

1972

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Faculty Senate

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EASTERN ILLINOIS UNIVERSITY

FACULTY SENATE

Minutes of January 3, 1972

MEMBERS PRESENT: Downs, Elliott, Hattabaugh, Katsimpalis, Kluge, Lenihan, Maurer, Owens, Read, Trank, Whalin, Whitlow, Shuff, Barford

MEMBERS ABSENT: C. Smith

STUDENT OBSERVERS: Alan Grosboll, Mary Ann Hayes, Jack Marks

The regular weekly meeting of the Faculty Senate was held on Monday, January 3, 1972, at 12:00 noon, in the Heritage Room of the University Union. The minutes of the regular meeting of December 15, 1971, were approved as published.

COMMITTEE REPORTS

1. Executive Committee

Mr. Whitlow reported that the Executive Committee will meet with President Fite in the near future to discuss proposed procedures for granting sabbatical leaves.

COMMUNICATIONS

1. Received copies of the proceedings of the Council of Instructional Officers and the Council of University Planning.
2. Received a copy of a letter from Mr. O'Conner, a representative of the Northwestern National Life Insurance Company, to Mr. James Knott explaining Northwestern's group life insurance program. A comparison of Northwestern's program and the group life program presently in force at Eastern was also included. The Insurance Committee will present the proposed change in insurance carriers to the Senate at a later date.
3. A copy of the minutes of the University Budget Committee meeting which was held on December 10, 1971.
4. A memorandum from Dean Giffin which included excerpts from a memorandum sent to all faculty members at Indiana University which appealed to faculty members at that institution to make an extra effort to improve their instructional techniques. The memorandum was signed by the Dean of Faculties, Student Body President, and the Secretary of the Faculty Council.
5. From Dean Haire a memorandum suggesting that seminars be held for the purpose of improving instruction at Eastern. Submitted along with the memorandum were articles that had been published as a result of such seminars at San Jose State College. Owens moved and Downs seconded a motion to add the topic

of improved college teaching to the agenda and that a committee be appointed to work with Dean Haire to prepare a presentation on this topic to the Faculty Senate. Motion passed with 11 yes, 0 no, and 1 abstention. Mr. Whitlow appointed the Student-Faculty Relations Committee to work with Dean Haire.

6. Received from the Library Advisory Committee a copy of the Proceedings of their meeting of December 9, 1971, which revealed the revised library hours. Mauer moved, seconded by Hattabaugh, that the Senate publish the revised library hours. Motion passed unanimously. The revised hours are as follows:

Monday through Thursday	8:00 a.m. -- 10:00 p.m.
Friday and Saturday	8:00 a.m. -- 5:00 p.m.
Sunday	2:00 p.m. -- 10:00 p.m.

7. Received a copy of a letter sent by Dr. George Jocums, Foreign Language Department, to President Fite requesting written specification of reasons for non-retention.
8. Received the minutes of the Student Senate Meeting held on December 9, 1971.
9. Received from George Jones a letter which raised some questions about the proposed teacher evaluation form. The questions were referred to the Student-Faculty Relations Committee for further consideration.
10. A letter from the University Forum Committee concerning a proposed forum to be held on the topic of university governance. The committee is contacting several organizations on campus to determine their interest in participating in the forum.

## OLD BUSINESS

### 1. Election of Department Chairman

A discussion was held on the report made by the ad hoc Committee on Election of Department Chairmen. The original report was published in the Senate minutes of November 15, 1971. The discussion centered around the following three items: (1) the number of consecutive terms a person would be allowed to serve, (2) the number of votes required to elect a chairman, and (3) the review procedures which would follow the departmental election.

Maurer moved and Katsimpalis seconded the motion to amend the General Procedures and Term of Office sections of the report. The proposed amendments are as follows:

### General Procedures

#### Section IA

(Present form)

The department chairman shall be elected by a secret ballot of all eligible department members with a simple majority of those eligible to vote required to elect.

#### Section IA

(Amended form)

The department chairman shall be elected by secret ballot with a 2/3 majority of those voting required for election.

Section IC  
(Not included in  
original report)

Section IC  
(Amended form added)

In departments with fewer than six eligible voting members, nominations by the department shall be sent to the president who, in consultation with the University Personnel Committee, shall make his choice.

### Term of Office

Section 2  
(Present form)

The person elected shall serve a three year term with a maximum of two consecutive terms permitted. A former chairman may be re-elected if at least three years have elapsed since last serving as chairman.

Section 2  
(Amended form)

The person elected shall serve a three year term. An individual may serve an unlimited number of terms.

Lenihan moved to table the motion to amend the report until the next Senate meeting. The motion was seconded by Maurer and passed with 10 yes, 2 no, and one abstention.

The meeting adjourned at 1:50 p.m. The next meeting of the Faculty Senate will be held in the Heritage Room of the University Union at 12 noon, Monday, January 10, 1972.

### AGENDA

1. Sabbatical Leave Policy
2. Department Chairman
3. Insurance Committee Report
4. Personal Matters
  - a. Interim-to-tenure policy
  - b. Promotion
  - c. Tenure
  - d. Dismissal
  - e. Election of Department Chairman
5. Classroom Visitation
6. Registration
7. Creation and Selection for Administrative Positions
8. Recognition of Retiring Faculty
9. Summer Rotation Plan
10. Teacher Evaluation
11. Composition of Apportionment Board
12. Eastern's Graduated Tuition Plan
13. By-Laws

Tom Elliott  
Secretary