

6-18-2001

June 18, 2001

Faculty Senate

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Faculty Senate, "June 18, 2001" (2001). *Minutes*. 228.
https://thekeep.eiu.edu/facsen_mins/228

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FACULTY SENATE MINUTES FOR June 18, 2001 (Vol. XXX, No. 30)

The 2000-2001 Faculty Senate minutes and other data are available on the Web at <http://www.eiu.edu/~FacSen>. The Faculty Senate agenda is posted weekly on the Web, at 2540 Buzzard, and at 2107 Buzzard Hall.

I. Call to Order by James Tidwell at 1:04 p.m. (1895 Room, MLK, Jr., Union)

Present: W. Addison, R. Benedict, J. Best, D. Brandt, G. Canivez, J. Dilworth, C. Eberly, P. Fewell, B. Fischer, F. Fraker, N. Greer, J. Tidwell, M. Toosi, B. Young, and A. Zahlan. Excused: W. Addison, D. Brandt, and B. Young. Absent: N. Greer and M. Toosi. Guests: J. Niziokiewicz

II. Approval of the minutes of April 24, 2001.

Motion (Canivez/ Dilworth) to approve the minutes of April 24, 2001. **Yes:** Fraker, Tidwell, Zahlan, Benedict, Best, Canivez, Dilworth, Eberly, Fewell, and Fischer. **Passed.**

III. Communications

- A. Minutes of Staff Senate--May 9, 2001
- B. Letter from Curtis White, Chairperson, Illinois State University Academic Senate, concerning benefits for domestic partners--May 22, 2001
- C. Minutes of the Board of Trustees--April 16, 2001
- D. Minutes of the Board of Trustees Executive Committee, April 25, 2001, and May 24, 2001.
- E. Copy of memorandum from Keith Sanders to university presidents and chancellors concerning Executive Order #6 and House Resolutions 250, 308, and 334--May 21, 2001.
- F. Agenda of Board of Trustees--June 11, 2001
- G. Report to the Board of Trustees--June 11, 2001
- H. Thank you note from Judy Ivarie for retirement gift--May 10, 2001.
- I. E-mail from Bill Witsman concerning CAA Taskforce recommendation--May 16, 2001.
- J. Minutes of Intercollegiate Athletic Board, --May 3, 2001.
 - a. General education instructors continue to penalize student athletes for missed class time due to athletic competition.
 - b. Nancy Marlow was commended for her work with the Pink Panthers.
 - c. Panther Club went over the \$300,000 mark for contributions.
- K. Intercollegiate Athletic Board Annual Report to the Faculty Senate--2000-2001
- L. Other Communications

IV. Old Business

A. Committee Reports

1. Executive Committee: Doug Brandt was appointed Senate Representative to the Achievement and Contribution Awards Committee. Other appointments were: Joy Kammerling, CAH, William Slough, COS, William Russell, EDPS, William Joyce, LCBAS, and Barbara Poole, CFR. Fischer and Tidwell met with the President on May 14 dealing with the TEDE recommendations. Surles had a good grasp of all the issues. There will probably be a reorganization of External Relations. There is too much in the area for one person to supervise. Blair Lord, the new Provost, will be on campus July 9 to 11, 2001, and Tidwell is working to arrange a meeting with him. There will a combined appreciation luncheon to recognize the search committees for the new VPBA and VPAA on July 10, 2001. The Faculty Luncheon to start off the new academic year will be Friday, August 24, 2001.

The Board of Trustees approved Dr. Lord's tenure in the School of Business. The increase in the shuttle bus fee was approved. Total fees this fall will be \$653.80 per student. The new student application fee has been increased from \$25 to \$30, to allow additional funds to provide more complete service to the public. The fee is waived for students who demonstrate financial need. SURS has been negotiating with IRS. The Board of Trustees passed a resolution to participate in a program to purchase service credit through payroll deduction, and it will be tax sheltered. Fraker said that the program is geared to start in October, but the paperwork to begin the program may not be ready at that time. The FY02 budget was approved by the legislature, and the Board also approved FY03 budget proposal. They approved a three-year travel service contract with IT Travel in Terre Haute, Indiana. This is primarily for group travel. Use of the service by faculty members is not mandatory.

Budget, FY 02: Tidwell reviewed several points within the document. EIU actually got what had been approved by the IBHE, including library acquisitions. The 3+2+1 proposal for faculty salaries was also approved. Faculty will see the next increase in their salaries in December 2001. We did get all \$40

million for the Doudna Fine Arts Center, and \$773 thousand for rehabilitation of McAfee Hall. Overall, EIU has a 7.2 percent increase in appropriated money. Fewell: The increase is still small compared to the base budget of other institutions with ours. Tidwell: In the FY 03 proposal, EIU is requesting for \$8 million plus in program priority requests, but is unlikely to get much of that money.

After the BOT meeting, Tidwell participated in the hardhat tour of the library. Contractors say that they are on schedule to open in January 2002. The Union Food Court is also supposed to be ready in January. Dean Johnson said that staff would not move out of the present Doudna building until summer, 2002. IGA and the old Wal-Mart are being considered for space. Relocating the Music Department will be much more challenging than the library due to student practice area requirements. A second story will be added to the new Health Services Center to include the Communication Disorders and Sciences (CDS) Department. Zahlan: Are they going to do the seventh street closure? Tidwell: Yes, it is still in the plan. Zahlan: What monies are to be used to construct the CDS facility? Fewell: If it is a bond building, then academic affairs would have to pay rent for it.

2. Nominations: Canivez: Earlier Senate postponed an appointment to the Campus Recreation Board. We do not need to make an appointment to that committee at this time. The board members requested that Senate stagger appointments to the board in the future. It is a three-year appointment, and all members come due this next year. Tidwell: It has to be a voluntary situation if we do it. Canivez: If someone were to resign, we could begin the staggering at that time. I will monitor that. We do not have a person from Creative and Performing Arts to serve on the Council for Faculty Research. I sent a request to Dean Johnson, and I will continue to solicit for that committee. Lynn Curry will be on sabbatical next year, and I have an e-mail to Dave Rabin asking him to serve on the committee for next year to represent Arts and Humanities. Tidwell: For the first time in my tenure on the Senate, we finally have a good handle on both the elected and the appointed committees. We should put all these committees and their membership on the website. Tidwell commended Canivez for his work.

3. Elections: Fischer. The elections went smoothly this year. Fischer thanked Senator Best for his support.

4. Student-Faculty Relations: no report

5. Faculty-Staff Relations: no report

6. Electronic Grade Book Committee: French Fraker: The plans are to get the system up and running this next Fall. The access window is the same as for the pay check history. Then a screen will come up which leads to one in which your name and the courses you teach are listed. You will have access to your class lists through that site. You will still have the option of hand marking sheets. There will be a requirement, that if you want the paper grade roster, you need to let the Registrar's Office know that you want one for your use. You will be able to request it up until the day prior to when the grades are due. Midterm grades will also be on the screen for faculty to post from Oct 3 to Oct. 15. Zahlan: Will they follow through to make sure that faculty post mid-term grades? Fraker: I do not know about that. They will develop a FAQ handout for faculty, to make the system as user friendly as possible. Fraker expressed concern about faculty members having received their PIN number in time to post grades at the last minute. We are going to work through the department chairpersons to get faculty ready to use the on-line system. There will be glitches that they are working to stay on top of as they ready the system. Fewell: Has Continuing Education been a part of this discussion? Fraker: No, I am not aware of it. Fewell: You may want to bring something up because of their different class start times compared to the rest of the academic calendar. Particularly for teachers who are looking toward a pay raise, it is real important to know when grades are due and posted. Fraker: We will have other meetings. When we have a model, we will bring it to Faculty Senate for a dry run demonstration.

9. Steering Committee for Technology Enhanced and Delivered Education: Tidwell: This will be the last time I report on this committee. The report is public now. The Committee recommended the title for the new unit be Center for Academic Technology Support (CATS). Tidwell reviewed the rationale for the remaining five committee recommendations. The President has said that the CATS director will be an associate Vice president for Academic Affairs for Technology. What will be put in place will basically be Model B, which was supported by most governing bodies on campus. All details have not yet been

finalized. Fewell: Appropriate space that is a conducive work area in the library is one concern. Canivez: Will these details be worked out with the newly hired director? Tidwell: I think a lot of these details will be worked out before that person gets here. There are also two major positions that need to be filled in Business Affairs: Associate Vice President for Facilities Planning and Management, and Associate Vice President for Information Services. The TEDE Steering Committee recommended that instructional support specialists stay within the colleges. The committee also recommended that hardware, software technicians remain in ITS and that two additional technicians be hired. Fischer expressed concern with that outcome since academic affairs needs would still be split between two agencies. Fewell: I don't want to have a position created that will be a no win condition for people. Tidwell: The President is aware of these concerns when we talked with her. Zahlan: Can you put this on your agenda for the meeting with Blair Lord? Fischer: I have done so. Tidwell: The committee advisory structure will probably also have to be changed. The President has asked Dean Augustine to continue to make sure that the TEDE grant system keeps moving this fall, particularly for second year grants. We will probably have FY 2002 grant applications this fall. In the spring, we will have applications for FY2003, so then you will have the whole fiscal year to plan. The TEDE committee will probably have to do the grants yet this fall. We have to make sure that there is strong student representation on the committees that consider the student technology fees.

A search committee is being organized right now to start hiring staff for the CATS center. The plan is to hire two new instructional designers and one new graphic artist. That will give us four instructional designers and two graphic artists. Zahlan: Will there be any graphic artists on the search committee for the graphic artist? Tidwell: I don't know. Fischer: Is there a reason we are going to hire the staff before the Director is hired? Tidwell: Dean Wall's idea was that we need to get the people here to start supporting the faculty as soon as possible. Tidwell: I am guessing these people will be ASP, but I do not know for certain. There are lots of details to finalize. The whole report is on the website. Fischer: Will there be a final report on what actually is going to happen? Tidwell: That is up to the President. She did mention several of these items at the BOT meeting.

10. Search Committees

a. WEIU General Manager: Tidwell: In an e-mail from Sue Kaufman, she said they had 31 applications, which have been pared to nine. The committee is doing phone interviews and reference checks on the candidates, and they plan to ask five people to come to campus. We should hear about who will be invited to campus soon. I have heard that it is a strong pool. Dilworth: I have a student, Stacy Laker, who I think is supposed to be on the committee, and she said that she had no contact with the committee so far. Tidwell: The Chair is Jone Zieren, Director of Financial Aid. The President wants to move forward with a digital license. It appears the new General Manager will be in charge of a committee to do that.

b. Associate VPAA for Technology: Tidwell is chairing the search committee. It has had two meetings so far. Tidwell listed the members of the committee for the Senate. The job listing is posted on the website (<http://www.eiu.edu/~acaffair/search/AVPAA.html>). Tidwell read the announcement for the position. Review of applications will begin July 10, 2001. Fewell: Are we planning to pay enough to get a good person? Tidwell: At this point, we don't know. The President is aware of the compensation needs. We already have four applications electronically from the Educause website and the AECAT website.

11. Other Committees:

a. Class Scheduling Committee: Tidwell is representing the Senate on the committee for the new class scheduling software. We have purchased the new Ad-Astra package. There was a large steering committee for this project. This system will do all sorts of things, including keeping track of room furnishings and the type of software on the computers. Fewell: What is going to happen is that the chair will submit the schedule, and the program will do the scheduling. We did see a demonstration of the software at one of the meetings. Implementation will be tested this fall for spring, 2002, with full production in January 2002 for fall 2002. Faculty will not be too involved, but chairs and their secretaries will be.

b. Enrollment Management Advisory Committee: Best will be part of a delegation going to New Orleans in July to attend an annual conference by Noel-Levitz on retention. Zahlan: Is there hope that enrollment management and recruiting will get into academic affairs? Best: It is all up in the air.

The new Provost will have some ideas. Tidwell: Moving Enrollment Management to Academic Affairs was a part of the University College proposal about six years ago, but discussion was ended when the total package was not accepted.

B. Parking on Fourth Street: Best distributed a handout that detailed a chronology of recent events on the issue. Best said the overall picture is one of ineffectiveness. It ends with June 18, today, where we were told that the spaces would be removed. I have a few points to ponder. We went through channels to get our points across. Counting today this is the ninth time that the Faculty Senate has had parking on Fourth Street on their agenda. To stay inside the channels, did we accomplish anything? I do think the institution cannot increase our salaries or teaching loads, but they can help us to park closer to where we work. This has been a missed opportunity to signal to someone in the institution to sit down and solve a problem. That came in the form of a respectful proposal on March 20, and it has not come to fruition. Here is what it is like to feel like you have been ignored. How many missed opportunities can there be before there is a corrosive effect? However, I do not want to engage in finger pointing. We failed as a Faculty Senate, because we did not discover a solution to this problem. You folks were elected to serve the 50 or 60 people who work in the building. These are my points to ponder. Tidwell read from President's Council Minutes of April 18, 2001 about the parking issue on Fourth Street. "Results listed above were approved by the President." Best: It sounds as if parking for faculty is being shifted from the North side of Lantz to the East side, which is marginally closer. Zahlan: I agree with Best that the faculty Senate did not act effectively. But I also think no real attempt to force or test a consensus on the Senate was done. In order to get what we want, we have to decide what we want and ask for it. It is a lack of effectiveness, but I am not sure how to avoid it in the future. Best: We were not a part of the planning process. It was a done deal by the time we started talking about it. We did not come out and say this is totally unfair. The last time I checked, we were the ones that were doing the work that the university actually charges the Senate for. We looked like we were just not consulted. Tidwell: What did the Parking Advisory Board do with this? Best: The Parking Advisory Board did not get a menu of choices about what could happen, but just an announcement of what was going to be done. Zahlan: That is the point, the lack of consultation in matters that affect the quality of the job that we do. Best: That is a message we should want to send. Zahlan: Perhaps Best could draft a letter that we want to send on this issue.

C. Other Old Business: None

V. New Business

A. Summary Report for Senate for 2000-2001: Tidwell distributed a summary report of Senate activity for the 2000-2001 year (See Attachment A).

B. Resolutions:

- a. **Commending the Service of Lida Wall as Acting Provost. Motion** (Eberly/Fewell) **to approve** the resolution. **Vote:** Zahlan, Benedict, Best, Canivez, Dilworth, Eberly, Fewell, Fischer, Fraker, Tidwell. **Passed.**

**A Resolution
Commending the Meritorious Service
Of Dr. Lida Wall as Acting Vice President of Academic Affairs
Eastern Illinois University Faculty Senate
June 18, 2001**

Whereas Dr. Lida Wall has served Eastern Illinois University as Interim Provost and Vice President of Academic Affairs;

Whereas she has provided the students, faculty and staff with the means and opportunities to contribute, to develop and to advance personally and professionally;

Whereas she has propagated a supportive, respectful learning environment enhanced by a diversity of ideas and cultures;

Whereas she has demonstrated by her words and deeds a dedication to continuing Eastern Illinois University's tradition of academic excellence;

Whereas she has practiced the principles of forthright discussion and shared governance with the university community;

Be it resolved that the Eastern Illinois University Faculty Senate hereby commends Dr. Lida Wall for her meritorious service during her time as Interim Provost and Vice President of Academic Affairs.

- b. Recognizing the Outstanding Service of Dr. Charles Eberly as Recorder of Faculty Senate. Motion** (Dilworth/Canivez) **to approve** the resolution. **Vote: Yes.** Benedict, Best, Canivez, Dilworth, Fewell, Fischer, Fraker, Tidwell, Zahlan. **Abstain:** Eberly. **Passed.**

A Resolution

Recognizing the Outstanding Service of Dr. Charles Eberly as Recorder of Faculty Senate Eastern Illinois University Faculty Senate June 18, 2001

Whereas Dr. Charles Eberly has served as Senate Recorder during the 2000-2001 academic year;

Whereas he has shown enthusiasm and dedication while serving in this position;

Whereas he has provided detailed and accurate minutes of Senate proceedings;

Whereas members of the Senate have received numerous compliments from faculty, staff, and administrators about how comprehensive and interesting minutes of meetings have been;

Be it resolved the Eastern Illinois University Faculty Senate commends Dr. Charles Eberly for his outstanding service as Recorder during the 2000-2001 academic year and wishes him the best in his future endeavors as he leaves the Senate.

C. Recognitions: Chair Tidwell recognized and thanked the outgoing members of the 2000-2001 Faculty Senate: William Addison, Patricia Fewell, Norman Greer, Mori Toosi, and Charles Eberly. Tidwell also remarked that this is the first time in his tenure on the Senate that we will be welcoming five new members to the Senate in the fall. Benedict: We should also thank Chair Tidwell for his leadership of the Senate this year (applause).

D. Other New Business: None

E. Passing of the Gavel to new Senate Chairperson Bud Fischer.

VI. Adjourn (Eberly) 3:15 p.m.

Future Agenda Items

A. First meeting of 2001-2002 Senate will be 2 p.m., Tuesday, August 21, 2001, Buzzard Hall Room 2504.

Respectfully submitted,
Charles G. Eberly, Recorder

**Attachment A
2000-2001 Faculty Senate
Summary Report of Activity**

I. Campus-wide Activities Sponsored by Faculty Senate

- A. Special Senate Election, Sept. 13-14. Seventy-eight persons voted.
- B. Fall Faculty Forum, Nov. 7. Topic: *Eastern's Educational Mission in an Online World*. Approximately 100 persons attended.
- C. Solicited volunteers during both the fall and spring semesters for appointment to university committees.
- D. Spring Faculty Elections, March 24-25. A total of 53 candidates ran for 30 openings on university boards and councils. A total of 253 votes were cast.
- E. Co-sponsored with UPI a Retirement Reception for Faculty, April 25.
- F. Sponsored International Tea, April 25.
- G. Coordinated Distinguished Faculty Award Selection, Spring 2001.

II. Formal Written Positions by Faculty Senate

- A. Based upon discussions at the Senate's Fall Forum and the recommendations of three Senate ad hoc subcommittees, the Senate on Jan 23 unanimously approved 11 recommendations concerning technology that were forwarded to the president, provost and deans.
- B. After lengthy discussions, the Senate Feb. 27 approved (11-1-2) a written response to the TEDE Steering Committee's Technology Enhanced and Delivered Education proposals.
- C. On Jan. 23 the Senate unanimously approved "A Resolution Honoring the Life and Contributions of Carl P. Koerner."
- D. On Feb. 13 the Senate unanimously approved "A Resolution Honoring the Life and Contributions Dr. Mack Hollowell."

III. Invited Speakers

- A. President Surlis and the four vice presidents held a question-and-answer session with the Senate Aug. 29.
- B. Dr. Lida Wall held a question-and-answer session with the Senate Sept. 19 shortly after her appointment as acting provost and VPAA.
- C. Honors Program Director Herb Lasky met with the Senate Oct. 31 to discuss the Honors Program.
- D. Rep. Dale Righter met with the Senate Dec. 5 to discuss legislative issues.
- E. Acting VPAA Lida Wall, acting VPBA Jeff Cooley and acting Associate VPAA Bill Webber met with the Senate Jan. 9 to discuss the FY '02 budget.
- E. Professor Jake Emmett, chair of the university's Honorary Degree Committee, met with the Senate Feb. 13 to discuss the honorary degree nomination and selection process.
- F. Adam Weyhaupt, speaker of the Student Senate, and Student Senators Jessica Catto and Kristin Rutter met with the Senate Feb. 13 to discuss Student Senate Resolution 00-01-21 involving student evaluation of faculty.
- G. Jill Nilsen, acting vice president for external relations, and Jim Jones, acting general manager of WEIU, met with the Senate Feb. 27 to discuss the future of WEIU-TV and its digital conversion plans.
- H. Dr. Will Hine, dean of the School of Adult and Continuing Education, met with the Senate March 20 to discuss a proposed reorganization of his unit.

- I. Foundation Executive Officer Jon Laible met with Senate March 20 to discuss issues related to the Foundation.
- J. Steve Shrake, facilities planning and management, and Scott Kupperman and Dave Hilty, architects with Epstein & Sons of Chicago, met with the Senate March 27 to discuss to plans to convert 7th Street within the campus to a pedestrian mall.
- K. Dr. Keith Sanders, executive director of the Illinois Board of Higher Education, met with the Senate April 17 to discuss Illinois higher education issues.

IV. Faculty Senate Actions

- A. Voted unanimously Feb. 6, to recommend that the present BOT Regulation (II.B.3.c) on tenure for provost, vice president, associate vice president and assistant vice president be retained.
- B. Forwarded the names of faculty members to serve on the following search committees: 1. Provost/Vice President for Academic affairs; 2. Vice President for Business Affairs; 3. Director of Greek Life; 4. Director of University Housing & Dining Services; 5. WEIU Station Manager.
- C. Appointed representatives to the following ad hoc committees: 1. Calendar Committee; 2. CAA Technology Taskforce; 3. Electronic Grade Book Committee; 4. Achievement and Contribution Awards Selection Committee. 5. Distinguished Faculty Award Selection Committee.
- D. Appointed faculty to various university committees during 2000-01 academic year and for 2001-02 academic year.
- E. Voted unanimously April 24 to select Dr. Bruce Guernsey, professor of English, as the recipient of the 2001 Distinguished Faculty Award.
- F. Selected new Senate officers April 24. Officers for 2001-02 will be Bud Fischer, chair; Reed Benedict, vice chair; and Doug Brandt, recorder.

Respectfully Submitted
James Tidwell, Chair

