

9-18-2003

September 18, 2003

Council on Academic Affairs

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**Agenda for the September 18, 2003 CAA Meeting**

**Items approved:** None.

**Item Pending:** 03-70, Summer Calendar Initiative (*Attachments: summer school proposal and enrollment analysis*)

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## **Council on Academic Affairs**

### **Minutes**

*September 18, 2003*

The September 18, 2003 meeting of the Council on Academic Affairs was held at 2:00 p.m. in Booth Library Conference Room 4440.

**Members present:** Dr. Bock, Mr. Bunker, Dr. Dietz, Ms. Dilworth, Dr. Fewell, Ms. Hall, Dr. Helsel, Dr. Methven, Dr. Reid, Ms. Samuels, Ms. Sartore, and Dr. Tidwell.

**Members absent:** Ms. Sterling

**Staff present:** Dr. Herrington-Perry

**Guests present:** Dean Augustine, Graduate School; Ms. Flaherty, Records; Ms. J. Lewis, Academic Advising; Dr. Owen, Physical Education; Mr. Renick, *Daily Eastern News*.

#### **I. Minutes**

The minutes of September 4, 2003 were approved as written.

#### **II. Presentation:**

1. North Central Association (NCA) Accreditation Steering Committee presentation. *Dr. Robert Augustine and Dr. Jill Owen, co-chairs of the NCA Self Study, presented a brief overview of the self study process, criteria, and purposes. They answered questions from the Council, reminding CAA of its important role in setting academic policies and ensuring members that their input on the self-study report would be sought.*

#### **II. Communications:**

1. Academic Waiver Reports for August 2003 from the College of Arts and Humanities, Lumpkin College of Business and Applied Sciences, College of Education & Professional Studies, and College of Sciences.  
*The following items were questioned at the last CAA meeting. Dr. Methven provided answers to these questions and his comments are as follows:*

CAH 04-012 – *This was not waived: it was a substitution of one class.*

CAH 04-015 – *This item will be withdrawn by the college (it was approved, not denied, and is permissible – no waiver required.)*

2. Minutes from the September 4, 2003 Lumpkin College of Business and Applied Sciences Curriculum Committee meeting.  
*In addition to these minutes, Dr. Methven also received the following:*
  - *September 8, 2003 College of Education and Professional Studies Curriculum Committee Meeting Minutes*
  - *September 12, 2003 College of Sciences Curriculum Committee Meeting Minutes.*
3. September 9, 2003 email from Ms. Sue Harvey, Acting Registrar, requesting a CAA representative to the Records and Registration Advisory Committee.
  - *Dr. Doug Bock will represent CAA on the Records and Registration Advisory Committee.*
  - *Ms. Jean Dilworth will take over the EMAC representation for Dr. Bock.*

**III. Committee Reports**

*Dr. Tidwell noted the Intercollegiate Athletic Task Force has met and is making progress at determining the feasibility of eliminating appropriated funding for Athletics.*

**IV. Items to be Added to the Agenda:**

1. 03-70, Summer Calendar Initiative. September 9, 2003 email from Dr. William Weber, Acting Associate Vice President for Academic Affairs, regarding the summer calendar initiative. (please reference attachments: summer school proposal and enrollment analysis)

Dr. Bock moved and Ms. Dilworth seconded the motion to add this item to the agenda.

**V. Items to be Acted Upon.**

None at this time.

The meeting adjourned at 2:41 p.m.

--Minutes prepared by Dr. Mary Herrington-Perry

The current agenda and all CAA council minutes are available on the web at <http://www.eiu.edu/~eiucaa/>. In addition, an electronic course library is available at <http://www.edu.edu/~eiucaa/elibrary/>.

\*\*\*\*\* ANNOUNCEMENT OF NEXT MEETING \*\*\*\*\*  
Thursday, September 25, 2003  
Conference Room 4440 - Booth Library @ 2:00 p.m.

**Agenda**

1. 03-70, Summer Calendar Initiative

**Approved Executive Actions:**

None.

**Pending Executive Actions:**

None.