

1976

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Faculty Senate

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EASTERN ILLINOIS UNIVERSITY

FACULTY SENATE

Minutes of October 26, 1976

MEMBERS PRESENT: Abell, Buchanan, Connelly, Dolton, Elder, Goodrich, Hamand, Helwig, Pierson, Rang, Rearden, Rooke, Shuff, Wood

MEMBER ABSENT: Bartling

FACULTY VISITOR: Soderberg

STUDENT VISITORS: D. Hesler, D. Smitley, J. Remlinger

The meeting was called to order at 2 p.m.

The minutes of October 19, 1976 were approved as printed.

COMMUNICATIONS

1. Memo from School of Music Departmental Personnel Committee concerning summer session staffing.
2. Summary of October 21, 1976 BOG meeting.
3. October 7, 1976 Minutes of Residence Hall Association.
4. October 13, 1976 Minutes of Council on University Planning.
5. Memo from President Schaefer concerning Dr. Walter's visit on November 4, 1976.
6. October 3-4, 1976 Minutes of the Council of Faculties.
7. Copy of memo from Vice President Moody concerning School of Musics faculty summer allocations.

OLD BUSINESS

1. Sabbaticals

UPC Chairperson Soderberg met with the Faculty Senate to discuss the matter of sabbatical leaves. Soderberg expressed the UPC's desire to keep future funding for sabbaticals at least comparable to this years fund level. She joined with the Faculty Senate in its position expressed on November 12, 1976, that is, resistance to erosion of the funding level for sabbaticals.

2. Grade appeals.

Pierson presented the grade appeals policy as recommended by the joint faculty-student committee. Moved (Pierson), and seconded (Rang) to approve the policy as edited.

Voting on the policy (see Appendix A) will take place at the meeting on November 9, 1976. Written faculty reaction is invited.

3. Summer Session

Goodrich presented a progress report on the study of the summer session. He noted the necessity to acquire additional information to be able to answer questions concerning planned cutbacks in staff for the 1977 summer session.

NEW BUSINESS

1. Evaluation of administrative officers.

As a result of communications on the subject and the concern of senate members, the Executive Committee of the Faculty Senate will discuss the matter with the UPC and report back to the full senate.

The meeting adjourned at 3:10 p.m.

The next Faculty Senate meeting is scheduled for November 9, 1976 at 2 p.m. in the University Union Martinsville Room.

Robert V. Shuff
Faculty Senate Secretary

Appendix A

GRADE APPEALS

1. All aspects of the grade appeals procedure will be conducted with confidentiality to protect both student and faculty member.
2. The student shall confer with the faculty member who gave the contested grade within the first four weeks of the next semester in which the student is enrolled. If the student has left the university, he has one academic year in which to appeal the contested grade. In the event the faculty member is not available, he shall confer with the Department Chairman.
3. In the event the student and the faculty member cannot arrive at a mutually agreeable solution or the faculty member fails to respond to the student inquiry within two weeks, the student may confer with the Department Chairman, who, in consultation with the faculty member, will attempt to arrive at a solution.
4. If the above conference does not result in a solution that is agreeable to the student and faculty member or six weeks have elapsed since the initiation of the appeal, the student may file a written appeal to the Department Personnel Committee (DPC) setting forth the basis for the appeal and supplying supporting evidence. Copies of the appeal shall be sent to the faculty member and the Executive Vice President of the Student Body. If the office of Executive Vice President is vacant, the President of the Student Body shall serve in this capacity. The written appeal must be filed within ten weeks after the start of the following semester as defined in section one above, wherein the contested grade was assigned. The appeal will be reviewed by the DPC with the Executive Vice President of the Student Body serving in an advisory capacity. If previously outlined procedures have been followed, the DPC with the Executive Vice President of the Student Body serving in an advisory capacity will (1) confer with the student and faculty member and (2) hold a fact finding session. Both the student and faculty member shall be entitled to be present during such a session and present evidence themselves or have another person present evidence in their behalf. The session will not be open to the public. After the fact finding session, the student who is assigned the contested grade and the faculty member, even if he or she is a member of the DPC, shall be excluded from the deliberations. At the close of the session, the DPC with the Executive Vice President of the Student Body serving in an advisory capacity will deliberate privately and render one of the following recommendations to the faculty member:
 - a. no action on the appeal for lack of justification;
 - b. carry out additional evaluative procedures;
 - c. grade the student's work anew;
 - d. take other such actions as will bring about substantial justice.