

3-18-1986

03/18/1986 - Supervision Workshop

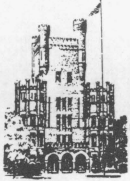
University Marketing and Communications

Follow this and additional works at: http://thekeep.eiu.edu/press_releases_1986

Recommended Citation

University Marketing and Communications, "03/18/1986 - Supervision Workshop" (1986). 1986. 257.
http://thekeep.eiu.edu/press_releases_1986/257

This is brought to you for free and open access by the Press Releases at The Keep. It has been accepted for inclusion in 1986 by an authorized administrator of The Keep. For more information, please contact tabruns@eiu.edu.



EASTERN ILLINOIS UNIVERSITY
CHARLESTON, ILLINOIS 61920

Community Business Assistance Center
College of Business
(217) 581-3526

NEWS RELEASE

FOR RELEASE: March 18, 1986

CONTACT: Dr. Terry L. Maris

NUMBER: 32

Supervision Workshop

"Advanced Techniques of Supervision" will be offered on Tuesday, April 8th by the Eastern Illinois University Community Business Assistance Center (CBAC). The program, co-sponsored by the Small Business Administration, will be presented at the Ramada Inn in Effingham, Illinois from 8:30 a.m. to 4:30 p.m.

The workshop is designed for people with more than five years experience as a supervisor or those who have attended an introductory and intermediate supervisory program. Topics covered will include Appraising Employee Performance, Problem Solving/Decision Making, Maintaining Morale, Team Building, and Personal Development. The instructor will be Dr. Terry L. Maris, Assistant Dean of the College of Business and Director of the Community Business Assistance Center.

The registration fee for this workshop is \$65 which includes materials, lunch, refreshments, and a certificate. For further information, or to register, call Dr. Terry L. Maris at (217) 581-3526.

/30/