabbatical leave quota for each institution shall be one unit for each twenty-five full-time faculty members or major fraction thereof.
- b. Each unit in the quota so developed shall be regarded as generating twelve half-pay months or six full-pay months of leave.
- c. The months as generated above are to be available for distribution to applicants for sabbatical leaves by the president, after consideration by the appropriate campus committees, subject to the following limitations:
 - (1) No person may receive a sabbatical leave (except for "split" leaves as defined below) until he has completed five years or more of full-time service in the institution.
 - (2) No person shall receive a leave oftener than once in seven years.
 - (3) The person granted such a leave shall agree to serve at least one academic year, excluding summer term or quarter, in a state-supported institution of higher education in Illinois, and shall give a judgment note for the amount granted, said note to be cancelled at the end of the year of service required or at the death or disability of its maker. In the case of "split" sabbaticals the notes shall cover only the amount of summer compensation paid and a new note executed each spring.
 - (4) Full-pay leaves may be granted for up to six months and half-pay leaves for up to twelve months.