

Eastern Illinois University

The Keep

Minutes

Council on University Planning and Budget

3-11-2016

March 11, 2016

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Council on University Planning and Budget
March 11, 2016
2:00 p.m. – 1895 Room

Minutes

Voting Members Present: Dominic Baima, Ann Brownson, Melissa Caldwell, Eric Davidson, Sace Elder, Richard England, Gloria Leitschuh, Leigh Moon, Pamela Naragon, Billie Rawlings, Darlene Riedemann, Jemmie Robertson, Kathlene Shank

Absent: Peggy Brown, Steven Daniels, Mona Davenport, Dave Emmerich, Rachael Johnson, Jonathan McKenzie, Allison Moran, Shawn Peoples, Tim Zimmer

Non-Voting Members Present: Lynette Drake, David Glassman, Judy Gorrell, Blair Lord, Michael Maurer, Paul McCann

1. Call to order and introductions

Kathlene Shank called the meeting to order at 2:05 pm. and asked for a motion to approve the agenda. Motion (Baima/Naragon): To approve the agenda. The agenda was approved by acclamation.

2. Approval of minutes February 19, 2016

Motion (Brownson/Naragon): To approve the minutes. Tim Zimmer's "show and tell" about the condition of the pipes in several buildings was omitted in the minutes. The minutes were approved by acclamation as corrected.

3. CUPB Executive Committee Report

Kathlene Shank reported that the Executive Committee met to set the agenda. The Executive Committee also discussed re-capturing funds and the resolution from Faculty Senate to change the composition of CUPB. Kathlene Shank checked with Stacia Lynch about a report from Marketing and Creative Services and with Brian Murphy about a Technology Report. Both reported that they will give their respective reports at the April 15 meeting

4. Administrative/Subcommittee Reports

Kathlene called on Dr. Glassman to give his report, and she commented on his testimony in Springfield on Thursday saying, "You represented us exceedingly well. They listened."

- a. President -- Dr. Glassman reviewed the higher education bills that are in the House and Senate. After the primary on March 15, the House will not be in session until April 4. In February higher education became a high priority to resolve. In March, higher education resolution is the highest priority, hence the tone of Dr. Glassman's remarks to the Senate on March 10 to present the urgency and to ask, "What is the end game"? Following the testimony, Dr. Glassman was approached by a news station who wanted a live interview. Dr. Glassman does not do TV interviews, so he declined. The station later broadcast that he was prejudice against certain media outlets.

There is a challenge for fall because of the budget impasse. A lot of attention is being directed to Admissions. Lots of letters are being sent from Admissions. Another letter has recently been sent to every admitted student, and emails (3400 known addresses) to parents of current students. EIU is becoming more and more dependent on tuition and fees. EIU is down in enrollment deposits – parents are waiting to see what is happening.

We are closely monitoring the budget and remaining reserves. Even with layoffs and furloughs, we are shy about \$2M. The voting on the faculty proposals is finished.

Dr. Glassman is confident that we will get our FY 2016 appropriation soon and our FY 2017 appropriation as well, but they will be slow in payments. EIU's challenge is because 28% (\$40M) of our budget has been taken from us, not because of any management decisions of the past. We will make it through but we are just short on cash.

The Governor's budget for higher education in 2017 is a 20% reduction from FY 2015, plus a pot of \$50M to be distributed to universities based on performance outcomes.

Dr. Glassman addressed rumors that we will not receive a budget until November and that the number of universities will be reduced. There is no discussion in Springfield about either issue.

Dr. Glassman reported that a consultant was brought in for Athletics to look at various aspects of Intercollegiate Athletics. The President met with Tom Michael, the consultant, and Rob Miller to review the outcomes.

Dr. Glassman has now taken over University Advancement. The VP for University Advancement will not be replaced until we have an appropriation. A little bit of reorganization has taken place in University Advancement. Currently there is one fulltime development officer and two part-time development officers. Karla Watson has gone to 60% time, and the only fulltime development officer is Stephen Kull.

Karla Watson's move brings with it a position reassignment from Assistant VP for University Advancement to Special Assistant to the President for Development. Stephen Kull is now Interim Assistant VP for Advancement. The directors in University Advancement will meet with Dr. Glassman every other week beginning March 23.

- b. Vice President for Academic Affairs – Dr. Lord reported that there are two administrative positions open in Academic Affairs. The Interim Associate Dean in the College of Sciences, Dr. Cornebise, will start July 1 or when we have an appropriation. Hopefully, an announcement will come soon about the Interim Dean of the College of Arts and Humanities. Gloria Leitschuh reported that the Academic Affairs Subcommittee did meet and reviewed the recommendations of the Program Analysis Academic Affairs subcommittee. Every one of the recommendations have had some action on it.
- c. Vice President for Business Affairs -- Mr. McCann did not have any additional information to report on the budget. He announced that Brian Murphy will serve as Interim VP for Information Technology until we get a FY 16 appropriation and can do a search.
- d. Vice President for Student Affairs – Ms. Drake reported on the various departments within Student Affairs. The Career Services Annual Report is available on online. EIU Career Outcomes (employed full time or attending graduate school) exceeds the national average by 18.1%. The Shuttle Bus, University Union and the Bookstore hours have been reduced hours. The Bookstore is closed on Saturdays unless we have events. The reduced hours were based on usage.

The Education Job Fair was in Champaign at the Hilton Garden. The event was co-sponsored by EIU and the U of I, and the event was extremely successful. People are happy with EIU graduates.

In February, 900 hours of community service were logged. Over 2600 tickets have been sold to "Panic at the Disco" concert on April 15.

The RHA (Residence Hall Association) attended a five-state regional meeting and received several awards of recognition.

The Health Service and the Counseling Center have experienced a reduction in the number of staff, and, as a result, the wait times and services provided have changed.

- e. Vice President for University Advancement – No report

5. Old Business

a. Cost Efficiencies Initiative

Pam Naragon reported that the website has been updated, and there is a link that will take you to the information.

6. New Business

a. Planning Ideas

Suggestions for Recapturing of funds and cost reductions
Not in any priority order (those with * were most mentioned)

Complied by Kathlene Shank

*Give faculty the opportunity to “voluntarily” not work a day a week with reduction in pay for each day not worked. Timeline suggested- NOW

*Give faculty the opportunity to “voluntarily” give up a given number of days pay, for example 6-10 days. Timeline suggested- NOW

*Require furlough days for all other non-negotiated who have not yet been furloughed. Timeline suggested-NOW

*Give furlough days to all non-negotiated that have not yet had furlough days that make \$50,000 or more. Timeline suggested-NOW

*Go to a four day work week for everyone and anyone that has not taken furlough days forfeits pay for one day a week. Timeline-April 1

*Go to a four day work week with all employees working 37.5 in four days Timeline as of end of Spring semester

*Do an Alumni request for donations non-restricted through Facebook/social media. Timeline suggested-Do a blast NOW

*Do a GO FUND social media campaign for donations: Go Fund EIU Timeline-NOW

Change temperatures in all buildings to 2 degrees warmer A.C. and 2 degrees cooler heat

*Restrict use of buildings in summer and during regular semesters also; use only a designated few and use classrooms very judiciously Timeline: NOW and summer

Close all building at 6:00 except the library; hold graduate and night classes plus all summer classes in a given set of rooms and only a small sub-set of buildings

For Eastern events and camps etc. rent out residence hall rooms

Borrow against Foundation "Unrestricted" funds (@ \$900,00) Timeline- If faculty pay reduction does not pass

Cut more jobs; with 80% of budget in personnel there are few other choices

Sell assets given to the University/Foundation that are costing us money rather than being self-supporting

Sell passes to the Lantz pool and Recreation Center to community members Timeline- Pilot this summer; use money toward utility costs and employee salaries

Let Colleges and Departments offer preparation workshops and other professional development with a cost high enough to pay all related costs and generate income for the University

Seek LOANS from Alumni; could repay or could tell them if we get appropriations this will be put into scholarships. (This approach has been used in California successfully. Michael Maurer says he can provide further information on this idea.) Timeline-NOW

Seek support of a Foundation such as Gates, Carnegie, or other foundation

Eliminate Continuing Education, Honors College and Graduate School and let the Colleges handle the paperwork etc. currently handled by these entities. These units are primarily administrative entities

Eliminate academic departments that have no majors (e.g. Student Teaching)

*Combine smaller departments (e.g Philosophy with History, Recreation Administration with KSS, Health Studies with Recreation Administration)

Combine ITS and CATS this would eliminate one of two administrative entities and should provide that services are not duplicated

Review all software licenses and reduce/eliminate those that are not cost effective

Move to Division II or III Athletics FY 17 target date

Eliminate most costly athletic teams

Encourage retirements-could do P.R. campaign as to how this will help the University

Reassign faculty to cover administrative duties if a given department has tenured Unit A faculty that do not have full loads

Provide for special interest dorm rooms with an associated extra cost; ideas include pet dorms, partners (married and unmarried) to cohabitate). Timeline- NEXT fall

Offer only on-line summer courses

Renegotiate campus phone contract- FY 17

Sell any and all surplus equipment the State will let us sell

Sell alcoholic beverages at receptions, Doudna events, athletic events; at football tail gates allow only alcohol purchased from the University to be imbibed on University grounds

Look for big donor for renaming opportunities

Set aside a piece of EIU property for a "DOG Park" and charge a cost to use it

CUT summer Library hours

Do a 50-50 drawing (while it may not raise lots of money it might continue helping keep awareness out in front)

Get rid of all printers on faculty/staff desks; use collectively used "lasers"

Restrict faculty/staff use of individual coffee pots etc.

Prohibit purchase of clothing/food purchases with University funds

Mow less frequently this summer

Start a Culinary Arts program; seek sponsor for it who will provide money to support it

Start a Baker Science program; seek a sponsor for it who will provide money to support it

Raffle items (suggestion was guns or a donated car) but it could be numerous items that might bring in cash

Go to clerical pools rather than a person being assigned to a given single entity

Eliminate stipends (do not pay A and P or staff to teach classes)

Eliminate summer sessions or do only the short May/June session and the 6/8 be only on-line or very "hybrid" courses that meet very minimally

7. Other

- a. Facilities Report -- None

8. Adjournment

The meeting was adjourned at 3:30 p.m.

