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Council on Academic Affairs

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MINUTES OF THE COUNCIL ON ACADEMIC AFFAIRS

3/07/02

The March 7, 2002 meeting of the Council on Academic Affairs was held at 2:03 p.m. in the Arcola/Tuscola Room.

Members present: Dr. Bock, Mr. Brinkmeyer, Ms. Catto, Dr. Cosby, Dr. Dietz, Dr. Helsel, Dr. Marlow, Dr. Methven, Dr. Owen, Dr. Samuels, Ms. Sartore, and Dr. Shonk.

Members absent: Mr. Brinkmeyer.

Guests: W. Hine, J. Kestner, L. Larvick, K. Sanders, and K. Woodward.

Staff present: Ms. Karr.

I. Minutes

The minutes of February 28, 2002 were approved as corrected. Under Communications revise Executive Action to change the course description of INT 1413, Technological Systems as follows: “*An introduction to the study of the technological areas of (production, communications, energy, transportation, **construction, and manufacturing**). The course includes study of the evolution and current status of each area as well as demonstrating the **their** interrelationships. of all three areas.*” Under agenda item 02-14, Revision in Semester Overload Policy delete the line “Senior with less than 2.50” and add “(except during the student teaching semester)” so policy reads as:

Semester Overload: An undergraduate student with a minimum of sophomore standing may enroll for up to and including 21 semester hours during the fall or spring semesters (except during the student teaching semester) providing he/she has earned the following cumulative grade-point average at EIU:

Freshman.....	No overload
Sophomore.....	3.00
Junior.....	2.75
Senior.....	2.50

II. Communications.

1. Presentation by James Kestner on the Alternative Teacher Certification program.
2. Dr. Methven noted CGS has invited CAA to join them at their March 19th meeting.
3. FYI from CGS noting that courses FLG 4750 and FLG 4751 were renumbered [FLG 4751](#) and [FLG 4752](#) because a FLG 4750 course already exists. CGS has passed amended versions of the two proposals that include additional requirements for graduate students.

III. Items to be Added to the Agenda.

Dr. Dietz moved and Dr. Samuels seconded the motion to add the following items to the agenda.

- 02-15, EIU 4194, Leadership, Theory and Practice, Honors. Revised Course.
- 02-16, Revision of French, German, or Spanish minor.
- 02-17, University Assessment Plan.
- 02-18, SPE 2000, Disabilities in the Context of Education and the Life Span. New Course.
- 02-19, SPE 3100, Learning Differences of Individuals with Moderate to Severe Exceptional Learning Needs. New Course.
- 02-20, SED 4000, ASEP Level III. Revised Course.

IV. Pending Agenda Items.

1. 01-69, Special Courses / Workshop Approval Process.

2. 01-70, Enforcement of Prerequisites.
3. 02-11r2, Interim Format for Approving Currently Existing Technology-Delivered Courses or Sections
 - Dr. Methven noted that CGS will discuss this topic at their March 19 meeting and CGS has invited CAA, the CATS staff, and Bill Witsman to attend that meeting. He encouraged all Council members to attend the CGS meeting and stated he and Dean Augustine have also discussed Dr. Helsel and Dr. Simpson creating a proposal for a technology-delivered course to serve as a template for future proposals.

V. **Agenda Items to be Acted Upon.**

1. 02-13, EDF 2985. Adults in Transition, New Course.

Dr. Woodward presented the proposal and answered questions of the Council. The amended proposal passed unanimously.

This motion makes the following effective Fall 2002.

2985 EDF. Adults in Transition. (2-0-2) Adults in Trans. Designed to assist returning adult students with the transition into academia with an emphasis on writing/communication skills, learning styles, successful learning techniques/practices, program policies/procedures and developing an academic plan of study. Prerequisite: Admission to the Board of Trustees BA Degree Program or permission of the instructor. W.I.

The meeting adjourned at 2:38 p.m.

Luann Karr, Coordinator.

All Council Minutes and Agenda are available on the Web at <http://www.eiu.edu/~eiucaa/index.caa.htm>. In addition, an electronic course library is available at <http://www.eiu.edu/acaffair/courselibrary.htm>.

ANNOUNCEMENT OF NEXT MEETING

March 21, 2002

2:00 p.m.

Arcola/Tuscola Room

Agenda:

1. [01-69](#), Special Courses / Workshop Approval Process.
2. [02-15](#), EIU 4194, Leadership, Theory and Practice, Honors. Revised Course
3. [02-16](#), Revision of French, German, or Spanish minor.
4. [02-17](#), University Assessment Plan.
5. [02-18](#), SPE 2000, Disabilities in the Context of Education and the Life Span. New Course.
6. [02-19](#), SPE 3100, Learning Differences of Individuals with Moderate to Severe Exceptional Learning Needs. New Course.
7. [02-20](#), SED 4000, ASEP Level III. Revised Course.

Pending Agenda Items:

1. 01-70, Enforcement of Prerequisites.

2. [02-11r2](#), Interim Format for Approving Currently Existing Technology-Delivered Courses or Sections.

Pending Executive Actions:

None at this time.

Executive Actions:

1. INT 1413, Technological Systems. Change course description as follows: “**An** introduction to the ~~study of the~~ technological areas **of** (production, communications, energy, transportation, **construction, and manufacturing**). **The course** ~~to~~ includes **study of** the evolution and current status of each area as well as ~~demonstrating the~~ **their** interrelationships. ~~of all three areas.~~”
Effective: Fall 2002.