

Eastern Illinois University

## The Keep

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Minutes

Council on University Planning and Budget

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9-14-2012

### September 14, 2012

Council on University Planning and Budget

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**MINUTES**  
**COUNCIL ON UNIVERSITY PLANNING AND BUDGET**  
**September 14, 2012**

Voting Members Present: Ann Brownson, Dave Crockett, Christine Edwards, Dave Emmerich, Assege HaileMariam, Andrew Methven, Christopher Mitchell, Pamela Naragon, Cynthia Nichols, Steve Rich, Amy Richardson, Darlene Riedemann, Kathlene Shank, Jenny Sipes, Antoine Thomas

Absent: Ahmid Abou-Zaid, Mona Davenport, Ed Hotwagner, Mahyar Izadi, Gloria Leitschuh, Vance Woods

Non-Voting Members Present: Judy Gorrell, Blair Lord, Michael Maurer, Dan Nadler, William Weber, Roger Beck

**1. Call to Order/Introductions**

Roger Beck called the meeting to order.

**2. Approval of Minutes of May 11, 2012 and June 8, 2012**

Motion (Shank/Methven): To approve the minutes as written. Motion carried.

**3. Old Business**

None

**4. New Business**

a. Election of Chair of Council

Chair – Steve Rich (Sipes/Riedemann). The motion was unanimous.

b. Election of Executive Committee

Business Affairs – David Emmerich (Crockett) was elected as the Business Affairs representative.

Student Affairs – Jenny Sipes (Naragon) was elected as the Student Affairs representative.

Faculty – Darlene Riedemann (Shank/Thomas) was elected as the University Advancement representative.

Dean/Chair – Kathlene Shank was elected as the Dean/Chair representative.

Student – Amy Richardson was elected as the student representative.

At Large – Christine Edwards (Sipes/Emmerich) was elected as the at-large representative.

c. Election of Budget Transfer Committee – The following people volunteered to serve on the Budget Transfer Committee: Dave Crockett, Dave Emmerich, Antoine Thomas, Andy Methven and Chris Mitchell.

d. Election/nomination for subcommittees for the presidential/vice presidential advisory subcommittees –Several people volunteered to serve on the subcommittees. The Executive Committee will secure additional people to serve and distribute the list of subcommittees to the membership.

**5. Other Business**

a. Facilities Update

Dave Crockett gave an update of facilities projects: Honors College work is in process with a late spring semester completion date; the first full layer of rubber has been laid on the Track with two more layers to go; masonry renovations and cleaning underway on Old Main and the Physical Science Building; E-lock project in process; Renewable Energy Center – Roosevelt will be closed from October 4-19 for tunnel pipe replacement; and the Grounds Shop Phase I – foundation and utility work is in process.

b. Universal Meeting Time Update

The committee consists of Steve Rich, Jenny Sipes, Kathlene Shank, Andy Methven, and a student to be appointed. A survey is in process, and hopefully will be sent out to the entire campus by the end of next week.

c. Change of Bylaws

The Executive Committee discussed possible revisions to the bylaws in order to have a faculty member serve on each subcommittee. Further discussion may be needed at a later time.

**6. Administrative Reports**

a. President Administrative Report

President Perry announced that the capital campaign exceeded the goal by more than 20 percent and faculty/staff participation was at 40 percent. The campaign will be celebrated on September 28. Enrollment is down at EIU and is down at most other universities as well, and there will be more on enrollment at the next meeting.

b. Vice President of Business Affairs Administrative Report

Dr. Weber reported that cash flow continues to be a problem with the state. As of June 30 in FY 2011, the state owed EIU more than \$20M; in FY 2012, the state owed EIU \$11.7M; and EIU has received nothing to date for FY 2013. He also reported that strategic planning efforts include a new update on the web site. Currently, an implementation steering committee is being formed and will meet quarterly. There will be six members, one for each plank of the Strategic Plan. Major governance groups will have representation on the committee to serve as communicators for the constituencies they serve.

c. Vice President of Academic Affairs Administrative Report – No report

d. Vice President of University Advancement Administrative Report

Steve Rich reported that the Campaign was at \$58+M. Patrick Early was hired as new AVP after a national search. The judges of the 42<sup>nd</sup> Annual University & College Design competition winners were announced. The EIU Undergraduate Admissions website was awarded a Gold Award, the highest honor and one of only 4 awarded, and the EIU Faculty and Staff Giving website was awarded a Silver Award and one of 9 awarded in the competition.

e. Vice President of Student Affairs Administrative Report

Most students participated in Jump Start. EIU was named to President Obama's Community Service National Honor Roll for 100,000 hours of community service, and the goal this year is to increase the number of community service hours. EIU participated in the Good Neighbor Project in collaboration with the City of Charleston. Family Weekend is September 28-29, and Homecoming is October 12-14.

**7. Adjournment**

Judy Gorrell  
Executive Secretary

September 20, 2013

An email was sent to the membership with the Meeting Calendar and the Subcommittees for 2012-2013.

2012-2013 Meeting Calendar: October 5, 2012 (Booth Library, Rm 4440) at 2:00 p.m., November 16, 2012 (1895 Room) at 2:00 p.m., December 7, 2012 (1895 Room) at 2:00 p.m., January 11, 2013 (1895 Room) at 2:00 p.m., February 22, 2013 (1895 Room) at 2:00 p.m., March 22, 2013 (Booth Library, Rm 4440) at 2:00 p.m., April 26, 2013 (1895 Room) at 2:00 p.m., May 17, 2013 (1895 Room) at 9:00 a.m., June 14, 2013 (1895 Room) at 9:00 a.m., July 19, 2013 (Martinsville Room) at 9:00 a.m., August 9, 2013 (1895 Room) at 9:00 a.m., September 13, 2013 (1895 Room) at 2:00 p.m.

CUPB Subcommittees for 2012-2013: Academic Affairs -- Andrew Methven, Antoine Thomas, and Vance Woods; Business Affairs -- Dave Crockett, Dave Emmerich, and Assege HaileMariam; Student Affairs -- Ann Brownson, Ed Hotwagner, Pam Naragon, and Jennifer Sipes; University Advancement -- Ann Brownson, Mona Davenport, and Steve Rich; President's Area -- Dave Crockett, Cynthia Nichols, and Kathlene Shank,