

Eastern Illinois University

The Keep

Minutes

Council on University Planning and Budget

11-3-2017

November 3, 2017

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November 3, 2017
2:00 p.m. – Booth Library, Room 4440 Room

Minutes

Voting Members Present: Angela Anthony, Steve Brantley, Melissa Caldwell, Eric Davidson, Sace Elder, Richard England, Cathy Engelkes, Grace Fosu, Ryan Hendrickson, Gloria Leitschuh, Steve Rich, Kathlene Shank, Jody Stone, Melody Wollan, Westley Wright, Luke Young, Tim Zimmer

Absent: Peggy Brown, Lauren Clapp, Mona Davenport, Allorah Miles-L'Hote, Leigh Moon, Jemmie Robertson

Non-Voting Members Present: Lynette Drake, David Glassman, Judy Gorrell, Paul McCann
Guests: Jeff Cross, Mark Hudson, and Pam Naragon

1. Call to order – Kathlene Shank called the meeting to order at 2:00 p.m.
2. Approval of Minutes for October 6, 2017 – Motion (Zimmer/Rich): Approve the minutes as written. The minutes were approved by acclamation.
3. New Business – Mr. Mark Hudson presented a report on the Housing and Dining Services. There are four housing options available – University Apartments, University Court, Greek Court, and Residence Halls. There are several dining options available, and he also reported on what Housing and Dining does to attract and retain students. Mr. Hudson talked about the resources available for students living on campus. On campus housing also provides several student development opportunities such as leadership opportunities, student organizations, scholarships, and partnership with College Student Affairs. Mr. Hudson discussed the housing and dining rates compared to peer institutions. He also discussed the funding process.
4. Executive Committee Report – The Executive Committee met to set the agenda. The Committee talked about transparency
5. Administrative/Subcommittee Reports
 - President Administrative Report – Dr. Glassman reported on several items. There are a lot of interim positions across campus. He noted that strategically the interim positions will be filled with permanent appointments. A Personnel Authorization Request (PAR) has been completed for the Director of Civil Rights and Diversity and the process is moving forward.

In Springfield, the legislature is in session. There is a lot of discussion about sexual harassment and two bills are being considered. The bills would require all state employees to complete annual face-to-face training with facilitators. This legislation could become an unfunded mandate.

The President will be making a recommendation to the Board of Trustees regarding Athletics and the number of sport programs. The options are to keep all sports, eliminate some sport programs, or keep sports and alter scholarships. Sace Elder suggested that the members study the issue and have a discussion at the December meeting.

- Vice President of Academic Affairs Administrative Report – The subcommittee met and discussed hires in the area of Academic Affairs. Thirteen national searches have been authorized – 8 tenure-track positions and 5 instructors, non tenure-track positions. The subcommittee also discussed the budget targets being loaded, the excess funds rule, and overload issues.
- Vice President of Business Affairs Administrative Report – VP McCann distributed the FY 2018 Appropriated Line Item Status Report and discussed it briefly. The financial statements for FY 2017 are not available since the auditors are not finished with their work.
- Vice President of Student Affairs Administrative Report – The subcommittee met. VP Drake reported on activities within the area. A safety walk was conducted on November 2, a Veterans Day celebration is scheduled for November 10, beer was sold at the Hall of Fame and Homecoming football games, and Hunger Action Month is during the month of November. The subcommittee also looked at the appropriated budgets for Student Affairs.
- University Advancement Administrative Report – Budgets are being developed. New staff members are beginning next week. The subcommittee discussed the recent Homecoming activities. Several marketing initiatives were reported – 109 billboards this year compared to 2 billboards last year and there will be 30 second spots in 40 theaters during the month of December.

6. Adjournment – Motion (Rich/Leitschuh): To adjourn.