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Faculty Senate

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E A S T E R N I L L I N O I S U N I V E R S I T Y

FACULTY SENATE

Proceedings of September 20, 1971

MEMBERS PRESENT: Read, Downs, Whitlow, Hattabaugh, Trank, Elliott, Barford, Shuff, Whalin, Owens, Lenihan, Kluge, Maurer C. Smith

MEMBERS ABSENT: Katsimpalis

STUDENT OBSERVERS: Jack Marks, Alan Grosball, Becky McIntosh, Jack Shook, Carol Bolin

The meeting was called to order by Roger Whitlow, Chairman. The proceedings of September 13, 1971 were approved with the following corrections: Page 2, 1st paragraph, 6th line, add: "and that the junior colleges would have a total of five representatives".

COUNCIL OF FACULTIES

Mr. Hennings, Chairman of the Council of Faculties described the functions of the Council and its achievements during the past year. The group functions as an overseer of Board policies and their implementation. A revised booklet of Board policies will be available in October. He cited the following as accomplishments of the Council last year:

1. Tuition waivers for dependents of deceased employees.
2. Faculty participation in University budget preparation and control through a Budget Committee which is now Board policy. He announced a budget workshop to be held in Bloomington, Illinois which is sponsored by the Council and will be conducted by Dr. Donald Lewis of Western Illinois University. C. Smith made a motion which was seconded by Shuff to publish the Board policy on budget preparation and control. The motion passed unanimously. The Board policy is as follows:

"Each institution under the Board of Governors of State Colleges and Universities shall have a university-wide budget committee composed of democratically selected faculty members chosen so as to provide the maximum degree of representation of academic and support areas consistent with a practical committee size.

The budget committees shall play an active role in:

- a. The preparation of all budgets (capital, operating, internal, etc.);
- b. Periodic review of all budgets; and
- c. Transfers of significant amounts among internal budget items.

To operate effectively, committee members should:

- a. Familiarize themselves with previous budgets and with existing budget formulas.

- b. Acquaint themselves with Program Budgeting and other modern management techniques as they become appropriate.
- c. Familiarize themselves with the data-processing or other reporting and auditing procedures used in their institution.
- d. Develop a good working knowledge of the financial operation of the institution.

To aid the budget committees in their functions, the appropriate administrative officers should keep members and all fiscal agents currently informed concerning budget formulas, budgetary procedures and calendars as they are formulated at the institutional and higher levels. It is expected that broad committee representation will provide maximum opportunity for a voice for the total faculty."

3. A compromise agreement on the workload for graduate assistants.
4. Faculty participation in areas of Faculty governance and selection of Departments Heads.
5. Administrative and Professional Service Personnel policy on salaries. The present concerns of the Council include the opposition to tuition increases as cited to the Board, Master Plan, Phase III, common contract for all staff, inclusion of prior military service toward retirement, how to evaluate the degrees M.D. and J.D., and job security for administrative personnel at level IV.

EXECUTIVE REPORT

1. The chairman reported on a meeting with President Fite relative to the budget, the Budget Committee, option on pay periods and the resolution on contracts.
2. The chairman and the members of the Senate urged the members of the Faculty to write Senator Jack Walker, 18225 Burnham Avenue, Lansing, Illinois 60438, asking that he introduce appropriate legislation to override the Governor's veto.
3. The chairman appointed the following to the Committee on Professional Duties: Barford, Chairman; Whalin and Hattabaugh.
4. The chairman reported on the financing of the University Union from information furnished him by Mr. Hesler's Office. The building was and is being paid for from student fees. Furnishings and equipment were subsidized by gifts from the faculty and citizens of Charleston. A motion was made by Maurer and seconded by Barford to remove from the table the motion to override former President Doudna's veto of the renaming of the University Union and that this matter be taken directly to the Board of Governors as provided in the

Senate Constitution. The motion to remove from the table passed unanimously. The motion passed with 11 yes, 1 no and 1 abstention.

5. The chairman suggested the possibility of the Senate holding a Faculty Forum and asking the President and four Vice Presidents to join the members of the Faculty Senate in a question and answer session. A discussion ensued relative to structuring of such a Forum and the possible inclusion of the Student Senate. C. Smith made a motion which was seconded by Hattabaugh to approve the principle of a University Forum with meeting times to be determined by the Faculty Senate. The motion passed with 12 yes and 1 no vote.
6. A discussion was held relative to the proposed 15% decrease in funds for FY73. The chairman will discuss the matter with President Fite or ask him to attend a future meeting of the Senate.
7. The chairman gave a brief report on the recent meeting of the Board of Governors. Shuff made a motion which was seconded by Downs to commend the Board of Governors for action taken relative to the 1971-72 budget. The motion passed unanimously.

COMMITTEE REPORTS

1. Chairman Read presented the following slate of Committees for the 1971-72 year:

ALUMNI AND EASTERN UNIVERSITY CLUBS (2 year term)

Sue Stoner, Chairman	1972
Thomas McDevitt	1972
Charles R. Vaughan	1972
Stephen Whitley	1973
Walter McDonald	1973

Hannah Eads, alternate
Bert Landes, alternate

FINANCIAL GRANTS COMMITTEE (2 year term)

Charles Hollister, Chairman	1972
Robert Winkleblack	1972
June Johnson	1973
William Scott	1973

Paul Ward, alternate
Rose Ann Bryce, alternate

COUNCIL ON FACULTY RESEARCH (3 year term)

Jimmie Franklin, Executive Director, appointed by President

Leslie Andre	1972
Walter Lazenby	1972

Laurence Thorsen	1973
J. W. Krehbiel	1973
Robert Karraker	1974
Raymond Koch	1974

Kenneth Sutton, alternate
Carl Swisher, alternate
Max Ferguson, alternate

GRADUATE SCHOLARSHIP COMMITTEE (2 year term)
(Danforth Foundation Fellowship)

Jon Laible, Chairman	1972
Fred MacLaren	1973
Marise Daves	1973

David Maurer, alternate
Marian Shuff, alternate

INSURANCE COMMITTEE (2 year term)

Harley Holt, ex-officio

James Knott, Chairman	1972
George Rommel	1972
George Triplett	1972
Eugene Aikman	1973
David Baird	1973
Arthur Hoffman	1973

Patrick Lenihan, alternate
Lewis Coon, alternate

LIBRARY ADVISORY COMMITTEE (3 year term)

(Chairman to be elected by committee)

Frieda Stute	1972
(History, Geog, Geology, Sociology)	

Gerhard Matzner	1972
(Faculty of Education)	

Gloria Ceide-Echevarria	1972
(Art, Theatre Arts, Foreign Lang, Speech, Speech Correction)	

Randall Best	1973
(Economics, Pol. Science, Psychology)	

Donald Dolton	1973
(English, Philosophy)	

Helen Riley	1973
(HPER, Home Econ., Ind. Arts and Technology)	

Wesley Ballsrud	1974
(School of Business)	

Joan White (Life Sciences, Phys. Science, Math)	1974
Robert Weidner (School of Music)	1974

Alternates representing the groups in the same order as above.

Carleton Curran	Gene Strandberg
Joseph Carey	Paul Reynolds
Carl Wilen	William Keppler
Joseph Connelly	Fred Bouknight
Richard LaCroix	

HONORS COMMITTEE (3 year term)

Chairman, Lavern Hamand

College of Letters and Science

Rebecca Wild	1972
Frank Taylor	1973
Snowden Eisenhour	1974
Don Tingley, alternate	

Faculty of Education

Earl Doughty	1972
Marian Shuff, alternate	

School of Business

Clifford Fagan	1973
Charles Johnson, alternate	

Other Schools

Wayne Coleman	1974
Edith Hedges, alternate	

UNIVERSITY PLANNING COUNCIL (members appointed by Senate for 3 year term)

Fred Hattabaugh	1972
Michael Goodrich	1972
Thomas Elliott	1973
Cary Knoop	1974
Tom Katsimpalis	1974
Jerry Griffith, alternate	

Maurer made a motion which was seconded by Smith to approve the committee listing. The motion passed unanimously.

2. Mr. Shook, Student Chairman of the Committee on the Library reported on the work of the committee and the need for funds to increase the hours the library will remain open each week. He also discussed possible sources of additional funds for the operation of the library. Shuff mentioned that the basic

problem of the library hours came from a reduction in the student help budget. Chairman Whitlow appointed the Student-Faculty Relations Committee to work with Mr. Shook on the Library Committee.

3. Minutes of the Council of Instruction Officers, September 9, 1971

The following topics were discussed: the general requirements are presently in effect; tuition waivers for faculty taking courses at Eastern Illinois University; Mrs. Swope elected to Committee on Admissions to replace Dean Ringenberg; draft policy regarding workshops, institutes, special projects, etc; draft copy of proposed catalog changes on admissions, probation, etc. was endorsed and forwarded to the Council on Academic Affairs; and, possible program curtailment for FY73 as outlined by the Board of Higher Education.

COMMUNICATIONS

1. Copy of a letter from former President Doudna to Jack Marks, Student Body President, regarding faculty membership on the Apportionment Board.
2. Copy of a letter from Dr. Lewis Coon relative to ethics and morals of contingency contracts, and a copy of former President Doudna's response to Dr. Coon.
3. Student Senate Minutes of July 22, 29, August 5 and September 9, 1971 plus a listing of members of the Student Senate, their addresses and phone numbers.
4. Letter from Vice President Holt to members of the Budget Committee regarding FY72 budget.
5. From Ted Stolarz, Chairman of the Chicago State College Senate relative to actions taken in reference to budget cuts.
6. The Journal of the Illinois Board of Higher Education, July, 1971 containing the text of Dr. Holderman's letter to members of the Board regarding the Governor's action in reducing the operating budgets and asking higher education to respond positively to the Governor's challenge.
7. From Steve Whitley, Chairman, Council on Faculty Research reporting grants for 1971-72.
8. Copy of a memo from Western's Faculty Senate regarding administrative tenure.
9. From President Fite regarding priorities for sabbatical leaves.
10. From Hennings regarding a transfer of Faculty Senate funds from travel to unallocated for telephone calls. C. Smith made a motion which was seconded by Elliott to authorize Vice President Holt to transfer \$150 from the Faculty Senate's travel budget

to Unallocated and then to Telecommunications. The motion passed unanimously.

11. From Steven B. Sample, Director of Programs, Board of Higher Education, regarding the 15% dollar reduction in the FY73 budget.
12. From Vice President Schaefer a response to the Senates request for positions filled since the freeze and a rationale for this action. Vice President Schaefer reported that the rationale was contained in former President Doudna's memo of August 12, 1971 and the following positions have been filled: 6 replacements of non-academic personnel paid from general revenue funds; 15 replacements of non-academic personnel paid from Bond revenue funds; and the following faculty: 1 in Sociology as a temporary replacement, 1 in English as a temporary replacement; 1 in Elementary Education on a 1/3 time as a temporary faculty assistant for fall quarter only; and 1 residence hall counselor as a replacement. All replacements were recommended by the appropriate Vice President and approved by the President. Salaries were maintained at the 1970-71 levels.

The next meeting of the Faculty Senate will be held at 12 noon, Monday, September 27, 1971 in the Heritage Room of the University Union.

AGENDA

1. Personnel Matters
 - a. Interim-to-tenure policy
 - b. Sabbatical leave
 - c. Promotion
 - d. Tenure
 - e. Dismissal
2. Constitutional Amendments
3. Senate Constitution Bylaws
4. Classroom Visitation
5. Registration
6. Creation and Selection for Administrative Positions
7. Recognition for Retiring Faculty

Donald A. Kluge