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Faculty Senate

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EASTERN ILLINOIS UNIVERSITY
FACULTY SENATE
Minutes of July 14, 1969

MEMBERS PRESENT: Lahey, Kluge, Sparks, Whitlow, Holley, Gover, Hieronymus, Tingley, Hattabaugh, Crane, Palmer, Spaniol, Keiser.

MEMBERS ABSENT: McCabe, Green.

The minutes of July 9, 1969 were approved as published.

REPORTS:

Mr. Holley distributed the minutes of the meetings of the Council on University Planning of June 25 and July 9. There was some discussion of the proposal for a historical museum. It was remarked that if the University ever undertook such a project that it should be planned and operated professionally, and that it should not be allowed to become simply another gimmick of tourism. It was observed also that the construction of a classroom building is being considered, and that, contrary to previous promises and hopes, there has been little if any discussion of the project with departments and faculty who might be involved.

At the Senate's meeting on July 9, Mr. McCabe had distributed the minutes of the Council of Administrative Officers' meeting of June 26. They were received without discussion at the present meeting of the Senate.

Mr. Whitlow, chairman of the Nominations and Elections Committee, presented a final list of members of Faculty Senate Appointive Committees. The list is appended to these minutes.

Mr. Crane presented a report on Parking Problems summarizing items of concern to the Senate from the extensive list of literature on the subject. The Senate will deal with parking at a subsequent meeting.

Mr. Spaniol presented the tabulated and partially analyzed results of the questionnaire soliciting faculty reaction to the proposed Constitution of the Faculty Senate. Senators were requested to study the document for discussion at a future meeting.

COMMUNICATIONS:

- A. From President Doudna, a copy of a memorandum to Mr. White, explaining that he would prefer to allow Mr. Ridgeway's appointment to the Council on Academic Affairs to stand since it is only for the summer. The President also pointed out that since the Administrative Manual is a loose leaf document, revisions of election procedures could be inserted when offered and need not hold up present plans for printing.
- B. From President Doudna, a memorandum requesting a meeting with the Executive Committee of the Senate concerning the proposed Consultative Council. The meeting has been held, and the Council has been endorsed by the Senate.
- C. From President Doudna, a memorandum requesting clarification of several matters contained in the Executive Committee's suggestions for revising the

section of the Administrative Manual pertaining to the Senate. The clarification has been offered and accepted.

- D. From Mr. McKenna, a letter suggesting the establishment by the Faculty Senate of an arbitration board to hear appeals from any faculty member of decisions made by faculty councils and committees which may have been influenced by "political pressures." After some discussion it was decided that Mr. McKenna should be contacted to clarify some matters either by letter or by an appearance before the Senate.
- E. From Mrs. Winkleblack, a memorandum and an attached brochure dealing with the information concerning insurance that is distributed to new faculty members. It was pointed out that nothing in the brochure deals with the matter of physical examinations.
- F. From Mr. Keith White, chairman of the Academic Affairs Committee of the Student Senate, a letter and a copy of "rules and operating procedures for the Academic Affairs Committee (of the Student Senate) in hearing student complaints of teacher injustices and acting upon such complaints." Mr. White requested that the Faculty Senate "approve of this Committee and its rules and operating procedures." In the ensuing discussion the Student Senate was commended for its interest in improving instruction, however, objections were raised to some of the procedures outlined. It was moved (Crane) and seconded (Gover) that the Faculty Senate not approve the proposal of the Academic Affairs Committee of the Student Senate as it now stands, but that the Faculty Senate pursue the topic further with the Student Senate if it is interested in doing so. The motion passed by a vote of nine for and two abstentions. Subsequently, it was suggested that this might be a matter for the University's Personnel Committee to discuss with the Student Senate.
- G. From the Board of Governors, the minutes of the meeting of May 15, 1969. Received and circulated.
- H. From the Student Senate, the minutes of the meetings of June 26 and July 2. Received and distributed.

NEW BUSINESS:

In regard to the Recommendations for Faculty Evaluation presented to the Senate by the Executive Committee and published in these minutes of July 9, 1969, it was pointed out that prerequisites for faculty advancement are listed in the By-Laws, Governing Policies and Practices of the Board of Governors, pp. 32 - 34, and that Article V, Section 5, Item a. (page 18) and Article VI, Section 2, Item f. (page 22) are relative to the position of department head. It was observed that the guidelines for evaluation established by the Board of Governors seemed compatible with those suggested by the Executive Committee. For the information of the faculty, the Board of Governor's material is reproduced here.

Article V, Section 5. The Board is concerned that matters such as the appointment, promotion, and removal of all members of the academic staff be accomplished through the actual co-operation of administrative

officers, department heads, and elected representatives of the faculty beyond the area of the particular department involved.

- a. Whenever possible, such action should originate in the department involved--the department head co-operating with administrative officers to present the considered judgment of members of his department.

Article VI, Section 2, Item f.: While administrative officials who have faculty status may achieve tenure under the regulations of the Board, this tenure refers to their status as faculty members only. Administrative assignments, including department headships, are made by the Board on an annual basis upon recommendation of the president.

Pages 32 - 34: Salary advancement in any rank and promotion in rank will depend upon the recommendation of the president, dean, department head and faculty committee.

The following criteria should be used to evaluate a candidate's qualifications:

1. Evidence of recognition as an outstanding teacher and demonstrator of good teaching characteristics as revealed by such qualifications as:
 - a. Ability to create an atmosphere of friendliness and helpfulness in the classroom.
 - b. Skill in evaluating student growth and achievement.
 - c. Ability to employ the potentialities of the group.
 - d. Ability to illustrate, demonstrate, improvise, adapt, and revise.
 - e. Competence in establishing aims and planning for their realization.
 - f. Stimulation of the student's interest in the subject.
 - g. Clear and effective expression.
 - h. Demonstration of emotional stability and physical fitness.
 - i. Spirit of willingness and agreeableness in working under supervision.
2. Evidence of scholarly attainment as shown by such things as:
 - a. Graduate study
 - b. Professional honors received.
 - c. Participation in workshops, conferences, etc.

- d. Evidence of continued and independent study.
 - e. Research.
 - f. Publications.
 - g. Memberships and/or offices in professional organizations.
3. Evidence of service to the institution by acceptance and successful completion of educational responsibilities outside of the classroom, such as:
 - a. College committees.
 - b. Community activities.
 - c. Sponsorship of student activities.
 - d. Participation in campus activities.
 - e. Speaking engagements.
 4. Evidence of outstanding promise of professional development as a member of the staff as revealed by some or all of the following:
 - a. Respectful attitude toward and an appreciation of subject matter and work in other fields.
 - b. Interest in college or university activities outside one's own field.
 - c. Awareness of the proper place of a given department among other departments in the college or university.
 - d. Respect for and pride in his status as a teacher.
 - e. Interest in being well-read and informed in general.
 - f. Display of professional ethics. (Apply acceptable code of ethics.)
 5. Willingness to work co-operatively with the officers of the college or university, departmental associates, and faculty colleagues.
 - a. Displays promptness and effectiveness in reports.
 - b. Participates in "all university" functions.
 - c. Represents the university in official and voluntary capacities.
 - d. Accepts voluntary responsibilities.
 - e. Displays ability to execute assigned responsibilities.
 - f. Co-operates with departmental colleagues.
 6. Special interest in the preparation of teachers:
 - a. Shows interest in and works for recruitment and placement.
 - b. Shows interest in all phases of teacher education.
 - c. Shows interest in follow-up of former graduates.

Mr. Maurer, one of Eastern's representatives on the Council of Faculties, pointed out that the Council is interested in the evaluation of department chairmen.

It was moved (Gover) and seconded (Tingley) that the Recommendations for Faculty Evaluation supplemented by the relevant statements by the Board of Governors be approved, and that copies of the statements be provided for each member of the University Personnel Committee and the President. The motion passed by a vote of nine for and two opposed.

OLD BUSINESS:

It was noted that the Board of Governors is mailing its statement on Campus Disturbances to each student as well as to his parents. Mr. Maurer reported that questions about the statement had been raised by the Council of Faculties. It was observed that the use of the injunction in campus disturbances, recommended by the Board, might lead to injury to innocent parties. It was remarked that the statement was vague, broad, and perhaps unconstitutional. It was suggested that the Vice President for Administration be requested to supply the Senate with a copy of the established procedures in case of campus disturbance. Discussion of this matter will continue at the next meeting.

The meeting was adjourned at 1:50 p.m. The next scheduled meeting of the Faculty Senate is on July 28 from noon to 2 p.m. in the Heritage Room of the University Union.

CALENDAR

September	University Calendar
October	Welfare
November	Budget
December	-----
January	-----
February	Welfare
March	Committee Nominations
April	Elections
May	Buildings and Grounds

AGENDA

1. Constitution
2. Major and minor committees and councils
3. Recognition of retiring faculty members
4. Campus disorders
5. President's Consultative Council
6. Library
7. Parking

John H. Keiser
Secretary

FACULTY SENATE APPOINTIVE COMMITTEES

ALUMNI AND EASTERN UNIVERSITY CLUB

Charles Pettypool, Chairman	continuing (1970)
James Givvin	continuing (1970)
Carl Sexton	continuing (1970)
Kathryn Robertson	starting (1971)
Dale Downs	starting (1971)
Steve Whitley	alternate
Walter McDonald	alternate

FINANCIAL GRANTS COMMITTEE

June Krutza, Chairman	continuing (1970)
Henry Stackhouse	continuing (1970)
Paul Foreman	starting (1971)
June Johnson	alternate
William Scott	alternate

COUNCIL ON FACULTY RESEARCH

(Chairman to be elected by council)

Elmer Brooks	continuing (1970)
Roland Spaniol	continuing (1970)
George Cunningham	continuing (1971)
Terry Weidner	continuing (1971)
Leslie Andre	starting (1972)
John Buenker	starting (1972)
J. W. Krehbiel	alternate
Paul Mausel	alternate
Robert Karraker	alternate

GRADUATE SCHOLARSHIP COMMITTEE

Bill Ridgeway, Chairman	continuing (1971)
Ray Plath	continuing (1971)
Jon Laible	starting (1972)
Fred MacLaren	alternate
Marise Daves	alternate

INSURANCE COMMITTEE

James Knott	continuing (1970)
Ruth Queary	continuing (1970)
Malcolm Smith	starting (1970)
Glenn McConkey, Chairman	continuing (1971)
Harley Holt	continuing (1971)
Eugene Aikman	starting (1971)
George Triplett	alternate
David Baird	alternate

LIBRARY ADVISORY COMMITTEE

(Chairman to be elected by committee)
Margaret Soderberg continuing (1970)
Marie Tycer continuing (1970)
Gilbert Wilson continuing (1970)
Martha Drew continuing (1971)
Giles Henderson continuing (1971)
J. W. Krehbiel continuing (1971)
John Rearden starting (1972)
Mary Anderson starting (1972)
Gloria Ceide-Echevarria starting (1972)
Gary Zwicky alternate
Edwin Whalin alternate

HONORS COMMITTEE

Lavern Hamand, Chairman

COLLEGE OF LETTERS AND SCIENCE

Wesley Whiteside continuing (1970)
Giles Henderson continuing (1971)
Rebecca Wild starting (1972)

FACULTY FOR PROFESSIONAL EDUCATION

Earl Doughty starting (1972)

SCHOOL OF BUSINESS

John Roberts starting (1970)

OTHER SCHOOLS

Robert Weidner continuing (1971)

Alternates:

COLLEGE OF LETTERS AND SCIENCE: Frank Taylor
FACULTY FOR PROFESSIONAL EDUCATION: Marian Stromquist
SCHOOL OF BUSINESS: Charles Johnson
OTHER SCHOOLS: Wayne Coleman

UNIVERSITY PLANNING COUNCIL (Senate Appointments)

Bertrand Holley continuing (1970)
Tim Gover continuing (1971)
Donald Tingley starting (1972)
Michael Goodrich continuing (1972)
Lynn Trank continuing (1971)
Jerry Griffith alternate