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Faculty Senate

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## **FACULTY SENATE MINUTES FOR April 24, 2001 (Vol. XXX, No. 29)**

The 2000-2001 Faculty Senate minutes and other data are available on the Web at <http://www.eiu.edu/~FacSen>. The Faculty Senate agenda is posted weekly on the Web, at 2540 Buzzard, and at 2107 Buzzard Hall.

### **I. Call to order by James Tidwell at 2:07 p.m. (Conference Room, 2540 Buzzard Hall)**

Present: W. Addison, R. Benedict, J. Best, D. Brandt, G. Canivez, J. Dilworth, C. Eberly, P. Fewell, B. Fischer, F. Fraker, N. Greer, J. Tidwell, M. Toosi, B. Young, and A. Zahlan. Excused: Guests: L. Wall, D. Carwell, J. Jones, and P. Guinane

### **II. Approval of the minutes of April 17, 2001.**

#### **Motion (Dilworth/Fischer) to approve the minutes of April 17, 2001.**

**Corrections:** IV.3. Elections. Line 5, "CUPB" should be "CAA", and "CAA" should be "COTE". V. A., p. 3, line 10, "strict" should be "lenient". Line 12, "carats" should be "carrots". Line 40, "Allison" should be "Addison". IV.A.1.c. "2000" should be "2001". **Yes:** Addison, Benedict, Best, Brandt, Dilworth, Eberly, Fewell, Fischer, Fraker, Greer, Tidwell, Toosi, Young, and Zahlan. Abstain: Canivez **Passed.**

### **III. Communications**

- A. Minutes of Council of University Senates--April 5, 2001
- B. E-mail concerning April 25 International Tea--April 17, 2001
- C. E-mail from Steve Shrake, concerning display on 7th Street closing--April 17, 2001
  1. Shrake has arranged for a presentation of the display on the campus. He would like suggestions for a site to display it. Senate members made several suggestions for its placement and Tidwell will contact him.
- D. Report to the Board of Trustees--April 16, 2001

### **IV. Old Business**

#### **A. Committee Reports**

##### **1. Executive Committee:**

- a. President's State-of-the-campus address--1:00 p.m., Monday, April 30, Lumpkin 122. Tidwell will take roll of Senate at the meeting.
- b. Summer Senate meetings: Tidwell: The eight week session begins June 11, 2001. What about meeting on Monday, June 18, 2001, at 1:00 p.m.? Senate members agreed to meet on that date.

2. **Nominations:** Vacancies on appointed boards and councils, 2001-02: Canivez distributed a list of tentative assignments to appointed boards and councils. The campus Recreation Board may not need two seats; please hold on voting on the Recreation Board until the summer meeting of Senate. The Council for Faculty Research needs one person for Creative/Performing Arts. Please hold on that position until the summer meeting as well. Individuals appointed were those who volunteered first. There is a waiting list of people who were not appointed, and they can serve as replacements should any vacancies occur. **Motion: (Canivez/Fraker) to approve the appointments to 2001-2002 university boards and councils, with the exception of the Council for Faculty Research, Enrollment Management Advisory Committee, and the Textbook Rental Advisory Committee. Vote:** Yes: Dilworth, Eberly, Fewell, Fischer, Fraker, Greer, Tidwell, Toosi, Young, Zahlan, Addison, Benedict, Best, Brandt, and Canivez. **Passed (See Attachment A for the list of appointments)**

Canivez will contact Creative/Performing Arts about their vacancy on the Council for Faculty Research, as well as Ken Baker about the Campus Recreation Board seat. Tidwell congratulated Canivez for his success in filling the appointments.

**Senate appointment to Enrollment Management Committee: Motion (Fewell/Canivez) to appoint John Best as the Senate representative to the Enrollment Management Committee for 2001-2002. Vote:** Yes: Eberly, Fewell, Fischer, Fraker, Greer, Tidwell, Toosi, Young, Zahlan, Addison, Benedict, Best, Brandt, Canivez, and Dilworth. **Passed.**

**Senate appointment to the Textbook Rental Advisory Committee: Motion (Fewell/Brandt) to appoint Bud Fischer as the Senate representative to the Textbook Rental Committee for 2001-2002. Vote:** Yes: Fewell, Fischer, Fraker, Greer, Tidwell, Toosi, Young, Zahlan, Addison, Benedict, Best, Brandt, Canivez, Dilworth, and Eberly. **Passed.**

3. **Elections:** no report

4. **Student-Faculty Relations:** Benedict congratulated the student representatives, Gary Kelly and Mace Boshart, for their contribution to the work of Faculty Senate this year.

**5. Faculty-Staff Relations:** Young has contacted Staff Senate, and does not have any issues to report.

**6. Distinguished Faculty Award:**

a. Committee members--Bill Addison, Jean Dilworth and Gary Canivez (Faculty Senate) Richard Keiter (President's Appointee); Bryan Dombrowski (undergraduate student); Emily Sanders (graduate student); and Jeannie Walters (alumna)

Addison offered appreciation for the work of the committee and the work that the nominators put into their nominations. He recommended that Bruce Gurnsey be named the Distinguished Faculty Award recipient for 2001. **Motion (Addison/Dilworth) to approve the nomination of Bruce Gurnsey (English Department) as the 2001 Distinguished Faculty Award recipient.** Vote: Yes: Fischer, Fraker, Greer, Tidwell, Toosi, Young, Zahlan, Addison, Benedict, Best, Brandt, Canivez, Dilworth, Eberly, and Fewell. **Passed.**

Tidwell: The Distinguished Faculty Award will be presented at the 5:00 p.m. graduation ceremony. Toosi: What about listing the names of individuals who were nominated for the award? Many people have worked on these awards, and the people should be recognized. Zahlan: I think it would be nice for Tidwell to write a letter, but it might not be good to recognize people for losing. Fewell: I agree that it might not be a good idea. That is a competition that we really do not need. Addison: When the names were made public, there might be a lot of second-guessing about the selection committee's deliberations.

Zahlan: What about the recent Senate election results? Should we really put write-in results in numeric order? If I were a person reported as losing an election, I would not feel comfortable about it at that margin. This is just for future reference, I guess. Young: Will we get a breakdown on the percentage of votes from each college? Fischer: Not unless you are willing to hand count the ballots. We really need to put something on the ballot in order to keep track of the colleges and units. I will get those counts to you this summer. Best: We used to release those counts at the department level. Fraker: The elections ran very smoothly. Zahlan: College data are enough; it causes hard feelings when department counts are listed.

**7. Council on University Planning and Budget**--Tidwell distributed the Vice Presidential Advisory Committee planning priorities for FY2003. The total request was \$3 million. Very few of these will be funded. I think the Trustees approve the FY2003 budget request in June. The top Student Affairs initiatives were numbers 1. Develop and fund Office of Transfer Relations, 4. Organize sponsored visits to campus for counselors, 44. Improve services provided on Orientation and Admissions web site, and 45. Improve communications flow of Orientation and Admissions by developing an e-mail communications plan. All involve student recruitment and retention. There is not a whole lot of time to discuss these. There was also a university wide request to get money to pay the one percent on the 3 + 2 + 1. Of course, IBHE Director Sanders said last week that had no chance at all to be approved, as the university must reallocate the one percent of the budget to do that.

Tidwell asked Acting Provost Wall how priorities were determined. Wall: We took all of the initiatives that came forward, compiled them into categories, sent them to subcommittee, and if they had nothing that they wanted to add, then it went forward to CUPB. Zahlan: One of the goals of business affairs was to "have more fun". Perhaps we could have more fun, too.

Tidwell: Larry Cannon did an income funds/revenue report for me. We'll end up having about a \$14,700 deficit for the year as of June 30, 2001. Actually, it is about a \$1.2 million dollar deficit based on what was budgeted and what came in. You can see how much the tuition waivers are on the handout, of which most are legislative scholarships and things we have to do by state statute. Out total waivers are about \$3 million, and that includes money for graduate assistantships. Wall: Most of these waivers are according to statute. Tidwell: What is the discretionary figure for undergraduates? Wall: Those are the talent awards, student teaching, intern waivers, student government, etc. Best: The waivers are not really like lost income; services are being rendered for this money. All of the teachers who receive a waiver have worked pretty hard for Eastern supervising students in the field. Zahlan: That is also true for Graduate Assistants. They do a lot of work. Tidwell said Cannon did express concern about the admissions application fees figure being down from what was projected.

**8. CAA Taskforce**-- Fraker distributed a final report from the task force that is being forwarded to CAA. If there are issues/concerns, they should now be directed toward CAA since this taskforce no longer exists. We worked on the concept of what would be a good idea to do, and would be helpful to do. We recommend a website so students can determine what kinds of equipment/software they need to take the

on-line course. We talked about a baseline of minimum software, and if the course is going to require more than that, then the instructor needs to let people know. The third section is talking about the format of course proposals. See "E" on page 3: "for technology-delivered courses, the assumption is that a proctored final is required unless the proposal provides compelling reasons otherwise." Tidwell: I am concerned about "C" on page 3, on how much work to require for a three-hour course. I am spending a whole lot more time on each of these on-line segments than I would in a face-to-face class. Fraker: That has all sorts of implications contract wise. I am not going to go through these item by item, but just to give you an idea of our suggestions. We debated as to whether to make demands or recommendations, and we elected to make more recommendations. CAA will have to determine the standards. Toosi: If you are changing the time of the final, when would that be done, since time is not an issue in a web course? Tidwell: Yes, these courses will not be fitting the normal time frame. Fraker: This will be delivered to CAA tomorrow.

**9. Electronic Grade Book Committee-** Fraker: I have not heard back from them.

**10. Steering Committee for Technology Enhanced and Delivered Education:** Tidwell: We had our last meeting today. We voted on our recommendations, which I am not at liberty to tell you yet. We are editing the report that goes to the President and Provost, and plan to send it on next Wednesday. I am concerned about the time frame, since we are concerned about making big announcements in the summer time when no one is here. Maybe this can be a discussion item for our summer meeting. We should not take this issue lightly. I am in an awkward position here to lead the discussion in Senate. Zahlan: If you have disbanded the committee, are you no longer in an awkward position? Benedict: Is there any time frame when the decisions will be made? Wall: The President will make the final decision. Benedict: I want to get that person in office and on board as soon as possible. People are concerned about that position. Tidwell: I do not have any clue as to when the search will start. By June, we should certainly have some ideas on what is going on. Has CAA and COTE appointed their people to the search committee? I have not heard anything. That needs to be done before we get out of school. Fischer: When will the recommendations be released to the general campus? Tidwell: If they go to Wall on Wednesday, they should go to the rest of us to be able to comment on them. Tidwell: I would suggest that you speak with Dean Augustine. It is up to the President to make the final decision. Zahlan: Does business affairs have input into this decision? Cooley said in his interview that he did not like any of the models. Fraker: Who has the power to determine when that report goes public? Wall: The President. Benedict: Once the recommendations are released, will we have a chance to comment? Wall: It can always be modified; I do not think that anything is set in stone. We'll try it, and then modify it if necessary.

#### **11. Search Committees**

- a. VPAA:** John Best. We are done; the committee does not exist anymore. Tidwell: It was never the intent to say last week that the President was going to make an announcement about the position in the State-of-the-campus address.
- b. VPBA:** Tidwell (Hank Davis). We had one candidate drop out, and one candidate is coming in tomorrow.
- c. Greek Life—Greer:** We meet tomorrow for the final time to send forth our recommendation.
- d. Director of Housing and Dining Services—Eberly:** We meet Wednesday at 4:00 p.m. to send forth our recommendations.

**12. Other committees:** no report

**B. Appointment to Search Committee for EIU Station Manager:** Tidwell received four volunteers: John David Reed, Sue Kaufman, Luis Clay Mendez and Joe Heumann. **Motion (Fewell/Fischer) to nominate Sue Kaufman.** **Motion (Zahlan/Greer) to nominate Joe Heumann.** Zahlan: WEIU means TV and Radio? Tidwell: Yes, I think that is correct. The role is Director of the radio/TV center. Tidwell: We will have a roll call and vote for either Heumann or Kaufman. A paper vote would violate the open meetings act. Benedict: It is difficult to vote without knowing why the people are volunteering to be on the committee. Fewell provided a nominating speech for Sue Kaufman. Zahlan provided a nominating speech for Joe Heumann. Tidwell: We will vote by naming the person. **Vote: Kaufman: Addison, Benedict, Best, Canivez, Fewell, Fischer, Fraker, Tidwell, and Toosi. Heumann: Dilworth, Eberly, Greer, Young, and Zahlan. Abstain: Brandt.** Tidwell: Kaufman is appointed on 9 to 5 vote with one abstention.

### C. Other old business:

Zahlan: The Senate would like to express our appreciation to our Executive Committee for their work this year [applause]. The Senate gave cards of thanks to outgoing Executive Committee members Tidwell and Eberly.

### V. New Business

#### A. Election of Senate Officers for 2001-2002:

**1. Nomination for Chair: Motion (Benedict/Addison) to nominate Bud Fischer as Chair of Faculty Senate for 2001-2002.** Vote: Tidwell, Toosi, Young, Zahlan, Addison, Benedict, Best, Brandt, Canivez, Dilworth, Eberly, Fewell, Fraker, and Greer. Abstain: Fischer. **Passed.**

**2. Nomination for Vice Chairperson: Motion (Fischer/Dilworth) to nominate Reed Benedict as Vice Chair of Faculty Senate for 2001-2002.** Vote: Toosi, Young, Zahlan, Addison, Best, Brandt, Canivez, Dilworth, Eberly, Fewell, Fischer, Fraker, Greer, and Tidwell. Abstain: Benedict. **Passed.**

**3. Recorder:** Fischer to Acting Provost Wall: Can we get someone from your office to do it? Wall: It is in the CAA by-laws. Dilworth: It is a horrendous job. Fischer: I think the Faculty Senator who has the job does not have a chance to participate in debate. Zahlan: If someone is public-spirited enough to do it, I do think if a Senator can do it, a Senator should do it. Our discussion is political and complicated, and it is almost impossible for someone not up on it to do it. How about Tidwell? Tidwell: The Senate Constitution says we need to elect a recorder. Dilworth: Who is willing to do it? We just added a new section of a course, and you do not want me doing anything. Tidwell: We can postpone this until the summer. Fewell: Clay-Mendez has been on the Senate before; perhaps he could do it. Brandt: I'll give it a try. **Motion (Dilworth/Fraker) to nominate Doug Brandt as the Recorder of Faculty Senate for 2001-2002.** Vote: Yes: Young, Zahlan, Addison, Benedict, Best, Canivez, Dilworth, Eberly, Fewell, Fischer, Fraker, Greer, Tidwell, and Toosi. Abstain: Brandt. **Passed.**

Tidwell: We should thank our departing members, Addison, Eberly, Fewell, Greer, and Toosi [applause].

Toosi: I would like to see our new Senate members officially start their terms at the last meeting of the semester, since one-third of the Senate will be leaving. They should be at the meeting in order to elect the new Executive Committee. Tidwell: At this point, there is nothing we can do about that according to the by-laws. Fraker: This would require a by-law change. Tidwell: It would take a constitutional change voted upon by the whole faculty. Best: A lot of people have been Senators before. I think it is OK that they work with a board that is elected by other people. Toosi: One third of the new Senate is not here now, and we may have had nominations from them. Best: I think it is in their best interest to be here a year before they vote for the Executive Committee. Dilworth: This is an open meeting; they could all be here now. Zahlan: I think it would be nice to invite the new Senators to the summer meeting as visitors. Canivez: If a newly elected Senator had served in a prior term, there would be nothing that would preclude their ability to accept a nomination. Although they would not vote, they would still be eligible to serve. Addison: I do not think that is true if you look at the constitution. Fischer: It says, "...elected from the membership." Fewell: I would ask Tidwell as Chair to invite the new Senators to the summer meeting, and provide them with the constitution and by-laws.

Tidwell asked for items to include on the summer Senate agenda. Several Senators made suggestions.

**May 2001 Graduation:** Tidwell will be giving a short address at all three Graduation Ceremonies this year. Fischer will also be speaking once as Faculty Laureate.

### VI. Adjourn: Benedict (3:40 p.m.)

#### Upcoming Senate Events

- A. International Tea--Wednesday, April 25, 2001, 2-4 p.m., Charleston-Mattoon Room, MLK, Jr., Union
- B. Reception for Retiring Faculty--Wednesday, April 25, 4-6 p.m., Friends & Co., 509 Van Buren, Charleston
- C. State-of-the-campus address by President Surles--Monday, April 30, 2001, 1:00 p.m., Lumpkin Hall, room 122

Respectfully submitted,

Charles G. Eberly, Recorder (cfcge@eiu.edu)

**Attachment A**  
**Faculty Senate Appointments to University Boards and Councils**  
**2001-2002 Vacancies**

**Campus Recreation Board (3-yr. Term)**

2 Positions:?

**Council for Faculty Research (3-yr. Term)**

1 Position—Physical Sciences: Robert Chesnut

1 Position—Allied Health—Administrative Appointment: Brenda Wilson

1 Position—Creative/Performing Arts: \_\_\_\_\_

**Enrollment Management Advisory Committee (3-yr. Term)**

1 Senate Position: John Best

**Financial Aid/Grants Committee (3-yr. Term)**

2 Positions: Barbara Kemmerer, Max Kashefi

**Health Services Advisory Board (3-yr. Term)**

1 Position: Keith Wilson

**Intercollegiate Athletic Board (3-yr. Term)**

2 Positions (Alternate 01-02): Brian Pritschet, Linda Ghent

**Judicial Board (2-yr. Term)**

12 Positions: Ann Brownson, Scott Crawford, John Stimac, Howard Price, Noel Brodsky, Robert Chesnut, Angela Vietto, Rebecca Throneburg, Veronica Stephen, Karen Nantz, Dawn VanGunten, Joe Williams

**Library Advisory Board (3-yr. Term)**

1 Position—Arts/Humanities: Kathryn Bulver

1 Position—COEPS: Ellen Epping

**Parking Advisory Committee (1-yr. Term)**

2 Positions: Mukti Upadhyay, Anu Sharma

**Parking Appeals Committee (1-yr. Term)**

1 Position: Russell Gruber

**Publications Board (3-yr. Term)**

1 Position (Alternate 01-02): Howard Price

**Radio-Television Center Board (1-yr. Term)**

1 Position (Alternate 01-02): Jeffrey Stowell

**Textbook Rental Advisory Committee (1-yr. Senate, 2-yr. Faculty Terms)**

1 Senate Position: Bud Fischer

1 Faculty Position: Keith Wilson