

Eastern Illinois University

## The Keep

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Minutes

Council on University Planning and Budget

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7-14-2017

**July 14, 2017**

Council on University Planning and Budget

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Council on University Planning and Budget  
July 14, 2017  
9:00 am – Martinsville Room  
Minutes

Voting Members Present: Peggy Brown, Lauren Clapp, Steven Daniels, Mona Davenport, Eric Davidson, Richard England, Ryan Hendrickson, Gloria Leitschuh, Leigh Moon, Michelle Morgan, Pamela Naragon, Kathlene Shank, Melody Wollan, Tim Zimmer

Absent: Melissa Caldwell, Sace Elder, Ericka Harris, Jonathan McKenzie, Jemmie Robertson

Non-Voting Members Present: Lynette Drake, Jay Gatrell, President Glassman, Paul McCann

Call to order

Kathlene Shank called the meeting to order at 9:02 am.

Approval of minutes

Motion (Davenport/Daniels) to approve the minutes of the May 5, 2017 meeting as published. The motion carried by acclamation.

Introduction: New VPAA and Provost, Dr. Jay Gatrell

President Glassman introduced Dr. Gatrell to the Council. Dr. Gatrell shared a few words, and then Council members introduced themselves to Dr. Gatrell.

Update on the Budget by President Glassman

President Glassman recapped the passing of the FY18 budget by the Illinois House and Senate. The university will receive no additional appropriated funding for FY16. Funding for FY17 will be 100% based off of FY15 rates, and will include a full appropriation of MAP funding. Funding for FY18 will be at 90% based off of FY15 rates, with a full appropriation for MAP funding. The governor can reduce the FY18 funding by 5% at any time. Additional provisions of the new legislation: the university is responsible for the State's portion of SURS for all new employees hired after 6/30/17. Additionally, the State will only pay SURS on the first \$140,000 of salary for continuing employees. SURS contributions on the excess portion of those salaries (the amount above \$140,000) will be the responsibility of the university. The university has few employees with salaries about the \$140,000 threshold.

Report from Interim Vice President of Business Affairs

Paul McCann passed out an Appropriated Line Item Status Report as of 5/31/17 and discussed some of the obligated and unobligated balances. The FY17 and FY18 budgets were also passed out and discussed. The current Board of Trustees directive is to prepare balanced budgets. Therefore, Personal Services (in the budget) has been adjusted by approximately \$1 million to make the budget balanced. Tuition and fee revenue for the FY18 budget was prepared using an estimate of 6,300 total enrolled students. President Glassman addressed how tuition dollars (revenue) are still down significantly (approximately \$20 million) from 2 years ago due to decreases in enrollment. Even though State money have now been appropriated, the university is still operating off of fewer revenue dollars. EIU received \$5.7 of appropriated funds during the current week. Paul McCann and President Glassman talked about the

timing of the FY18 budget allocations within the university. The administration will begin those discussions in early August, but departmental budgets will not be available until later in the fall semester.

Additionally, President Glassman reported a freeze on spending is still in effect, so the university can manage its cash flow until the collection of fall tuition revenue begins to occur. An email regarding the freeze will be sent to the university community today.

Melody Wollan inquired on how the spending of restricted gift funds were affected by the freeze. The freeze does not apply to gift funds from the Foundation.

Kathlene Shank inquired if any transfers in excess of \$250,000 for FY17 were anticipated. Paul McCann indicated he did not foresee any occurring.

#### Member/Constituent Items

Kathlene Shank thanked President Glassman, Blair Lord, Lynette Drake and Paul McCann for their leadership throughout the budget crisis.

#### Adjournment

Meeting adjourned at 10:10 am.

Minutes recorded by Leigh Moon.