

Eastern Illinois University

## The Keep

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Minutes

Library Advisory Board

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1-19-2022

**January 19, 2022**

Library Advisory Board

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# MINUTES OF THE LIBRARY ADVISORY BOARD

Jan. 19, 2022, 4 p.m.

Via Microsoft Teams

Chairperson Amy Davis called the meeting to order at 4 p.m.

Present: David Boggs, Steve Brantley, Amy Davis, Lauri DeRuiter-Willems, Abidalrahman Mohammad, Cori More, Amy Paredes, Zach Newell, Yordan Yordanov

Excused: Camden Burd, Irene Jacobsen, Madison Palmer, Jenny Sipes, Anne Thibault-Geen

## I. Welcome

## II. Approval of Minutes

David Boggs moved to accept the minutes of the Nov. 17, 2021, meeting; Steve Brantley seconded the motion, which passed unanimously.

## III. Old Business

### a. Awards for Excellence in Student Research and Creativity

Davis gave an overview of the awards program and the proposed timeline. She asked for feedback regarding how to improve student response to the question, *“Describe what role Booth Library, the staff and its technology, spaces and collections played in the success of your research. Please explain how the use of the library or its resources contributed to this project.”*

Suggestions included asking more specific questions (such as whether they used databases or the computer lab, if they received help from library staff, etc.). Other ideas were to provide a word range for the answer (suggested 50-150 words) and the addition of this line, “One purpose of this award is to highlight the services provided by the library.” It was also recommended that the application provide more specific information about the rubric, so that students know in what areas their research project will be judged.

Board secretary Beth Heldebrandt will revise the wording on the application and the guidelines on the library website. Information and publicity will be sent to all LAB members on Jan. 24.

The awards competition timeline is as follows:

- Jan. 24, 2022 – competition opens
- 11:59 p.m. CST March 9, 2022 – deadline to submit entries
- March 10-22, 2022 – LAB members judge entries (this time period includes Spring Break)
- Noon March 23 – deadline for LAB members to submit all scores to Beth

- 4 p.m. March 23, 2022 – LAB meets to finalize winners (this is the regularly scheduled LAB meeting)
- March 25 2022 – Deadline to notify winners
- April 1, 2022 – Student Research and Creative Activity Day

## **b. New Business**

### **a. Dean's report**

- 1. Center for Student Innovation update:** Dean Newell announced that thanks to a \$25,000 donation, the library has entered into a pilot program with Steelcase to purchase flexible furniture for the Active Learning Classroom and Design Lab (makerspace area). Two faculty members have agreed to participate in the pilot program and will give a pre-survey (in a regular classroom) and post-survey (in the Active Learning Classroom with new flexible furniture) to students. Participation in the program allows the library to receive up to \$75,000 worth of furniture for \$25,000.
- 2. Grant updates:** Heldebrandt announced that the digital literacy grant program has ended, and the final report is being compiled for the Illinois Broadband READY program. The library is now working with Bobbi Kingery of Career Services and Melissa Meiners in the School of Extended Learning to create a series of workforce development workshops for the greater community. This program is being funded by a grant from the Illinois State Library. Lauri DeRuiter-Willems gave an update on a health literacy grant program involving the library and the EIU Department of Public Health. Two students have been hired to oversee the program, and they have just completed a large research component, surveying area libraries to identify specific topics needed by their patrons. The curriculum is now being developed. A webpage similar to the one created for the digital literacy program will be designed, and video recording and virtual training is expected in the next month.
- 3. COVID updates:** Newell announced that the library has 3,500 N95 masks to hand out to students who live off campus. The masks are available at the Circulation desk (south entrance) and at the Security Desk (north entrance).
- 4. Library staffing:** Newell gave an update on two faculty searches. The search committee for a First-Year Experience/Student Success Librarian is reviewing applications. Applications are being accepted until Jan. 31. Applications for the Digital Initiatives Coordinator/History Instructor were accepted through Jan. 15. The committee has reviewed applications and will begin virtual interviews next week. Both of these positions are expected to begin in July/August. In addition, Newell is in the process of hiring a Civil Service position to oversee the library in the evenings, when the library is busy and staffing is low.

5. **Blind Date with a Book:** Heldebrandt announced that the library will sponsor a Blind Date with a Book program during February. Several choices for recreational reading will be chosen, wrapped in brown paper and placed on display, with hints provided for each book. Patrons will be invited to read the descriptions and choose a book to check out; the title of the book won't be revealed until they get home and unwrap it. Participants will be invited to complete a quick online survey about the book they chose, for a chance to be entered into a raffle drawing.
6. **Collection Development Policy:** Newell announced that all LAB members will be emailed a draft of the library's revised Collection Development Policy. Members are asked to review the policy before the February meeting, when librarian Sarah Johnson, head of Collection Development, will be on hand to answer questions and receive feedback.

#### **IV. Adjournment**

Brantley moved to adjourn the meeting; Boggs seconded the motion. The meeting adjourned at 4:41 p.m. The next meeting will be at 4 p.m. on Wednesday, Feb. 16.

Respectfully submitted by:  
Beth Heldebrandt, recording secretary